

Minutes

Audit Committee



Meeting Date: December 17, 2024

Time: 1:00 PM

Location: 390 Robert Steet

Members Present:

- Chair, Chai Lee, District 13
- Vice Chair, Susan Vento D11
- Deb Barber, District 4

- Tenzin Dolkar, District 15
- Andra Roethler
- Grace George

- Quinn Gaalswyk
- Amy Jorgenson
- = present, E = excused

Call to Order

A quorum being present, Committee Vice Chair Vento called the regular meeting of the Metropolitan Council to order at 1:00 p.m.

Agenda Approved

Committee Members did not have any comments or changes to the agenda.

Approval of Minutes

It was moved by CM Vento, seconded by CM Gaalswyk, to approve the minutes of October 29, 2024, regular meeting and workshop of the Metropolitan Council's Audit Committee. **Motion carried.**

Business

Risk Assessment and Audit Plan 2025. Matt LaTour, Chief Audit Executive, Nicholas Jelinek, Manager, Program Evaluation and Audit, presented.

It was moved by CM Roethler, seconded by CM Barber, to approve the Audit Plan. **Motion carried.**

Reports

Chief Audit Executive's Report, Annual Report. Matt LaTour, Chief Audit Executive, Timothy Larson, Acting Manager, Program Evaluation and Audit, presented.

Environmental Services Incident Management Governance. Steven Nyame, Senior Auditor, Brynna Bargfield, Auditor, Aimee Gillespie, Auditor, Program Evaluation and Audit, presented.

Metropolitan Council Underutilized Business Program. Timothy Larson, Acting Manager, Aimee Gillespie, Auditor, Program Evaluation and Audit, presented.

Northstar Safety Review, Steven Nyame, Senior Auditor, Program Evaluation and Audit, presented.

Information

Risk Assessment Capital Projects. Robert Bright, Talson Solutions, presented.

Audit Committee Work Plan. Matt LaTour, Chief Audit Executive, Program Evaluation and Audit, presented.

Overhead Approval Rate (Indirect Cost Rate) Process. Guptan Kaplingat, Senior Auditor, Program Evaluation and Audit, presented.

Next scheduled Audit Committee Meeting: March 18, 2025

Chair Lee asked for a motion to adjourn the meeting. It was moved by CM Gaalswyk and seconded by CM Roethler to close regular meeting of Audit Committee Meeting under Minn. Stat. § 13D.05, subd. 3(d) to receive briefings or reports on security matters. Motion carried.

Chair Lee asked for the room to be cleared except Committee Members and appropriate Council staff whose presence was necessary for business discussions.

Closed session began at approximately 2:38 p.m.

Information Technology Facility Security (closed session). Guptan Kaplingat, Senior Auditor, Sydney Kloster, Auditor, Lakshmi Vemuri, Associate Auditor, Program Evaluation and Audit, presented.

Housing and Redevelopment Authority Breach Business Process Improvements (closed session). Matt LaTour, Chief Audit Executive, Program Evaluation and Audit, Terri Smith, Director, Metro HRA, presented.

Adjournment

Business completed; the meeting adjourned at 3:10 p.m.

Certification

I hereby certify that the foregoing narrative and exhibits constitute a true and accurate record of the Audit Committee meeting of December 17, 2024.

Council Contact:

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