

## POLICY

### Vendor Suspension & Debarment

14-3

**Category:** Financial Management

**Business Unit Responsible:** RA: Procurement

**Policy Owner:** Chief Procurement Officer

**Policy Contact:** Jody Jacoby, Director, Procurement Department  
Contract Management Support Unit, Procurement Department

**Synopsis:** This Policy outlines the vendor Suspension and Debarment process for the Metropolitan Council.

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## POLICY

The Regional Administrator may Suspend or Debar an entity, vendor, or individual (“Entity”) from responding to solicitations, receiving an award of contracts, working as a subcontractor or supplier, or selling any products or services to the Metropolitan Council as provided in this policy.

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## PURPOSE & SCOPE

The purpose of this policy and its supporting Debarment and Suspension procedure is to prevent waste, fraud, and abuse in procurement and non-procurement actions. These actions are intended to ensure that only responsible Entities work on or perform on contracts with the Metropolitan Council (“Council”). Debarred Entities are Entities that have been formally Debarred under this Policy. If an Entity is Suspended or Debarred, the Suspension or Debarment applies to all future contracts and purchase orders with the Council during the term of the Suspension or Debarment. For existing contracts, the Council may exercise applicable contract conditions, as appropriate.

The Vendor Suspension & Debarment procedure provides causes for Suspension or Debarment, factors considered when determining the length of Debarment, and provides the Entity with written notice and an opportunity to be heard.

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## IMPLEMENTATION & ACCOUNTABILITY

### Implementation

All employees are responsible for adhering to this policy. The Chief Procurement Officer will implement this Policy and make changes in accordance with established Council review procedures.

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## PROCEDURES

1. FM 14-1a Vendor Suspension & Debarment Procedure

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## DEFINITIONS

See FM 14-3a Vendor Suspension & Debarment Procedure for definitions relating to this policy.

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## RESOURCES

### Related Policies

2. [FM 14-1 Procurement Policy](#)

### Internal Resources

3. [Procurement \(MetNet\)](#)

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## HISTORY

### Version 1 – Approval Date

01/24/24

### Last Reviewed Date

01/24/24

### Next Content Review Date

01/24/26

### Version

1