

Environment Committee

Meeting date: June 25, 2019

For the Metropolitan Council meeting of July 10, 2019

Subject: Master Contracts for Project Communications and Public Involvement to Support MCES Interceptor Rehabilitation and Improvements

District(s), Member(s): All

Policy/Legal Reference: 3-3 Expenditures Policy

Staff Prepared/Presented: Anna Bessel, 651-602-1125; Jeannine Clancy, 651-602-1210

Division/Department: c/o Leisa Thompson, 651-602-8101

Proposed Action

That the Metropolitan Council authorize its Regional Administrator to award and execute master contracts 18P381 for communications and engagement related to MCES capital projects to HDR Inc., Zan Associates, Bolton & Menk, WSB & Associates, and Black & Veatch, totaling \$1,500,000.

Background

Communication and outreach services are needed to implement the authorized multi-year capital program for the MCES interceptor system and treatment plants. The total contract amount was based on a level of effort estimate by MCES Technical Services staff.

A formal solicitation was issued on January 16, 2019, and ten proposals were received on February 20, 2019. The proposals were evaluated by three MCES staff and one Council Communications staff.

Based on strengths and ability to provide communication needs to the MCES capital program, five master contracts were awarded in various amounts. Staff recommended awarding \$500,000 to HDR Inc., \$400,000 to Zan Associates (Disadvantaged Business Enterprise (DBE)/Women Business Enterprise (WBE)), \$275,000 to Bolton & Menk, \$225,000 to WSB & Associates, and \$100,000 to Black and Veatch.

The Office of Equal Opportunity did not assign any DBE/Metropolitan Council Underutilized Business (MCUB) goal commitments for this locally funded procurement. Procurement staff reviewed the directory and contacted potential DBE/MCUB vendors to make them aware of the solicitation.

Rationale

Master contracts with a total value of \$500,000 or more require Metropolitan Council authorization.

Thrive Lens Analysis

The services authorized by these consulting contracts support the following Thrive Outcomes:

- Equity: The work promotes communication and engagement across communities.
- Stewardship: The work supports preservation of the region's wastewater system.
- Sustainability: The work advances efforts to invest in the region's wastewater treatment and collection system so it may be operated efficiently and effectively.

Funding

Funding is provided in the 2019 Authorized Capital Program.

Known Support / Opposition

There is no known opposition.