

# Business Item

Community Development Committee



**Meeting Date:** May 5, 2025

This item is adopted by the Committee and does not require further Council action.

## Business Item: 2025-122

Adopt the 2025 Community Development Committee Work Plan

<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	None
<b>Staff Prepared/Presented:</b>	LisaBeth Barajas, Executive Director (651-602-1895)
<b>Division/Department:</b>	Community Development

### Proposed Action

That the Community Development Committee adopt the proposed committee work for 2025 as outlined in this business item.

### Background

Each year, the Community Development Committee approves an annual work plan to guide its business and meeting agendas. The annual work plan typically includes ongoing business of the Council, special projects/initiatives anticipated during the year, regular reports and information items, and special reports by invited speakers.

The Work Plan is intended to be a guide to the Committee's work, provide staff direction, and is considered flexible and modifiable as the year progresses. With significant program work and new implementation directions in 2025, each of the Community Development program areas provided a more in depth discussion on specific work plan topics and initiatives for 2025 including i:

- Metro HRA program updates on [February 3, 2025](#) and [March 17, 2025](#)
- Housing and Livable Communities work plan update on [March 17, 2025](#)
- Regional Parks and Trails work plan update on [April 7, 2025](#)
- Local Planning Assistance work plan update on [April 7, 2025](#)
- Research work plan update on [April 21, 2025](#)

The work plan in this business item incorporates those discussions. Council staff have incorporated the Committee's input and prepared the Work Plan below for the Committee's consideration and adoption, including the tentative schedule of items. The scheduling of items may be adjusted to accommodate required statutory deadlines for certain items such as comprehensive plan amendments and grant applications, as well as to accommodate project schedules and provide for balanced meeting agendas.

### Proposed 2025 Community Development Committee Work Plan

The Work Plan is divided between Regular Business, 2025 Initiatives, Information and Regular Reports, and Invited Speakers. In addition to the 2025 Initiatives section, other initiatives or special projects for 2025 are listed under work unit headings and with an asterisk (\*), particularly where

that initiative is work unit specific.

Estimated dates will be added as staff finalize the Work Plan for the Committee's adoption at an upcoming meeting in February.

## **Regular Business**

### ***Housing & Livable Communities***

- Livable Communities Act Annual Fund Distribution Plan
- Recommendations for Livable Communities Act grants
  - Tax Base Revitalization Account (TBRA)
  - Livable Communities Demonstration Account (LCDA) & LCDA-TOD Pre-development Grants
  - Affordable Homeownership Program
  - Local Housing Incentives Account (LHIA)
  - LCDA & LCDA-TOD Development
- Livable Communities Act grant amendments, extensions – as needed
- LCA program alignment with Imagine 2050\*
- PRO Housing - grants and technical assistance delivery\*

### ***Local Planning Assistance***

- Review of Comprehensive Plan Amendments and remaining 2040 comprehensive plans
- Annual report on Comprehensive Plan Amendment Trends
- Plat Monitoring Program update\*
- MUSA Implementation Guidelines update\*
- Flexible Development Guidelines update\*

### ***Metro HRA***

- Public Housing Agency Plan including Housing Choice Voucher Administrative Plan
  - Set Public Hearing date
  - Public Hearing
  - Approval
- Update Utility Allowance Schedule
- Implementation of the Housing Opportunities through Modernization Act (HOTMA)
- Implementation of the National Standards for the Physical Inspection of Real Estate (NSPRIE)
- Annual Payment Standards / Small Area Fair Market Rents
  - Information report on Small Area Fair Market Rents
- Continued exploration of Wealth Building Opportunities and programs for voucher holders\*
- Residential preferences of housing choice voucher program participants\*
- Bring It Home - Statewide Rent Assistance Program\*
- Homework Starts with Home (suburban Hennepin County)
- Family Affordable Housing Program
  - Capital improvement plan
  - Sale and replacement of units
  - Acquisition criteria for the program

### ***Regional Parks***

- Regional Park and Trail Long Range Plan and Plan Amendment reviews – ongoing
- Regional Park and Trail grant reviews (Parks and Trails Legacy, Bonding) – ongoing



- Regional Parks Operations and Maintenance Allocations
- Annual report on administrative review of parks long range plan amendments\*
- Modernizing regional parks and trails system mapping (Regional Parks and Trails Policy Plan Chapter Amendment)\*
- Regional Parks Visitor Study - procurement

### ***Community Development Budget & Finance***

- Budget amendments, as needed, generally quarterly
- 2026 Budget Initial discussion
- 2026 Community Development Division annual operating budget review
- 2026 Community Development Division annual capital budget

### ***Research and Reports***

- Agricultural Preserves Report
- Housing Research and Trends including:
  - Residential development trends in the region
  - Affordable Housing Production
  - Progress toward allocated affordable housing need
  - Key housing policy topics for consideration
- Data from the American Community Survey
- Fiscal Disparities Report
- Land Use Advisory Committee
- Plat Monitoring Program Report
- Annual Population and Households Estimates
- Regional Parks and Trails Use Estimates
- Land Use Inventory\*
- Ongoing research

### **2025 Initiatives**

- Imagine 2050 Implementation
  - Decennial System Statements
  - Technical Assistance development across all plan areas (Local Planning Handbook, PlanIt, and other technical assistance tools)
  - Small Communities and Planning Assistance Grant Programs
  - Art + Policy integration and Imagine 2050 impact report
  - Imagine 2050 outcomes measurement – Amendment to Imagine 2050
- Update to the Regional Economic Framework
- Community Tree Planting Grant Program
  - Notice of Funding Availability
  - Recommendations for Grant Awards
- Implementation of CDC-related components of the Climate Action Work Plan
- Climate Pollution Reduction Grant: Comprehensive Climate Action Plan development

### **Invited Speaker/Panel Presentations**

Upon suggestion/request





