

Community Development Committee

Meeting date: March 7, 2022

Subject: 2022 Community Development Committee Work Plan

District(s), Member(s): All

Policy/Legal Reference: None

Staff Prepared/Presented: LisaBeth Barajas, Executive Director, Community Development (651-602-1895)

Division/Department: Community Development

Proposed Action

That the Community Development Committee adopt the work plan as described in the body of this report, with the understanding that it is subject to modification as needed or as directed by the Committee.

Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guide and shape the Work Plan.

Council have incorporated the Committee's input and prepared the Work Plan below for the Committee's consideration and adoption.

Proposed 2022 Community Development Committee Work Plan for Discussion

The Work Plan is divided between Regular Business, 2022 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2022 Initiatives section, other initiatives or special projects for 2022 are listed under work unit headings and with an asterisk (*), particularly where that initiative is work unit specific.

Regular Business

Livable Communities

- Livable Communities Act Annual Fund Distribution Plan
- Recommendations for Livable Communities Act grants
 - Tax Base Revitalization Account (TBRA)
 - Livable Communities Demonstration Account (LCDA)
 - Local Housing Incentives Account (LHIA)
 - Single Family Homeownership Pilot*
 - LCDA TOD Pre-development grants
 - LCDA/TBRA TOD Development and Cleanup
- Livable Communities Act grant changes, extensions – as needed

Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
 - Set Public Hearing date
 - Public Hearing
 - Approval
- Project Based Vouchers
- Update Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
 - Information report on Small Area Fair Market Rents
- Exploration of Section 8 Homeownership Program*
- Residential preferences of housing choice voucher program participants*
- Community Choice - mobility demonstration program*
- Family Affordable Housing Program
 - Capital improvement plan
 - Acquisition criteria for the program*

Local Planning Assistance

- Review of 2040 Comprehensive Plan Updates – ongoing
- Review of Comprehensive Plan Amendments – ongoing
- Comprehensive Plan Implementation Program (PlanIt)*
- Update Administrative Review Guidelines for Comprehensive Plan Amendments*

Regional Parks

- Regional Parks Historical-Cultural Study*
- Regional water trail classification exploration*
- Eligible recreational activities: secondary activities*
- 2023-2028 Parks Capital Improvement Program
- Regional Parks Operations and Maintenance Allocations
- Regional Park and Trail grant reviews – ongoing
- Regional Park and Trail Master Plan reviews – ongoing
- Regional Parks Equity Grant Program – preparation for 2023 solicitation
- Exploration of streamlining review of master plan amendments and other requests*

Research

- Regional demographic and employment forecast update
- Update to the visualizing regional racial inequities dashboard
- Community Profiles update*

Community Development Budget & Finance

- Budget amendments, as needed, quarterly
- 2022 Budget Initial discussion
- 2022 Community Development Division annual operating budget review
- 2022 Community Development Division annual capital budget

2022 Initiatives

- Regional Parks Visitor Study data release
- Metro Climate Stats and scenario planning tool
- Moving to Work authority

- System Statement Issuance
- Growing Shade – regional tree canopy project
- Analysis of visitation to regional and state parks using location-based services data (partnership with Minnesota Department of Natural Resources and Greater Minnesota Regional Parks)
- CDC-related components of the Regional Development Guide
 - Vision and Values
 - Community Designations
 - Scenario planning
 - Forecast development
 - Study on barriers to housing available to households at 30% AMI or less
 - Manufactured Housing in the Region
 - Studies related to the Regional Parks and Trails system
 - Regional Economic Framework
 - Other studies that may be identified during engagement throughout the year
- CDC-related components of the agency-wide climate action plan

Information and Regular Reports

- Progress on Housing strategies in Council strategic plan
- Land Use Advisory Committee – semi-annually
- Fiscal Disparities Report
- Plat Monitoring Report
- Agricultural Preserves Report
- Regional Parks use estimates
- Composite and Trends in 2040 Comprehensive Plans*
- Trends in Comprehensive Plan Amendments
- Reports and interactives:
 - Annual building permits
 - Population estimates
 - Affordable Housing Production Survey
 - American Community Survey
 - Ongoing Research




Invited Speaker/Panel Presentations

Upon suggestion/request

Figure 1. 2022 CDC Work Plan Timeline

Community Development Committee Charter/Mission:

Understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration; implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households.

Information  Action 
 Tentative Schedule  Ongoing 

REGULAR BUSINESS

Recommendations for Livable Communities Act Grants

- LCA Annual Fund Distribution Plan
- Tax Base Revitalization Account (TBRA)
- LCDA & LCDA-TOD Pre-development Grants
- Local Housing Incentives Account (LHIA) (including Pilot)
- LCDA Development Grants
- LCDA-TOD - Development and Cleanup Grants

Public Housing Agency Plan including Section 8 Administrative Plan

- Set Public Hearing Date
- Public Hearing
- Approval

HRA Programs

- Annual Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
- Family Affordable Housing Program (FAHP): Acquisition and Sales Criteria
- Renewal of Housing Trust Fund rental assistance program
- Project Based Voucher Program Discussion / Contingent / Final Awards

Regional Parks

- Regional Parks Operations and Maintenance Allocations
- Regional Parks Historical Cultural Study - updates throughout project as needed
- Regional Water Trail Classification exploration
- Eligible recreational activities: secondary activities
- Explore streamlining review of master plan amendments and other parks requests
- Preparation for 2023 solicitation of Regional Parks Equity Grant Program

Budget

- 2023 Initial Operating Budget Discussion
- 2023 Operating Budget Presentation
- 2023 Initial Capital Budget Discussion
- 2023 Capital Budget Presentation
- 2023 Budget Amendments (as needed)

- Comprehensive Plan Updates and Plan Amendments
- Regional Park and Trail Grants
- Parks and Trails Master Plan Reviews
- LCA Grant award amendments/changes - as needed

2022 INITIATIVES

- CDC-related components of the Regional Development Guide
- Regional Parks Visitor Study
- Metro Climate Stats
- Mobility Demonstration Program
- Moving to Work authority
- System Statement Issuance
- Administrative Review Guidelines Update
- Residential preferences of HCV program participants
- DNR/Greater MN partnership study on parks visitation

Tentative Plan Schedule																					
1Q			2Q			3Q			4Q												
J	J	F	M	M	A	A	M	M	J	J	J	A	A	S	S	O	O	N	N	D	D
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Growing Shade - regional tree canopy project																				
CDC-related components of the agency-wide climate action plan																				
CDC-related components of the use of Council-owned land for affordable housing																				
Exploration of Section 8 Homeownership Program																				
Comprehensive Plan Implementation Program																				
Community Profiles - scoping for the update																				
Regional Parks Ambassador Program - continued implementation																				
INFORMATION / REPORT PRESENTATIONS																				
Land Use Advisory Committee regular reports																				
Progress on Housing strategies in Council strategic plan*																				
Regional demographic and employment forecast update																				
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