

## Community Development Committee

Meeting date: February 1, 2021

**Subject:** 2021 Community Development Committee Work Plan

**District(s), Member(s):** All

**Policy/Legal Reference:** None

**Staff Prepared/Presented:** LisaBeth Barajas, Community Development Director (651-602-1895)

**Division/Department:** Community Development

### Proposed Action

That the Community Development Committee adopt the work plan as described in the body of this report, with the understanding that it is subject to modification as needed or as directed by the Committee.

### Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guide and shape the Work Plan.

Council staff have incorporated the Committee's input and prepare the Work Plan below for the Committee's consideration and adoption.

### *Proposed 2021 Community Development Committee Work Plan*

The Work Plan is divided between Regular Business, 2021 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2021 Initiatives section, other initiatives or special projects for 2021 are listed under work unit headings and with an asterisk (\*), particularly where that initiative is work unit specific.

### Regular Business

#### Livable Communities

- Livable Communities Act Annual Fund Distribution Plan – February
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA) – June, December
  - Livable Communities Demonstration Account (LCDA) – December
  - Local Housing Incentives Account (LHIA) – December
  - LCDA & LCDA-TOD Pre-development grants – June, September
  - LCDA/TBRA TOD Development and Cleanup – October
- Livable Communities Act grant changes, extensions – as needed

#### Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan

- Set Public Hearing date – June
- Public Hearing – August
- Approval – September
- Project Based Voucher program discussion – March
- Housing Trust Fund grant renewal – September
- Housing Opportunities for Persons with AIDS (HOPWA) grant renewal – June
- Update Utility Allowance Schedule
- Annual Payment Standards
  - Information report on Small Area Fair Market Rents - October
  - Approval of 2022 standards – October
- Exploration of Section 8 Homeownership Program\* - August
- Family Affordable Housing Program
  - Capital improvement plan – Q3
  - Exploration of acquisition/disposition policy for the program\* - Q2

### Local Planning Assistance

- Review of 2040 Comprehensive Plan Updates – ongoing
- Review of Comprehensive Plan Amendments – ongoing
- Comprehensive Plan Implementation Program (PlanIt)\* - Q3 / Q4
- Comprehensive Plan Process Evaluation\* - June

### Regional Parks

- Regional Parks Historical-Cultural Study\* - Q3 / Q4
- Regional water trail classification exploration\* - Q3 / Q4
- Eligible recreational activities: secondary activities\* - Q2
- 2021-2026 Parks Capital Improvement Program – Q3
- Regional Parks Operations and Maintenance Allocations – July
- Regional Park and Trail grant reviews – ongoing
- Regional Park and Trail Master Plan reviews – ongoing
- Regional Parks Equity Grant Program
  - Notice of funding availability – January
  - Recommendations for awards – June

### Research

- Regional demographic and employment forecast update – July
- Expanding the visualizing regional racial inequities dashboard – August
- Development of regional parks demographic analysis tool – April
- Community Profiles – scoping for the update\* - August

### Community Development Budget & Finance

- Budget amendments, if needed, quarterly
- 2021 Budget Initial discussion – Q2
- 2021 Community Development Division annual operating budget review – Q2
- 2021 Community Development Division annual capital budget – Q3

### 2021 Initiatives

- Regional Parks Visitor Study – December
- Metro Climate Stats – Q3 / Q4

- Mobility Demonstration Program – TBD
- Moving to Work authority – TBD
- System Statement Issuance – September
- Population estimates and comparison to Census data – September
- Residential preferences of housing choice voucher program participants – November
- Analysis of visitation to regional and state parks using location-based services data (partnership with Minnesota Department of Natural Resources and Greater Minnesota Regional Parks) – December
- Solar for vouchers pilot – Q4
- 2020 land use inventory – July
- CDC-related components of regional long-range planning – scheduled throughout the year, TBD
- CDC-related components of the economic value atlas – Q4
- CDC-related components of the agency-wide climate action plan - scheduled throughout the year, TBD
- CDC-related components of exploring the use of Council-owned land for affordable housing development – Q3 / Q4
- Continued implementation of Community Choice Program – Q3
- Continued implementation of Parks Ambassador Program – Q2

### **Information and Regular Reports**

- Progress on Housing strategies in Council strategic plan\* - June, December
- Land Use Advisory Committee reports – June, December
- Fiscal Disparities Report – April
- Plat Monitoring Report – June
- Agricultural Preserves Report – April
- Regional Parks use estimates – July
- Composite and Trends in 2040 Comprehensive Plans\* - April
- Reports and interactives:
  - Annual building permits – May
  - Population estimates – September
  - Affordable Housing Production Survey – May
  - Ongoing Research – TBD

### **Invited Speaker/Panel Presentations**

Upon suggestion/request

# COMMUNITY DEVELOPMENT COMMITTEE

## 2021 WORK PLAN

**Community Development Committee Charter/Mission:**

Understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration; implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households.

Information ■      Action ■  
 Tentative Schedule       Ongoing

**REGULAR BUSINESS**

**Recommendations for Livable Communities Act Grants**

- LCA Annual Fund Distribution Plan
- Tax Base Revitalization Account (TBRA)
- LCDA & LCDA-TOD Pre-development Grants
- Local Housing Incentives Account (LHIA)
- LCDA Development Grants
- LCDA-TOD - Development and Cleanup Grants

**Public Housing Agency Plan including Section 8 Administrative Plan**

- Set Public Hearing Date
- Public Hearing
- Approval

**HRA Programs**

- Annual Utility Allowance Schedule
- Information Report on Small Area Fair Market Rents Initial Implementation
- Annual Payment Standards
- Renewal of Housing Opportunities for Persons with AIDS (HOPWA)
- Renewal of Housing Trust Fund rental assistance program
- Project Based Voucher Program Discussion

**Regional Parks**

- Regional Parks Equity Grants Fund Distribution Plan
- Equity Grant Program awards
- Regional Parks Operations and Maintenance Allocations
- Regional Parks Historical Cultural Study
- Regional Water Trail Classification exploration
- Eligible recreational activities: secondary activities

**Budget Amendments, if needed**

- 2022 Initial Operating Budget Discussion
- 2022 Operating Budget Presentation
- 2022 Initial Capital Budget Discussion
- 2022 Capital Budget Presentation

**Comprehensive Plan Updates and Plan Amendments**

- Regional Park and Trail Grants
- Parks and Trails Master Plan Reviews
- LCA Grant award amendments/changes - as needed

**2021 INITIATIVES**

- Regional Parks Visitor Study
- Metro Climate Stats
- Mobility Demonstration Program
- Moving to Work authority
- System Statement Issuance
- Comprehensive Plan Process Evaluation
- Residential preferences of HCV program participants
- DNR/Greater MN partnership study on parks visitation
- Solar for Vouchers Program pilot
- 2020 Land Use Inventory
- CDC-related components of regional long-range planning

Tentative Plan Schedule																			
1Q			2Q			3Q			4Q										
J	J	F	M	M	A	A	M	J	J	J	A	S	S	O	O	N	N	D	D
Information																			
Action																			
Tentative Schedule																			
Ongoing																			
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Family Affordable Housing Program - acquisition/disposition policy development																			
Comprehensive Plan Implementation Program																			
Development of Regional Parks demographic analysis tool																			
Community Profiles - scoping for the update																			
Regional Parks Ambassador Program - continued implementation																			
Community Choice Program - continued implementation																			
<b>INFORMATION / REPORT PRESENTATIONS</b>																			
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Fiscal Disparities Report																			
Plat Monitoring Report																			
Agricultural Preserves Report																			
Annual population and household estimates / Comparison to Census Data*																			
Regional Parks use estimates & impacts due to covid*																			
Annual building permits																			
Affordable housing production survey																			
<b>INVITED SPEAKER PRESENTATIONS</b>																			
Upon suggestion/request																			