

## Community Development Committee

Meeting date: February 3, 2020

**Subject:** 2020 Community Development Committee Work Plan

**District(s), Member(s):** All

**Policy/Legal Reference:** None

**Staff Prepared/Presented:** LisaBeth Barajas, Community Development Director (651-602-1895)

**Division/Department:** Community Development

### Proposed Action

That the Community Development Committee adopt the work plan as described in the body of this report, with the understanding that it is subject to modification as needed or as directed by the Committee.

### Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guides and shapes the Work Plan.

Council staff have incorporated the Committee's input and prepared the Work Plan below for the Committee's consideration and adoption.

### *Proposed 2020 Community Development Committee Work Plan for Discussion*

The Work Plan is divided between Regular Business, 2020 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2020 Initiatives section, other initiatives or special projects for 2020 are listed under work unit headings and with an asterisk (\*).

Items listed below may include an estimated month or quarter in which they will be on the Committee's agenda. These estimated dates may change during the year as project implementation is underway, as other Committee business arises, in response to external factors, and in response to the Council's priorities.

### Regular Business

#### Livable Communities

- Livable Communities Act Annual Fund Distribution Plan – February
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA) – June, December
  - Livable Communities Demonstration Account (LCDA) – November
  - Local Housing Incentives Account (LHIA) – November
  - LCDA & LCDA-TOD Pre-development grants – July
  - LCDA/TBRA TOD Development and Cleanup – October
- Livable Communities Re-enrollment for 2021-2030\*

- Approach to negotiations – February
- Public Hearing – November
- Adoption of negotiated goals – December
- Livable Communities Act grant changes, extensions – as needed

### Local Planning Assistance

- Review of 2040 Comprehensive Plan Updates – ongoing
- Review of Comprehensive Plan Amendments – ongoing
- Comprehensive Plan Implementation Program (PlanIt) - training and technical assistance for local governments – Q4\*

### Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
  - Set Public Hearing date – June
  - Public Hearing – August
  - Approval – September
- Project Based Voucher awards – November
- Bridges Rental Assistance Program – Grant Renewal – June
- Rental Assistance Program for Anoka County – Grant Renewal – June
- Update Utility Allowance Schedule – October
- Annual Payment Standards – October/November
  - Information report on Small Area Fair Market Rents in first year
  - Approval of 2021 standards
- Consideration for Section 8 Homeownership Program\*

### Regional Parks

- Equity Analysis Tool for Master Plans – February/March\*
- Amendment to the *2040 Regional Parks Policy Plan*\*
- Parks and Trails Legacy Funding Work Group – FY 2022-23 Funding Split – Q2\*
- Regional Parks Operations and Maintenance Allocations – July
- Regional Parks Equity Grant Program
  - Notice of funding availability – Q1/Q2
  - Recommendations for awards – October
- Regional Park and Trail grant reviews – ongoing
- Regional Park and Trail Master Plan reviews – ongoing

### Community Development Budget & Finance

- Budget Amendments, if needed – February, quarterly
- 2021 Initial Operating Budget discussion – Q2
- 2021 Operating Budget presentation – Q3
- 2021 Initial Capital Budget – Q3
- 2021 Capital Budget Presentation – Q3/4

### 2020 Initiatives

- Metro Climate Stats – April
- Climate Vulnerability Assessment – April
- Neighborhoods Project: Tools & Resources for local governments – June, September
- Land Use Modeling efforts – September

- Regional Parks Visitor Study – December
- Comprehensive Plan Process Evaluation/Engagement - December
- CDC-related components of the Comprehensive Economic Development Strategy – May, December
- Rethinking Areas of Concentrated Poverty
- Review and evaluation of Livable Communities grant programs
- Regional Housing Initiative and Moving to Work authority
- Youth in Parks Research
- CDC-related components of the agency-wide Sustainability Plan
- Continued implementation of Community Choice Program
- Continued implementation of Regional Parks Ambassador Program

### **Information and Regular Reports**

- Affordable Housing Production Report – January
- Land Use Advisory Committee – February, June, September, December
- Annual building permits – May
- Annual population and household estimates – July
- Regional Parks use estimates – July
- Plat Monitoring Report – August
- Agricultural Preserves Report – September
- Fiscal Disparities Report – October
- Composite and Trends in 2040 Comprehensive Plans – December

### **Invited Speaker/Panel Presentations**

Upon suggestion/request

# COMMUNITY DEVELOPMENT COMMITTEE

## 2020 WORK PLAN

**Community Development Committee Charter/Mission:**

Understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration; implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households.

Information ■      Action ■  
 Tentative Schedule       Ongoing

**REGULAR BUSINESS**

- LCA Annual Fund Distribution Plan
- Regional Parks Equity Grants Fund Distribution Plan

**Recommendations for Livable Communities Act Grants**

- Tax Base Revitalization Account (TBRA)
- Livable Communities Demonstration Account (LCDA)
- Local Housing Incentives Account (LHIA)
- LCA-TOD - Pre-development Grants
- LCA-TOD - Development and Cleanup

**Public Housing Agency Plan including Section 8 Administrative Plan**

- Set Public Hearing Date
- Public Hearing
- Approval

**HRA Programs**

- Annual Utility Allowance Schedule
- Information Report on Small Area Fair Market Rents in First Year
- Annual Payment Standards
- Renewal of State-funded Bridges rental assistance program
- Renewal of Rental Assistance Program for Anoka County
- Project Based Voucher Awards

**Regional Parks**

- Equity Analysis Tool for Master Plans
- Parks and Trails Legacy Funding Work Group - FY2022-23
- Regional Parks Operations and Maintenance Allocations
- Regional Parks Equity Grant Program Recommendations
- Amendment to the 2040 Regional Parks Policy Plan

- Budget Amendments, if needed
- 2021 Initial Operating Budget Discussion
- 2021 Operating Budget Presentation
- 2021 Initial Capital Budget Discussion
- 2021 Capital Budget Presentation
- Comprehensive Plan Updates and Plan Amendments
- Regional Park and Trail Grants
- Parks and Trails Master Plan Reviews
- LCA Grant award amendments/changes - as needed

**2020 INITIATIVES**

**Livable Communities Re-enrollment for 2021-2030**

- Approach to negotiations
- Public hearing
- Adoption of negotiated goals

**Additional 2020 Initiatives**

- Metro Climate Stats
- Climate Vulnerability Assessment
- Neighborhoods Project: Tools & Resources for local governments
- Land Use Modeling efforts
- Regional Parks Visitor Study

Tentative Plan Schedule																						
1Q					2Q					3Q					4Q							
J	J	F	F	M	A	A	M	M	J	J	J	A	A	S	S	O	O	N	N	D	D	D
Information					Information					Information					Information							
Action					Action					Action					Action							
Tentative Schedule					Tentative Schedule					Tentative Schedule					Tentative Schedule							
Ongoing					Ongoing					Ongoing					Ongoing							
LCA Annual Fund Distribution Plan					Regional Parks Equity Grants Fund Distribution Plan					Tax Base Revitalization Account (TBRA)					Livable Communities Demonstration Account (LCDA)							
Local Housing Incentives Account (LHIA)					LCA-TOD - Pre-development Grants					LCA-TOD - Development and Cleanup					Set Public Hearing Date							
Public Hearing					Approval					Annual Utility Allowance Schedule					Information Report on Small Area Fair Market Rents in First Year							
Annual Payment Standards					Renewal of State-funded Bridges rental assistance program					Renewal of Rental Assistance Program for Anoka County					Project Based Voucher Awards							
Equity Analysis Tool for Master Plans					Parks and Trails Legacy Funding Work Group - FY2022-23					Regional Parks Operations and Maintenance Allocations					Regional Parks Equity Grant Program Recommendations							
Amendment to the 2040 Regional Parks Policy Plan					Budget Amendments, if needed					2021 Initial Operating Budget Discussion					2021 Operating Budget Presentation							
2021 Initial Capital Budget Discussion					2021 Capital Budget Presentation					Comprehensive Plan Updates and Plan Amendments					Regional Park and Trail Grants							
Parks and Trails Master Plan Reviews					LCA Grant award amendments/changes - as needed					Approach to negotiations					Public hearing							
Adoption of negotiated goals					Metro Climate Stats					Climate Vulnerability Assessment					Neighborhoods Project: Tools & Resources for local governments							
Land Use Modeling efforts					Regional Parks Visitor Study																	

