Community Development Committee
Meeting date: February 3, 2020

Subject: 2020 Community Development Committee Work Plan
District(s), Member(s): All
Policy/Legal Reference: None
Staff Prepared/Presented: LisaBeth Barajas, Community Development Director (651-602-1895)
Division/Department: Community Development

Proposed Action
That the Community Development Committee adopt the work plan as described in the body of this report, with the understanding that it is subject to modification as needed or as directed by the Committee.

Background
Each year, the Community Development Committee approves and annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee’s work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guides and shapes the Work Plan.

Council staff have incorporated the Committee’s input and prepared the Work Plan below for the Committee’s consideration and adoption.

Proposed 2020 Community Development Committee Work Plan for Discussion
The Work Plan is divided between Regular Business, 2020 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2020 Initiatives section, other initiatives or special projects for 2020 are listed under work unit headings and with an asterisk (*).

Items listed below may include an estimated month or quarter in which they will be on the Committee’s agenda. These estimated dates may change during the year as project implementation is underway, as other Committee business arises, in response to external factors, and in response to the Council’s priorities.

Regular Business
Livable Communities
- Livable Communities Act Annual Fund Distribution Plan – February
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA) – June, December
  - Livable Communities Demonstration Account (LCDA) – November
  - Local Housing Incentives Account (LHIA) – November
  - LCDA & LCDA-TOD Pre-development grants – July
  - LCDA/TBRA TOD Development and Cleanup – October
- Livable Communities Re-enrollment for 2021-2030*
• Approach to negotiations – February
  • Public Hearing – November
  • Adoption of negotiated goals – December
• Livable Communities Act grant changes, extensions – as needed

Local Planning Assistance
• Review of 2040 Comprehensive Plan Updates – ongoing
• Review of Comprehensive Plan Amendments – ongoing
• Comprehensive Plan Implementation Program (PlanIt) - training and technical assistance for local governments – Q4*

Metro HRA
• Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
  o Set Public Hearing date – June
  o Public Hearing – August
  o Approval – September
• Project Based Voucher awards – November
• Bridges Rental Assistance Program – Grant Renewal – June
• Rental Assistance Program for Anoka County – Grant Renewal – June
• Update Utility Allowance Schedule – October
• Annual Payment Standards – October/November
  o Information report on Small Area Fair Market Rents in first year
  o Approval of 2021 standards
• Consideration for Section 8 Homeownership Program*

Regional Parks
• Equity Analysis Tool for Master Plans – February/March*
• Amendment to the 2040 Regional Parks Policy Plan*
• Parks and Trails Legacy Funding Work Group – FY 2022-23 Funding Split – Q2*
• Regional Parks Operations and Maintenance Allocations – July
• Regional Parks Equity Grant Program
  o Notice of funding availability – Q1/Q2
  o Recommendations for awards – October
• Regional Park and Trail grant reviews – ongoing
• Regional Park and Trail Master Plan reviews – ongoing

Community Development Budget & Finance
• Budget Amendments, if needed – February, quarterly
• 2021 Initial Operating Budget discussion – Q2
• 2021 Operating Budget presentation – Q3
• 2021 Initial Capital Budget – Q3
• 2021 Capital Budget Presentation – Q3/4

2020 Initiatives
• Metro Climate Stats – April
• Climate Vulnerability Assessment – April
• Neighborhoods Project: Tools & Resources for local governments – June, September
• Land Use Modeling efforts – September
- Regional Parks Visitor Study – December
- Comprehensive Plan Process Evaluation/Engagement - December
- CDC-related components of the Comprehensive Economic Development Strategy – May, December
- Rethinking Areas of Concentrated Poverty
- Review and evaluation of Livable Communities grant programs
- Regional Housing Initiative and Moving to Work authority
- Youth in Parks Research
- CDC-related components of the Comprehensive Economic Development Strategy
- Continued implementation of Community Choice Program
- Continued implementation of Regional Parks Ambassador Program

**Information and Regular Reports**
- Affordable Housing Production Report – January
- Land Use Advisory Committee – February, June, September, December
- Annual building permits – May
- Annual population and household estimates – July
- Regional Parks use estimates – July
- Plat Monitoring Report – August
- Agricultural Preserves Report – September
- Fiscal Disparities Report – October
- Composite and Trends in 2040 Comprehensive Plans – December

**Invited Speaker/Panel Presentations**
Upon suggestion/request
**COMMUNITY DEVELOPMENT COMMITTEE**

**2020 WORK PLAN**

**Community Development Committee Charter/Mission:**
Understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration; implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households.

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**REGULAR BUSINESS**
- LCA Annual Fund Distribution Plan
- Regional Parks Equity Grants Fund Distribution Plan

**Recommendations for Livable Communities Act Grants**
- Tax Base Revitalization Account (TGRA)
- Livable Communities Demonstration Account (LCDIA)
- Local Housing Incentives Account (LHIA)
- LCA-TOD - Pre-development Grants
- LCA-TOD - Development and Cleanup

**Public Housing Agency Plan including Section 8 Administrative Plan**
- Set Public Hearing Date
- Public Hearing
- Approval

**HRA Programs**
- Annual Utility Allowance Schedule
- Information Report on Small Area Fair Market Rents in First Year
- Annual Payment Standards
- Renewal of State-funded Bridges rental assistance program
- Renewal of Rental Assistance Program for Anoka County
- Project Based Voucher Awards

**Regional Parks**
- Equity Analysis Tool for Master Plans
- Parks and Trails Legacy Funding Work Group - FY2022-23
- Regional Parks Operations and Maintenance Allocations
- Regional Parks Equity Grant Program Recommendations
- Amendment to the 2040 Regional Parks Policy Plan

**Budget Amendments, if needed**
- 2021 Initial Operating Budget Discussion
- 2021 Operating Budget Presentation
- 2021 Initial Capital Budget Discussion
- 2021 Capital Budget Presentation

**Comprehensive Plan Updates and Plan Amendments**
- Regional Park and Trail Grants
- Budget Amendments, if needed
- LCA Grant award amendments/changes - as needed

**2020 INITIATIVES**

**Livable Communities Re-enrollment for 2021-2030**
- Approach to negotiations
- Public hearing
- Adoption of negotiated goals

**Additional 2020 Initiatives**
- Metro Climate Stats
- Climate Vulnerability Assessment
- Neighborhoods Project: Tools & Resources for local governments
- Land Use Modeling efforts
- Regional Parks Visitor Study
### Comprehensive Plan Process Evaluation/Engagement
CDC-related components of the Comprehensive Economic Development Strategy
Rethinking Areas of Concentrated Poverty
Regional Housing Initiative and Moving to Work Authority
Youth in Parks Research
Livable Communities Program Evaluation
CDC-related components of the agency-wide Sustainability Plan
Consideration for Section 8 Homeownership Program
Comprehensive Plan Implementation Program
Regional Parks Ambassador Program - continued implementation
Community Choice Program - continued implementation

### INFORMATION / REPORT PRESENTATIONS
- Affordable Housing Production Report
- Project Based Voucher policy and usage
- Land Use Advisory Committee
- Annual building permits
- Annual population and household estimates
- Regional Parks use estimates
- Plat Monitoring Report
- Agricultural Preserves Report
- Fiscal Disparities Report
- Composite and Trends in 2040 Comprehensive Plans

### INVITED SPEAKER PRESENTATIONS
Upon suggestion/request

### Tentative Plan Schedule

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- **Affordable Housing Production Report**
- **Project Based Voucher policy and usage**
- **Land Use Advisory Committee**
- **Annual building permits**
- **Annual population and household estimates**
- **Regional Parks use estimates**
- **Plat Monitoring Report**
- **Agricultural Preserves Report**
- **Fiscal Disparities Report**
- **Composite and Trends in 2040 Comprehensive Plans**