

Business Item 2017-82:
Project Communications and
Outreach Master Contracts for
MCES Capital Program

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Environment Committee: May 9, 2017



Background

- Communication and outreach services are needed to implement the authorized multi-year capital program for both the interceptor system and treatment plants. Contract amounts are based on level of effort estimate by MCES Technical Services staff.

Background (continued)

- These consulting services support the following Thrive Outcomes:
 - Equity by promoting engagement and communication across a broad cross section of the community.
 - Stewardship by supporting efforts to maintain the region's wastewater treatment and collection system.
 - Sustainability by supporting efforts to invest in the region's wastewater treatment and collection system so that it can be operated in an effective and efficient way.

Proposal Solicitation & Review

- Request for proposals issued January 17, 2017
- Seven proposals received February 20, 2017

Proposal Evaluation

- A panel of four MCES staff plus one staff member from Council Communications evaluated the proposals.
- Three firms stood out with strengths most closely aligned to the scope of work:
 - HDR Engineering, Inc.
 - ZAN Associates
 - WSB & Associates, Inc.

Thrive Lens

- Equity
- Stewardship
- Sustainability

Proposed Action

- That the Metropolitan Council authorize its Regional Administrator to award and execute master contracts 16P306 for communications and outreach related to MCES capital projects in the amount of \$500,000 each to HDR Engineering, Inc., ZAN Associates, and WSB & Associates, Inc. totaling \$1,500,000.

Questions