

Community Development Committee

Meeting date: January 6, 2020

Subject: 2020 Community Development Committee Work Plan

District(s), Member(s): All

Policy/Legal Reference: None

Staff Prepared/Presented: LisaBeth Barajas, Community Development Director (651-602-1895)

Division/Department: Community Development

Proposed Action

None. Information and discussion only.

Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guide and shape the Work Plan. At this meeting, Council staff seek direction from the Committee Members on the proposal below, with the following questions in mind:

- Are there any gaps in the Work Plan given the Council's recently formed priorities?
- Is there any additional information or reports that the Committee seeks in order to better inform its work?
- Are there any invited speaker or panel presentations that the Committee is interested in to better inform its work?

Council staff will incorporate the Committee's input and prepare a Work Plan for adoption in early February. This finalized Work Plan will include also a timeline for the different items in the Plan.

Proposed 2020 Community Development Committee Work Plan for Discussion

The Work Plan is divided between Regular Business, 2020 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2020 Initiatives section, other initiatives or special projects for 2020 are listed under work unit headings and with an asterisk (*).

Items listed below may include an estimated month or quarter in which they will be on the Committee's agenda. These estimated dates may change as staff finalize the Work Plan for the Committee's adoption in February.

Regular Business

Livable Communities

- Livable Communities Act Annual Fund Distribution Plan – March
- Recommendations for Livable Communities Act grants
 - Tax Base Revitalization Account (TBRA) – June, December
 - Livable Communities Demonstration Account (LCDA) – November

- Local Housing Incentives Account (LHIA) – November
- LCDA TOD Pre-development grants – July, December
- LCDA/TBRA TOD Development and Cleanup – October
- Livable Communities Re-enrollment for 2021-2030*
 - Approach to negotiations – Q1
 - Public Hearing - November
 - Adoption of negotiated goals
- Livable Communities Act grant changes, extensions – as needed

Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
 - Set Public Hearing date – June
 - Public Hearing – August
 - Approval – September
- Project Based Voucher awards – November
- Bridges Rental Assistance Program – Grant Renewal – June
- Rental Assistance Program for Anoka County – Grant Renewal – June
- Update Utility Allowance Schedule – October
- Annual Payment Standards – October/November
 - Information report on Small Area Fair Market Rents in first year
 - Approval of 2021 standards
- Consideration for Section 8 Homeownership Program*

Local Planning Assistance

- Review of 2040 Comprehensive Plan Updates – ongoing
- Review of Comprehensive Plan Amendments – ongoing
- Comprehensive Plan Implementation Program (PlanIt) - training and technical assistance for local governments*

Regional Parks and Natural Resources

- Amendment to the 2040 Regional Parks Policy Plan*
- 2020-2025 Parks Capital Improvement Program – July
- Regional Parks Operations and Maintenance Allocations – July
- Regional Park and Trail grant reviews – ongoing
- Regional Park and Trail Master Plan reviews – ongoing
- Regional Parks Equity Grant Program
 - Notice of funding availability – Q1/Q2
 - Recommendations for awards - November

Community Development Budget & Finance

- Budget Amendments, if needed – February, April, June, August, October
- 2021 Budget Initial discussion – April
- 2021 Community Development Division annual operating budget review – July
- 2021 Community Development Division annual capital budget
- Annual Consolidated Grant Report - quarterly

2020 Initiatives

- Review Livable Communities grant programs: Statutory objectives and Fund Distribution Plan – February, March
- Regional Parks Visitor Study – December
- Metro Climate Stats
- Regional Housing Initiative and Moving to Work authority
- Neighborhoods Project: Tools & Resources for local governments
- CDC-related components of the Comprehensive Economic Development Strategy
- CDC-related components of the agency-wide Sustainability Plan
- Continued implementation of Community Choice Program
- Continued implementation of Parks Ambassador Program

Information and Regular Reports

- Project Based Voucher policy and usage – February
- Land Use Advisory Committee – quarterly
- Fiscal Disparities Report – October
- Plat Monitoring Report – August
- Agricultural Preserves Report – September
- Regional Parks use estimates - July
- Affordable Housing Production Report
- Composite and Trends in 2040 Comprehensive Plans – Q4
- MetroStats Reports:
 - Annual building permits – May
 - Population estimates – July
 - Affordable Housing Production Survey – November
 - New data from the American Community Survey – September, December
 - Ongoing Research

Invited Speaker/Panel Presentations

Upon suggestion/request