

## Environment Committee

Meeting date: January 12, 2016

For the Metropolitan Council meeting of January 27, 2016

**Subject:** Authorization to Award and Execute Contract 15P115 for Electrical Maintenance Services at Metropolitan Council Environmental Services Facilities

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures

**Staff Prepared/Presented:** Craig Edlund, 651-602-8383

**Division/Department:** MCES c/o Leisa Thompson 651-602-8101

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to award and execute a contract for electrical maintenance services at MCES facilities to Premier Electric Corporation for an amount not to exceed \$12,000,000 and a term not to exceed five years.

### Background

The proposed contract will provide electrical maintenance services at all MCES facilities. The contractor will provide preventative maintenance services at MCES facilities based on unit prices. Corrective maintenance services will be based on hourly rates and material costs. The work will be performed on an as-needed-basis with an established maximum contract amount.

A two-step prequalification and bid process was used to select the low responsive and responsible contractor. First, firms were invited to prequalify to provide the services. There were five plan holders of record, and two firms, Premier Electrical Corporation and Total Construction and Equipment, Inc., submitted the required prequalification documents. Both firms were prequalified to bid. Next, a formal Invitation for Bids was issued; both prequalified firms submitted bids.

Premier Electric submitted the lowest responsive and responsible bid.

~~The contract has a base term of three years with the option to extend for two additional one-year terms. The award amount will fund the contract for the maximum term of five years.~~ The contract has a term of five years. The award will fund the contract for the term of five years.

### Rationale

Procurement of Goods and Services for amounts exceeding \$500,000 requires Council approval.

### Funding

Annual funding for these services is provided in the MCES Operating Budget

### Known Support / Opposition

There is no known opposition.