Environment Committee

Meeting date: April 9, 2013

For the Metropolitan Council meeting of April 24, 2013

Subject: Authorization to Negotiate and Execute a Purchase Order Change to the equipment and services agreement for the Vehicle GPS system, Purchase Order No. 09004399

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3, Expenditures

Staff Prepared/Presented: Jim Schmidt 651-602-8335

Division/Department: MCES c/o Leisa Thompson 651-602-8101

Proposed Action

That the Metropolitan Council authorize its Regional Administrator to negotiate and execute a Purchase Order Change (POC) to the equipment and services agreement for the Vehicle GPS system, Purchase Order (PO) No. 09004399, in the amount of $92,000.

Background

The PO with ThomTech is to provide equipment, installation and maintenance services for the GPS System used by the MCES vehicle fleet. The PO was issued in 2009. Since then there have been three previous POC's to the PO: one to increase the PO amount by $8,200; a second and third to extend the PO expiration date. The original PO amount was $289,585; current PO amount is $297,785.

To provide for adequate security to the card reader system this project is in need of an update to the software installed in the vehicles. To perform the software update access behind vehicle dash boards is necessary. Also, new automation equipment for the fuel management system needs to be installed in approximately 200 fleet vehicles. As the installation of the fuel management system also requires access behind the vehicle dash boards both installations will be performed concurrently. ThomTech is the logical choice to provide the installation service as they did the initial GPS equipment installation. ThomTech is experienced with installation of the needed software updates and with the installation of the hardware for the fuel management system as well.

Rationale

POC's greater than 10% of the original PO amount require approval by the Council.

Funding

Funds are available in the annual operating budget.

Known Support / Opposition

None