Business Item: 2024-118
Adopt the 2024 Community Development Committee Work Plan

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<th>District(s), Member(s):</th>
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<td>Policy/Legal Reference:</td>
<td>None</td>
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<td>Staff Prepared/Presented:</td>
<td>LisaBeth Barajas, Executive Director (651-602-1895)</td>
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<td>Division/Department:</td>
<td>Community Development</td>
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Background
Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee’s work, provide staff direction, and is considered flexible and modifiable as the year progresses. The Committee discussed specific work plan topics with the Housing and Livable Communities team and the Metro HRA team at Committee meetings earlier this year; the work plan incorporates those discussions. Input from staff and Committee members guides and shapes the Work Plan.

Council staff have incorporated the Committee’s input and prepared the Work Plan below for the Committee’s consideration and adoption, including the tentative schedule of items.

Proposed 2024 Community Development Committee Work Plan for Discussion
The Work Plan is divided between Regular Business, 2024 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2024 Initiatives section, other initiatives or special projects for 2024 are listed under work unit headings and with an asterisk (*), particularly where that initiative is work unit specific.

Estimated dates will be added as staff finalize the Work Plan for the Committee’s adoption at an upcoming meeting in February.

Regular Business

Livable Communities
- Livable Communities Act Annual Fund Distribution Plan
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA)
  - Livable Communities Demonstration Account (LCDA) & LCDA-TOD Pre-development Grants
  - Affordable Homeownership Program
Local Housing Incentives Account (LHIA)
- LCDA & LCDA-TOD Development
- Livable Communities Act grant amendments, extensions – as needed
- LCA program evaluation and alignment with Imagine 2050*

Local Planning Assistance
- Review of Comprehensive Plan Amendments and remaining 2040 comprehensive plans
- Annual report on Comprehensive Plan Amendment Trends
- Redevelopment Monitoring

Metro HRA
- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
  - Set Public Hearing date
  - Public Hearing
  - Approval
- Update Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
  - Information report on Small Area Fair Market Rents
- Project Based Vouchers
- Exploration of Section 8 Homeownership Program*
- Residential preferences of housing choice voucher program participants*
- Statewide Rent Assistance Program*
- Homework Starts with Home (suburban Hennepin County)
- Metropolitan Housing Opportunities Program Conversion
- Family Affordable Housing Program
  - Capital improvement plan
  - Sale and replacement of units
  - Acquisition criteria for the program

Regional Parks
- Regional Park and Trail Master Plan reviews – ongoing
- Regional Park and Trail grant reviews – ongoing
- Regional Parks Equity Grant Program - 2024 solicitation and award
- Regional Parks Historical-Cultural Study*
- Regional Parks Operations and Maintenance Allocations
- Annual report on administrative review of parks long range plan amendments*

Community Development Budget & Finance
- Budget amendments, as needed, generally quarterly
- 2025 Budget Initial discussion
- 2025 Community Development Division annual operating budget review
- 2025 Community Development Division annual capital budget

2024 Initiatives
- CDC-related components of Imagine 2050
  - Land use policy discussions
  - Regional parks policy discussions
  - Housing policy discussions
  - 2050 Forecast development – regional and local
- Art + Policy, feedback received from engagement
- Regionally significant ecological areas

- Implementation of CDC-related components of the Climate Action Work Plan
- Climate Pollution Reduction Grant: Comprehensive Climate Action Plan development

**Information and Regular Reports**
- Agricultural Preserves Report
- Affordable Housing Production Report
- Annual Building Permits
- Data from the American Community Survey
- Fiscal Disparities Report
- Land Use Advisory Committee
- Plat Monitoring Program Report
- Annual Population and Households Estimates
- Regional Parks Use Estimates
- Ongoing research

**Invited Speaker/Panel Presentations**
Upon suggestion/request
**COMMUNITY DEVELOPMENT COMMITTEE**

**2024 WORK PLAN**

**Community Development Committee Charter/Mission:**
Implement the Metropolitan Land Planning Act and Livable Communities Act; and deliver state and federally-funded rent assistance programs to low-income households; understand current and future development patterns in order to inform local and regional policy development; provide high-quality, coordinated planning, policy, and program development to support regional growth and reinvestment; identify and analyze regional issues; facilitate community collaboration.

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### REGULAR BUSINESS

**Livable Communities**
- LCA Annual Fund Distribution Plan
  - Recommendations for Livable Communities Act grants
    - Tax Base Revitalization Account (TBRA)
    - LCDA & LCDA-TOD Pre-development Grants
    - Affordable Homeownership Program
    - Local Housing Incentives Account (LHIA)
    - LCDA & LCDA-TOD Development Grants
    - LCA Program Evaluation and Alignment with Imagine 2050 (2025 Fund Distribution Plan)

**Metro HRA**
- Public Housing Agency Plan
  - Set Public Hearing Date
  - Public Hearing
  - Approval
- Annual Utility Allowance Schedule
- Annual Payment Standards / Small Area Fair Market Rents
- Homework Starts with Home - suburban Hennepin County
- Project Based Voucher Program Discussion
- Exploration of Section 8 Homeownership Program
- Statewide Rent Assistance Program
- Residential preferences of HCV program participants
- Metropolitan Housing Opportunities Program Conversion
- Family Affordable Housing Program
  - Capital Improvement plan
  - Sale and replacement of units
  - Acquisition criteria for the program

**Regional Parks**
- Regional Parks Operations and Maintenance Allocations
- 2024 Solicitation of Regional Parks Equity Grant Program
- First annual report on administrative review of parks long range plan amendments
- Regional Park and Trail Acquisition Grants (PAOF)

**Budget**
- 2025 Initial Operating Budget Discussion
- 2025 Initial Capital Budget Discussion
- 2025 Capital Budget Presentation
- 2025 Budget Amendments (as needed)

**Comprehensive Plan Updates and Plan Amendments**
- Parks and Trails Long Range Plans & Plan Amendments
- LCA Grant award amendments/changes - as needed

**2024 INITIATIVES**
- Imagine 2050
  - Land use policy discussions
  - Regional parks policy discussions
  - Housing policy discussions
  - 2050 forecast development - regional and local
  - Art + Policy, feedback from engagement
  - Regionally significant ecological areas
  - Implementation of CDC-related components of the Climate Action Work Plan
  - Climate Pollution Reduction Grant: Comprehensive Climate Action Plan development

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**Tentative Plan Schedule**

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*Legend:*
- Information
- Action
- Tentative Schedule
- Ongoing
INFORMATION / REPORT PRESENTATIONS

- Land Use Advisory Committee regular reports
- Expanding the Visualizing Regional Inequities dashboard
- Trends in Comprehensive Plan Amendments
- Fiscal Disparities Report
- Plat Monitoring Report
- Agricultural Preserves Report
- Annual population and household estimates
- 2023 Regional Parks use estimates
- Annual building permits
- Annual Housing Production and Policy
- Redevelopment Monitoring Report

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