

Community Development Committee

Meeting date: March 21, 2016

Subject: 2016 Community Development Committee Work Plan

District(s), Member(s): All

Policy/Legal Reference: None

Staff Prepared/Presented: Mark VanderSchaaf, Regional Planning Director (651-602-1441)

Division/Department: Community Development

Proposed Action

That the Community Development Committee adopt this work plan with the understanding it is to serve as a guide for its work but is subject to revision as needed or directed by its Chair and the Committee.

Background

Each year the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular report presentations as well as presentations by invited speakers.

The Work Plan is intended to be a guide to the Committee's work and is considered flexible and can be modified as the year progresses.

2016 Community Development Committee Work Plan:

Livable Communities

- Livable Communities Act Annual Fund Distribution Plan – March
- Recommendations for Livable Communities Act grants
 - Tax Base Revitalization Account (TBRA) – June, December
 - Livable Communities Demonstration Account (LCDA) – November
 - Local Housing Incentives Account (LHIA) – November
 - LCDA TOD – Pre-development grants – July, December
 - LCDA/TBRA TOD – Development and Cleanup – October

Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
 - Set Public Hearing date – June
 - Public Hearing – August
 - Approval – September
- Annual Payment Standards and Utility Allowance Schedule for HRA programs – September
- Project Based Voucher awards - November

Local Planning Assistance

- Comprehensive Plan Updates and Comprehensive Plan Amendments – ongoing

Regional Parks and Natural Resources

- 2016-2020 Parks Capital Improvement Program – July
- Regional Park and trail grant reviews - ongoing
- Parks and Trails Master Plan reviews – ongoing

Budgets

- Budget Amendments, if needed – February, April, June, August, October
- 2017 Budget discussion –April
- 2017 Community Development Division annual budget – July

2016 Initiatives:

- Continued implementation of Community Choice Program - Ongoing
- Develop and Launch Training Program for local governments updating their Comprehensive Plans - May
- Launch online Transit Oriented Development Guide -July
- Continue development of resources for the Local Planning Handbook - ongoing
- Climate Vulnerability Assessment to analyze climate Impacts on infrastructure of the Region – Sept.
- Continue TBRA Pilot for sites in areas of concentrated poverty - ongoing
- Release Indicators for Housing Policy Plan – Dec.
- Design and Implement Equity grant program for Regional Parks, including equity tool kit – Oct.
- Launch Parks Ambassador Initiative – Aug.
- Perform Regional Parks Visitor Survey - Aug.
- Continue development of local resources related to Economic Competitiveness - ongoing
- Participate in development of Statewide Website for Parks and Trails to include regional parks – Dec.
- Continue Fair Housing Support - ongoing
- Strategic Land Acquisition semiannual progress reports – Sept.

Information / and Regular Report Presentations

- Reports from the Land Use Advisory Committee – quarterly
- Fiscal Disparities Report - Annual
- Regular reports / Metro Stats from Regional Policy and Research
 - Annual building permits – residential and non-residential - May
 - Population estimates - July
 - Affordable Housing Production Survey – September

Invited Speaker Presentations

- Upon suggestion/request

DRAFT - COMMUNITY DEVELOPMENT COMMITTEE - DRAFT

2016 WORK PLAN

Community Development Committee Charter/Mission:

Understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration; implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households.

Information	Action	Ongoing
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REGULAR BUSINESS

LCA Annual Fund Distribution Plan

Recommendations for Livable Communities Act Grants

- Tax Base Revitalization Account (TBRA)
- Livable Communities Demonstration Account (LCDA)
- Local Housing Incentives Account (LHIA)
- LCA-TOD - Pre-development Grants
- LCA-TOD - Development and Cleanup

Public Housing Agency Plan including Housing Choice Voucher Administrative Plan

- Set Public Hearing Date
- Public Hearing
- Approval

HRA Programs

- Annual Payment Standards & Utility Allowance Schedule
- Project Based Voucher Awards

2017 Budget Discussion

2016-2020 Parks Capital Improvement Program

2017 Community Development Division Annual Budget

Comprehensive Plan Updates and Plan Amendments

Regional Park and Trail Grants

Parks and Trails Master Plan Reviews

Tentative Plan Schedule																							
1Q			2Q				3Q			4Q													
J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D

2016 INITIATIVES

- Develop and Launch Comprehensive Planning Training Program
- Launch online Transit Oriented Development Guide
- Climate Vulnerability Assessment
- Release Indicators for Housing Policy Plan
- Design and Implement Equity grant program for Regional Parks
- Launch Parks Ambassador Initiative
- Perform Regional Parks Visitor Survey
- Statewide Website Development Participation for Parks and Trails for Regional Parks
- Strategic Land Acquisition - Semiannual Progress Reports
- Community Choice Program Implementation
- Local Planning Handbook Resource Development
- TBRA Pilot for Sites in Areas of Concentrated Poverty
- Economic Competitiveness Local Resources Development
- Fair Housing Support

INFORMATION / REPORT PRESENTATIONS

- Land Use Advisory Committee Reports
- Fiscal Disparities Report
- Regular Reports/Metrostats from Regional Policy & Research**
- Annual Building Permits - Residential & Non-Residential
- Population Estimates
- Affordable Housing Production Survey

Tentative Plan Schedule																							
1Q			2Q			3Q			4Q														
J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D