Business Item 2021-273: Master Contracts for Project Communications and Public Involvement to Support MCES Capital Program

Anna Bessel, Assistant Manager, Wastewater Planning and Community Programs

Environment Committee: October 12, 2021
Background

Communication and outreach services are needed to implement the authorized multi-year capital program for the MCES interceptor system and treatment plants. The total contract amount was based on a level of effort estimate by MCES Wastewater Planning and Capital Project Delivery staff.
Customer Level of Service

**FINANCIAL**
- **Charges and Fees**: Charges and fees should be predictable, justifiable, and provide good value for the region.
- **Retain AAA Bond Rating**: Retain AAA Bond rating in order to provide the lowest cost debt financing possible.
- **Optimize Budget Plan**: MCES 5-year budget plan should optimize capital, O&M programs to meet customer service goals.
- **Preserve Assets**: The region’s wastewater assets should be well maintained to preserve their value and performance.
- **Be Fair and Transparent**: Allocation of all charges should be fair, equitable, and transparent to the customer.

**HEALTH, SAFETY, & ENVIRONMENT**
- **Comply with Permits**: Comply consistently with water, air, and other environmental permits.
- **Minimize Impacts**: Convey and treat wastewater safely with minimal backups, spills, and traffic impacts.
- **Lead by Example**: Be a leader on environmental sustainability, including water/energy conservation and water reuse.

**CUSTOMER SERVICE**
- **Be a Good Neighbor**: Mitigate community impacts related to odors, traffic, noise, and visual aesthetics.
- **Meet Capacity Needs**: Provide conveyance and treatment capacity consistent with regional and local plans.
- **Communicate Information**: Communicate with customers about financial info and capital projects and programs that impact them.
- **Engage Customers**: Engage customers in a meaningful public process. Provide notice for changes in rules, fees, projects, environmental performance, and resolving competing Council policies/interests.
- **Coordinate with Others**: Optimize intergovernmental coordination in all MCES work that intersects with community work.
Proposed 2022 Capital Program

2022 Capital Budget: First year of 6-year ACP
$227 Million
Brooklyn Park-Champlin Area Regional Sewer Rehabilitation

Champlin (Site 1) Project Overview
Metropolitan Council Environmental Services (MCES) is making improvements to existing and deteriorating regional sanitary sewer facilities that serve homes and businesses in the cities of Brooklyn Park and Champlin. The Champlin site is located on Xyilon Ave. along Emery Village Dr. up to the South Pond Trail. Work will include rehabilitating the sanitary sewer through existing manholes. Construction will also include using Emery Farms Park for the construction work and storing materials used for laying the temporary wastewater conveyance pipe.

Schedule
The MCES project is scheduled to begin February 2019 and will take approximately 9–12 months to complete.

Sewer Improvement Process
We are using a process called Cured-in-Place Pipe (CIPP) — installing a liner inside the existing sewer pipe and manholes.

How it Works - Lift Stations
Wetwell Access Hatch

Capital Project Communications

- Handouts
- Project websites
- Signage
- Educational Videos
- Social media postings
Capital Project Public Engagement

New Fridley Lift Station
- Features being incorporated into the new lift station design
  - Improved resiliency
  - Odor control
  - Structure sized to handle increasing flows due to regional growth
    - 48 Million gallons per day 20-year flow design
    - 67 Million gallons per day ultimate flow design

- Open houses (pre-pandemic)
- Socially distant neighborhood meetings
- Translation Information
- Virtual information sessions

Translation Information:
If you need this information in another language or alternative format:
Brenda Morales, (763) 315-8466.
Si usted necesita esta información en español:
Brenda Morales, (763) 315-8466.
Yog koj xav kom tkhais rau lu Hmoob, hu:
Xai Vue, (763) 493-8174.
Proposal Solicitation and Review

- A formal solicitation was issued on June 4, 2021.
- Seven proposals were received on July 14, 2021.
Proposal Evaluation

• The proposals were evaluated by three MCES staff and one Council Communications staff.

• Based on strengths and ability to provide communication needs to the MCES capital program, five master contracts are recommended in the following amounts:
  – $500,000 to HDR Inc.
  – $500,000 to Zan Associates
  – $400,000 to Goff Public
  – $300,000 to WSB & Associates
  – $300,000 to Bolton & Menk
MCUB Goals

- The Office of Equal Opportunity (OEO) assigned a Metropolitan Council Underutilized Business (MCUB) goal of 10% for this locally funded procurement.
- Procurement staff reviewed the directory and contacted potential Disadvantaged Business Enterprise (DBE)/MCUB vendors to make them aware of the solicitation.
- To be found responsive, a bidder must meet the DBE requirements of the contract either by meeting the DBE goal or making good faith efforts to meet the goal.
Proposed Action

That the Metropolitan Council authorizes its Regional Administrator to award and execute master contracts 21P109 for communications and engagement related to MCES capital projects to HDR Inc., Zan Associates, Goff Public, WSB & Associates, and Bolton & Menk, totaling $2,000,000.
Questions

Anna Bessel
Assistant Manager
Wastewater Planning and Community Programs
anna.bessel@metc.state.mn.us
651-602-1210