

Business Item

Community Development Committee



Committee Meeting Date: March 6, 2023

This item is adopted by the Committee and does not require further Council action

Business Item: 2023-59

Adopt the 2023 Community Development Committee Work Plan

District(s), Member(s):	All
Policy/Legal Reference:	None
Staff Prepared/Presented:	LisaBeth Barajas, Executive Director (651-602-1895)
Division/Department:	Community Development

Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. Input from staff and Committee members guide and shape the Work Plan.

Council staff have incorporated the Committee's input and prepare the Work Plan below for the Committee's consideration and adoption.

Proposed 2023 Community Development Committee Work Plan for Consideration

The Work Plan is divided between Regular Business, 2023 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2023 Initiatives section, other initiatives or special projects for 2023 are listed under work unit headings and with an asterisk (*), particularly where that initiative is work unit specific.

Regular Business

Livable Communities

- Livable Communities Act Annual Fund Distribution Plan
- Recommendations for Livable Communities Act grants
 - Tax Base Revitalization Account (TBRA)
 - Livable Communities Demonstration Account (LCDA)
 - Local Housing Incentives Account (LHIA)
 - Single Family Homeownership Pilot
 - LCDA TOD Pre-development grants
 - LCDA/TBRA TOD Development and Cleanup
- Livable Communities Act grant amendments, extensions – as needed

- Evaluation of programs and recent revisions*

Local Planning Assistance

- Review of Comprehensive Plan Amendments and remaining 2040 comprehensive plans
- Update to Metropolitan Urban Service Area Implementation Guidelines*

Metro HRA

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
 - Set Public Hearing date
 - Public Hearing
 - Approval
- Project Based Vouchers
- Update Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
 - Information report on Small Area Fair Market Rents
- Exploration of Section 8 Homeownership Program*
- Residential preferences of housing choice voucher program participants*
- Homework Starts with Home – explore potential expansion*
- Family Affordable Housing Program
 - Capital improvement plan
 - Acquisition criteria for the program as a part of broader enterprise real estate policy

Regional Parks

- Regional Park and Trail Master Plan reviews – ongoing
- Regional Park and Trail grant reviews – ongoing
- Regional Parks Equity Grant Program – preparation for 2024 solicitation
- Regional Parks Historical-Cultural Study*
- Regional Parks Operations and Maintenance Allocations
- Streamlining review of master plan amendments and other requests*

Research

- Regional demographic and employment forecast update
- Update to the visualizing regional racial inequities dashboard*

Community Development Budget & Finance

- Budget amendments, as needed, generally quarterly
- 2023 Preliminary Operating Budget discussion
- 2023 Community Development Division annual operating budget review
- 2023 Community Development Division annual capital budget

2023 Initiatives

- CDC-related components of the 2050 Regional Development Guide
 - Vision and Values
 - Community Designations
 - Scenario planning
 - Regionally significant natural areas – update and engagement
 - 2050 Forecast development – regional and local
 - Land use policy discussions
 - Regional parks policy discussions



- Studies related to the Regional Parks and Trails system
 - Housing policy discussions
 - Study on barriers to housing available to households at 30% AMI or less
 - Manufactured Housing in the Region
 - Studies related to housing issues in the region
 - Other studies that may be identified during engagement throughout the year
 - Updates on feedback received from Youth Cohort and other engaged stakeholders
- Metro Climate Stats and scenario planning tool
- Analysis of visitation to regional and state parks using location-based services data (partnership with Minnesota Department of Natural Resources and Greater Minnesota Regional Parks)
- Implementation of CDC-related components of the Climate Action Work Plan

Information and Regular Reports

- Land Use Advisory Committee
- Fiscal Disparities Report
- Plat Monitoring Report
- Agricultural Preserves Report
- Regional Parks Use Estimates
- Reports and interactives:
 - Annual building permits
 - Population estimates
 - Affordable Housing Production Survey
 - Data from the American Community Survey
 - Ongoing research

Invited Speaker/Panel Presentations

Upon suggestion/request



COMMUNITY DEVELOPMENT COMMITTEE

2023 WORK PLAN

Community Development Committee Charter/Mission:

Implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households; understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration.

Information  Action 
Tentative Schedule  Ongoing 

REGULAR BUSINESS

Recommendations for Livable Communities Act Grants

- LCA Annual Fund Distribution Plan
- Tax Base Revitalization Account (TBRA)
- LCDA & LCDA-TOD Pre-development Grants
- Local Housing Incentives Account (LHIA) (including Pilot)
- LCDA Development Grants
- LCDA-TOD Development Grants
- Preparation for 2024 Annual Fund Distribution Plan

Public Housing Agency Plan including Section 8 Administrative Plan

- Set Public Hearing Date
- Public Hearing
- Approval

HRA Programs

- Annual Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
- Homework Starts with Home - expansion exploration
- Project Based Voucher Program Discussion / Contingent / Final Awards

Regional Parks

- Regional Parks Operations and Maintenance Allocations
- Streamlining review of master plan amendments and other parks requests
- Preparation for 2024 solicitation of Regional Parks Equity Grant Program

Budget

- 2023 Initial Operating Budget Discussion
- 2023 Operating Budget Presentation
- 2023 Initial Capital Budget Discussion
- 2023 Capital Budget Presentation
- 2023 Budget Amendments (as needed)

- Comprehensive Plan Updates and Plan Amendments
- Regional Park and Trail Grants
- Parks and Trails Master Plan Reviews
- LCA Grant award amendments/changes - as needed

2023 INITIATIVES

- Livable Communities - Committee work sessions
- Metro Climate Stats
- Metropolitan Urban Service Area Implementation Guidelines Update

2050 Regional Development Guide

- Vision and Values
- Community Designations
- Land Use Policy
- Climate and Natural Resources Policy
- Regional Housing Need, Cost of Inaction
- Measures of Affordability
- Gentrification and Anti-displacement
- Update the 2050 Regional Forecast
- Regional Parks System Vision, Policy Discussions
- Regional Parks Historical Cultural Study
- Eligible Recreational Activities and Facilities

Tentative Plan Schedule																							
1Q				2Q				3Q				4Q											
J	J	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D	
Information																							
Action																							
Tentative Schedule																							
Ongoing																							

2023 INITIATIVES (continued)

- Residential preferences of HCV program participants
- CDC-related components of the agency-wide climate action plan - implementation
- Regional Disparities Dashboard update
- Exploration of Section 8 Homeownership Program
- Parks Visitation Research with Minnesota Department of Natural Resources

INFORMATION / REPORT PRESENTATIONS

- Land Use Advisory Committee regular reports
- Manufactured Housing Report
- Expanding the Visualizing Regional Inequities dashboard
- Trends in Comprehensive Plan Amendments
- Fiscal Disparities Report
- Plat Monitoring Report
- Agricultural Preserves Report
- Annual population and household estimates
- 2022 Regional Parks use estimates
- Annual building permits
- Annual Housing Production and Policy
- Redevelopment Monitoring Report

Tentative Plan Schedule																							
1Q					2Q				3Q			4Q											
J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D

