

Environment Committee

Meeting date: December 11, 2018

For the Metropolitan Council meeting of: December 12, 2018

Subject: Security Officer Services Contract
District(s), Member(s): All
Policy/Legal Reference: Council Policy 3-3A Expenditures for Procurement of Goods and Services
Staff Prepared/Presented: John Young, 651-602-8281; Dan White, 651-602-8299
Division/Department: MCES c/o Leisa Thompson, 651-602-8101

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute contract 18P248 with Securitas Security Services USA, Inc. provide security officer services for MCES facilities and the 390 North Robert Street building for the time period February 1, 2019 to January 31, 2022, in an amount not to exceed \$3,885,000.

Background

This contract provides security guard services at MCES and 390 North Robert Street facilities. The licensed Contractor must provide professional, trained and qualified uniformed security officers to perform security services reasonably necessary to protect the Council from vandalism, theft and damages. The Contractor’s staff will have full responsibility for securing buildings, grounds and entrances to Council locations to provide a safe and secure working environment.

Rationale

Procurement issued a competitive Request for Proposal process. Seven proposals were received and evaluated. The four-person team consisted of staff from Regional Administration Central Services, Finance, MCES Security. The panel discussed the merits of the proposals and ranked them based on the evaluation criteria: quality of the proposal; qualifications of the proposer; experience of the proposer; service delivery plan and price.

The evaluation panel determined it is in the best interest of the Council to award to Securitas Security Services USA, Inc. The cost for the services are reasonable and sustainable for the three-year contract term.

Thrive Lens Analysis

This effort addresses the Thrive outcome of stewardship. Competitively bidding for security services provides the best pricing and service to the Council.

Funding

Funding for this service is included in the annual operating budget.

Known Support / Opposition

No known opposition.

