# **Business Item**

Community Development Committee



#### Committee Meeting Date: February 21, 2023

This item is adopted by the Committee and does not require further Council action

### Business Item: 2023-59

Adopt the 2023 Community Development Committee Work Plan

District(s), Member(s):	All
Policy/Legal Reference:	None
Staff Prepared/Presented:	LisaBeth Barajas, Executive Director (651-602-1895)
Division/Department:	Community Development

#### Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guide and shape the Work Plan.

Council staff have incorporated the Committee's input and prepare the Work Plan below for the Committee's consideration and adoption.

#### Proposed 2023 Community Development Committee Work Plan for Consideration

The Work Plan is divided between Regular Business, 2023 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2023 Initiatives section, other initiatives or special projects for 2023 are listed under work unit headings and with an asterisk (\*), particularly where that initiative is work unit specific.

#### **Regular Business**

#### Livable Communities

- Livable Communities Act Annual Fund Distribution Plan
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA)
  - Livable Communities Demonstration Account (LCDA)
  - Local Housing Incentives Account (LHIA)
    - Single Family Homeownership Pilot
  - o LCDA TOD Pre-development grants
  - LCDA/TBRA TOD Development and Cleanup
- Livable Communities Act grant amendments, extensions as needed

• Evaluation of programs and recent revisions\*

## Local Planning Assistance

- Review of Comprehensive Plan Amendments and remaining 2040 comprehensive plans
- Update to Metropolitan Urban Service Area Implementation Guidelines\*

## Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
  - o Set Public Hearing date
  - o Public Hearing
  - o Approval
- Project Based Vouchers
- Update Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
  - o Information report on Small Area Fair Market Rents
- Exploration of Section 8 Homeownership Program\*
- Residential preferences of housing choice voucher program participants\*
- Homework Starts with Home explore potential expansion\*
- Family Affordable Housing Program
  - o Capital improvement plan
  - Acquisition criteria for the program as a part of broader enterprise real estate policy

# **Regional Parks**

- Regional Park and Trail Master Plan reviews ongoing
- Regional Park and Trail grant reviews ongoing
- Regional Parks Equity Grant Program preparation for 2024 solicitation
- Regional Parks Historical-Cultural Study\*
- Regional Parks Operations and Maintenance Allocations
- Streamlining review of master plan amendments and other requests\*

# Research

- Regional demographic and employment forecast update
- Update to the visualizing regional racial inequities dashboard\*

# Community Development Budget & Finance

- Budget amendments, as needed, generally quarterly
- 2023 Preliminary Operating Budget discussion
- 2023 Community Development Division annual operating budget review
- 2023 Community Development Division annual capital budget

# 2023 Initiatives

- CDC-related components of the 2050 Regional Development Guide
  - o Vision and Values
  - Community Designations
  - o Scenario planning
  - Regionally significant natural areas update and engagement
  - $\circ~~$  2050 Forecast development regional and local
  - $\circ$   $\;$  Land use policy discussions
  - o Regional parks policy discussions

- Studies related to the Regional Parks and Trails system
- Housing policy discussions
  - Study on barriers to housing available to households at 30% AMI or less
  - Manufactured Housing in the Region
  - Studies related to housing issues in the region
- Other studies that may be identified during engagement throughout the year
- Updates on feedback received from Youth Cohort and other engaged stakeholders
- Metro Climate Stats and scenario planning tool
- Analysis of visitation to regional and state parks using location-based services data (partnership with Minnesota Department of Natural Resources and Greater Minnesota Regional Parks)
- Implementation of CDC-related components of the Climate Action Work Plan

# Information and Regular Reports

- Land Use Advisory Committee
- Fiscal Disparities Report
- Plat Monitoring Report
- Agricultural Preserves Report
- Regional Parks Use Estimates
- Reports and interactives:
  - Annual building permits
  - o Population estimates
  - Affordable Housing Production Survey
  - o Data from the American Community Survey
  - Ongoing research

# Invited Speaker/Panel Presentations

Upon suggestion/request

#### COMMUNITY DEVELOPMENT COMMITTEE

#### 2023 WORK PLAN

#### Community Development Committee Charter/Mission:

Implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households; understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration.

Information Action

Tentative Schedule

Ongoing

	Tentative Plan Schedule											
	1Q	2Q	3Q	4Q								
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REGULAR BUSINESS												
Recommendations for Livable Communities Act Grants LCA Annual Fund Distribution Plan												
- Tax Base Revitalization Account (TBRA)												
LCDA & LCDA-TOD Pre-development Grants     Local Mauring Pilet)												
<ul> <li>Local Housing Incentives Account (LHIA) (including Pilot)</li> <li>LCDA Development Grants</li> </ul>												
- LCDA-TOD Development Grants												
Preparation for 2024 Annual Fund Distribution Plan												
Preparation for 2024 Annual Faile Distribution Flan												
Public Housing Agency Plan including Section 8 Administrative Plan												
- Set Public Hearing Date												
- Public Hearing												
- Approval												
HRA Programs												
Annual Utility Allowance Schedule												
Annual Payment Standards / Small Area Fair Market Rents												
Homework Starts with Home - expansion exploration												
Project Based Voucher Program Discussion / Contingent / Final Awards												
Regional Parks												
Regional Parks Operations and Maintenance Allocations												
Streamlining review of master plan amendments and other parks requests												
Preparation for 2024 solicitation of Regional Parks Equity Grant Program												
Budget												
2023 Initial Operating Budget Discussion												
2023 Operating Budget Presentation												
2023 Initial Capital Budget Discussion												
2023 Capital Budget Presentation												
2023 Budget Amendments (as needed)												
Comprehensive Plan Updates and Plan Amendments												
Regional Park and Trail Grants												
Parks and Trails Master Plan Reviews												
LCA Grant award amendments/changes - as needed												
2023 INITIATIVES												
Livable Communities - Committee work sessions												
Metro Climate Stats												
Metropolitan Urban Service Area Implementation Guidelines Update												
2050 Regional Development Guide												
-Vision and Values												
-Community Designations												
-Land Use Policy												
-Climate and Natural Resources Policy												
-Regional Housing Need, Cost of Inaction												
-Measures of Affordability												
-Gentrificiation and Anti-displacement												
-Update the 2050 Regional Forecast												
-Regional Parks System Vision, Policy Discussions												
-Regional Parks Historical Cultural Study												
-Eligible Recreational Activities and Facilities												
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	Tentative Plan Schedule																				
	1Q			1Q				2Q					3Q					4Q			
2023 INITIATIVES (continued)	1	J F	F	М	М	A /	A I	MI	м.	1 1	1	J	A	A	S S	0	O N	N	DC		
Residential preferences of HCV program participants																					
CDC-related components of the agency-wide climate action plan - implementation									-												
Regional Disparities Dashboard update																					
Exploration of Section 8 Homeownership Program																					
Parks Visitation Research with Minnesota Department of Natural Resources																					
INFORMATION / REPORT PRESENTATIONS					+																
Land Use Advisory Committee regular reports																					
Manufactured Housing Report																					
Expanding the Visualizing Regional Inequities dashboard																					
Trends in Comprehensive Plan Amendments																					
Fiscal Disparities Report																					
Plat Monitoring Report																					
Agricultural Preserves Report																					
Annual population and household estimates																					
2022 Regional Parks use estimates																					
Annual building permits																					
Annual Housing Production and Policy																					
Redevelopment Montioring Report																					