

# Minutes

Audit Committee



**Meeting Date:** December 19, 2023

**Time:** 1:00 PM

**Location:** 390 Robert Steet

## Members Present:

- Chair, Chai Lee, District 13
- Vice Chair, Susan Vento D11
- Deb Barber, District 4

- Tenzin Dolkar, District 15
- Andra Roethler
- Grace George

- Quinn Gaalswyk
- Amy Jorgenson
- = present, E = excused

## Call to Order

A quorum being present, Committee Chair Lee called the regular meeting of the Metropolitan Council to order at 1:05 p.m.

## Agenda Approved

Committee Members did not have any comments or changes to the agenda.

## Approval of Minutes

It was moved by Barber, seconded by Roethler, to approve the minutes of the October 24, 2023 regular meeting of the Audit Committee. **Motion carried.**

## Business

1. Risk Assessment and Audit Plan 2024 (Matt LaTour, Chief Audit Executive, Program Evaluation and Audit, 651-602-1174). It was moved by Barber, seconded by George, to approve the Audit Plan. **Motion carried.**

## Reports

1. Director's Report. Matt LaTour, Chief Audit Executive, Program Evaluation and Audit, presented.
2. Annual Report. Matt LaTour, Chief Audit Executive, Program Evaluation and Audit, presented.
3. Technology Lifecycle Management Report, Aimee Gillespie, Associate Auditor, presented.
4. Northstar Accident/Incident Internal Control Panel Review, Aimee Gillespie, Associate Auditor, presented.

## Information

1. Next scheduled Audit Committee Meeting: (Tentative: February 13, 2023)
2. IT Risk Assessment Discussion (closed session)

Phil Walljasper, Sue Hauge, and Eric Brown, IT Audit Labs, presented. It was moved by CM Vento and seconded by CM Barber, to close regular meeting of Audit Committee Meeting under Minn. Stat. § 13D.05, subd. 3(d) to receive briefings or reports on security matters. Motion carried.

Chair Lee asked for the room to be cleared except Council members and appropriate Council staff whose presence was necessary for business discussions. Closed session began at approximately

2:15 pm.

Chair Lee requested a motion to adjourn the meeting. It was moved by CM Vento and seconded by CM Barber. There was no further business and meeting concluded.

### **Adjournment**

Business completed; the meeting adjourned at 2:55 p.m.

### **Certification**

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Audit Committee meeting of December 19, 2023.

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### **Council Contact:**

Chai Lee, Audit Committee Chair

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