

Community Development Committee

Meeting date: January 17, 2017

Subject: 2017 Community Development Committee Work Plan

District(s), Member(s): All

Policy/Legal Reference: None

Staff Prepared/Presented: Beth Reetz, Director, Community Development Division (651-602-1060)

Division/Department: Community Development

Proposed Action

That the Community Development Committee adopt this work plan with the understanding it serves as a guide for its work but is subject to revision as needed or directed by its Chair and the Committee.

Background

Each year the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular report presentations as well as presentations by invited speakers.

The Work Plan is intended to be a guide to the Committee's work and is considered flexible and can be modified as the year progresses. It has been the Committee's practice to hold some of its meetings during the year in communities throughout the Region.

Proposed 2017 Community Development Committee Work Plan:

Livable Communities

- Livable Communities Act Annual Fund Distribution Plan – March
- Recommendations for Livable Communities Act grants
 - Tax Base Revitalization Account (TBRA) – June, December
 - Livable Communities Demonstration Account (LCDA) – November
 - Local Housing Incentives Account (LHIA) – November
 - LCDA TOD Pre-development grants – July, December
 - LCDA/TBRA TOD Development and Cleanup – October

Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
 - Set Public Hearing date – June
 - Public Hearing – August
 - Approval – September
- Annual Payment Standards and Utility Allowance Schedule for HRA programs – October
- Project Based Voucher awards – November
- Bridges Rental Assistance Program – Grant Renewal – June
- Rental Assistance Program for Anoka County – Grant Renewal - June

Local Planning Assistance

- Comprehensive Plan Updates and Comprehensive Plan Amendments – ongoing
- Continued development and implementation of PlanIt education program for local governments updating 2040 Comprehensive Plan Updates – semi-annual updates

Regional Parks and Natural Resources

- 2017-2021 Parks Capital Improvement Program – July
- Regional Park and Trail grant reviews - ongoing
- Park and Trail Master Plan reviews – ongoing

Budget

- Budget Amendments, if needed – February, April, June, August, October
- 2018 Budget discussion –April
- 2018 Community Development Division annual budget – July

2017 Initiatives:

- Continued implementation of Community Choice Program
- Climate Vulnerability Assessment to analyze climate impacts on infrastructure of the Region
- Design and Implement Regional Park System Equity grant program
- Implement Parks Ambassador Initiative
- Continued participation in development of Statewide Website for Parks and Trails to include regional parks
- Updates to the Metropolitan Urban Service Area (MUSA) Implementation Guidelines
- Continue to identify and support Fair Housing initiatives
- Comprehensive Plan Update Extensions – Process & Applications
- Regional Park System Map and Guide Update

Information / and Regular Report Presentations

- Report on Entrepreneurs of Color - February
- Review Housing Choice Voucher Spending – March
- Project Based Voucher policy discussion – March
- Comprehensive Plan Update Review Process
- Evaluating Measures of Sprawl
- Planning Trends in Comprehensive Plan Amendments – March
- Land Use Advisory Committee – quarterly

- Fiscal Disparities Report – September
- Plat Monitoring Report – July
- Agricultural Preserves Report – August
- Strategic Land Acquisition progress report
- Review and monitoring of Housing Policy Plan Indicators
- 2016 Generalized Land Use Inventory data – August
- Transit Oriented Development Update
- *MetroStats* from Regional Policy and Research
 - Annual building permits – June
 - Population estimates – July
 - Affordable Housing Production Survey – October
 - New data from the American Community Survey – September, December

Invited Speaker Presentations

- Upon suggestion/request

DRAFT - COMMUNITY DEVELOPMENT COMMITTEE - DRAFT

2017 WORK PLAN

Community Development Committee Charter/Mission:

Understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration; implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households.

Information ■	Action ■	Ongoing ■
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REGULAR BUSINESS

LCA Annual Fund Distribution Plan

Recommendations for Livable Communities Act Grants

- Tax Base Revitalization Account (TBRA)
- Livable Communities Demonstration Account (LCDA)
- Local Housing Incentives Account (LHIA)
- LCA-TOD - Pre-development Grants
- LCA-TOD - Development and Cleanup

Public Housing Agency Plan including Section 8 Administrative Plan

- Set Public Hearing Date
- Public Hearing
- Approval

HRA Programs

- Annual Payment Standards & Utility Allowance Schedule
- Renewal of State-funded Bridges rental assistance program
- Renewal of State-funded Rental Assistance Program for Anoka County
- Project Based Voucher Awards

Budget Amendments, if needed

2018 Budget Discussion

2018 Community Development Division Annual Budget

2017-2021 Parks Capital Improvement Program

Comprehensive Plan Updates and Plan Amendments

Regional Park and Trail Grants

Parks and Trails Master Plan Reviews

Tentative Plan Schedule																							
1Q			2Q			3Q			4Q														
J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D

2015 INITIATIVES

- Community Choice Program - continued implementation
- Climate Vulnerability Assessment
- Regional Park System Grant Program - Design and Implementation
- Regional Parks Ambassador Program
- Statewide Website for Parks and Trails - Development
- Updates to MUSA Implementation Guidelines
- Fair Housing Initiatives - Identificaiton & Support
- Comprehensive Plan Update Extensions - Process & Applications
- Regional Park System Map and Guide Update

INFORMATION / REPORT PRESENTATIONS

- Report on Entrepreneurs of Color
- Review Housing Choice Vouch Spending
- Project Based Vouched Policy Discussion
- Comprehensive Plan Update Review Process
- Evaluating Measures of Sprawl
- Planning Trends in Comprehensive Plan Amendments
- Land Use Advisory Committee Updates
- Fiscal Disparities Report
- Agricultural Preserves Report
- Plat Monitoring Report
- Strategic Land Acquisition Progress Report
- Housing Policy Plan Indicators - Review and Monitoring
- 2016 Generalized Land Use Inventory
- Transit Oriented Development Update

Regular Reports/Metrostats from Regional Policy & Research

- Annual Building Permits - Residential & Non-Residential
- Population Estimates
- Affordable Housing Production Survey
- American Community Survey - new data

INVITED SPEAKER PRESENTATIONS

Upon suggestion/request

Tentative Plan Schedule																							
1Q						2Q						3Q						4Q					
J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D