

# Minutes

Audit Committee



**Meeting Date:** March 22, 2022

**Time:** 1:00 PM

**Location:** Virtual

## Members Present:

- Chair, Chai Lee, District 13
- Vice Chair, Susan Vento D11
- Deb Barber, District 4

- Vacant
- Andra Roethler
- Gracie George

- Quinn Gaalswyk
- Amy Jorgenson
- = present, E = excuse

## Call to Order

A quorum being present, Committee Chair Lee called the regular meeting of the Audit Committee to order at 1:00 p.m. on the following roll call.

Present	5	Chai Lee, Susan Vento, Deb Barber, Quinn Gaalswyk, Amy Jorgenson
Absent	2	Gracie George, Andra Roethler

## Agenda Approved

Chair Lee noted that a roll call vote was not needed for approval of the agenda unless a committee member offered an amendment to the agenda. Committee members did not have any comments or changes to the agenda.

## Approval of Minutes

It was moved by CM Quinn Gaalswyk, seconded by CM Amy Jorgenson, to approve the minutes of the December 14, 2021, regular meeting of the Audit Committee. **Motion carried** on the following roll call vote.

Aye	5	Chai Lee, Susan Vento, Deb Barber, Quinn Gaalswyk, Amy Jorgenson
Nay	0	
Absent	2	Gracie George, Andra Roethler

## Business

1. State Auditor's Entrance Conference (Stephanie Kuka, Aaron Tri, 651-602-1533)

Stephanie Kuka, Aaron Tri, presented.

2. Risk Assessment and Audit Plan Amendment

Matt LaTour, Director, Program Evaluation and Audit, presented the Risk Assessment and Audit Plan Amendment. It was moved by CM Susan Vento, seconded by CM Deb Barber, to approve the Risk Assessment and Audit Plan Amendment. Motion carried via roll call.

Aye	5	Chai Lee, Susan Vento, Deb Barber, Quinn Gaalswyk, Amy Jorgenson
Nay	0	

## Reports

1. Director's Report

Matt LaTour, Director, Program Evaluation and Audit, presented.

2. Paper Check Processing Audit

Nicholas Jelinek, Timothy Larson, Teng Lo, Program Evaluation and Audit, presented.

## Information

1. Audit Committee Series on Risk Management

Georges Gonzalez, Deputy RA, and CFO, presented.

2. Next scheduled Audit Committee Meeting: July 12, 2022

## Adjournment

Business completed; the meeting adjourned at 2:15 p.m.

## Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Audit Committee meeting of March 22, 2022.

Approved this 12<sup>th</sup> day of July 2022.

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### Council Contact:

Chai Lee, Audit Committee Chair

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