



**METROPOLITAN COUNCIL**  
**Notice Of Request For Proposals (RFP) For**  
**2025 Park Visitor Study**  
**Contract Number 24P211**

The Metropolitan Council(Council) is soliciting proposals for the 2025 Park Visitor Study. The Park Visitor Study is a research initiative conducted to gather comprehensive data on visitors to regional parks and trails through intercept survey methods.

The anticipated schedule for this procurement is as follows:

<b>Issue Date</b>	October 7, 2024
<b>Pre-Proposal Meeting</b>	October 15, 2024, at 11:00 AM CT
<b>Questions Due</b>	October 23, 2024
<b>Proposal Due Date</b>	November 6, 2024, at 4:30 PM CT
<b>Award Date</b>	December / January

For the purposes of this contract, the Council has established a **10%** goal for Metropolitan Council Underutilized Business participation. MCUB firms can be found in the [MCUB Directory](#).

[Click Here](#) to view and download the RFP documents (including the Plan Holder Report and Addendums). Please input this QuestCDN eBidDoc™ Number **9353995** on the website's Project Search page. Contact QuestCDN at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in downloading and working with the digital documents.

Proposers are strongly encouraged to verify the subcontractor's State and Federal debarment and suspension status at: <http://www.mmd.admin.state.mn.us/debarredreport.asp>.

## **PRE-PROPOSAL MEETING**

A Pre-Proposal Meeting will be held on **October 15, 2024**, at **11:00 AM** via Microsoft Teams.

**Proposers may join from the following meeting link:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Y2M0NjM4NzltNjNjMC00MTAxLTgyM2QtN2FiYjViYjM5YmVl%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2M0NjM4NzltNjNjMC00MTAxLTgyM2QtN2FiYjViYjM5YmVl%40thread.v2/0?context=%7b%22Tid%22%3a%22ddbff68b-482a-4573-81e0-fef8156a4fd0%22%2c%22Oid%22%3a%22d65f97ce-797a-4c6d-89b5-95e58ae86dc9%22%7d)

**Meeting ID:** 296 194 661 613, **Passcode:** zevrrt

**Join with a video conferencing device:** [metrocouncil@m.webex.com](mailto:metrocouncil@m.webex.com); Video Conference ID: 119 526 369 5; [Alternate VTC instructions](#)

**Or call in (audio only):** [+1 763-600-8619](tel:+17636008619), [521075977#](tel:+17636008619), United States, Phone Conference ID: 521 075 977#

If you plan to attend the **Pre-Proposal Meeting**, please e-mail [marie.ozanne@metc.state.mn.us](mailto:marie.ozanne@metc.state.mn.us) so that you can be recorded as a participant. **Proposers are strongly encouraged to attend.**

Questions concerning the content of the RFP documents may be directed to:

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