

**Environment Committee**

Meeting date: October 26, 2021

For the Metropolitan Council meeting of October 27, 2021

**Subject:** Heating, Ventilation, Air Conditioning & Sheetmetal Services at MCES Facilities, Contract 21P273

**District(s), Member(s):** All

**Policy/Legal Reference:** FM 14-2 - Expenditures for the Procurement of Goods and Services Policy

**Staff Prepared/Presented:** John Tierney, 651-602-8307

**Division/Department:** MCES c/o Leisa Thompson, 651-602-8101

**Proposed Action**

That the Metropolitan Council authorize the Regional Administrator to award and execute contract 21P273 with UHL Company to provide Heating, Ventilation, & Air-Conditioning (HVAC) as needed services for MCES facilities in an amount not to exceed \$2,500,000. This is a same week request for approval due to the current contract extension terminating at the end of the month.

**Background**

Council wastewater treatment facilities have numerous HVAC systems that must be maintained for proper operation, including efficiency and safety requirements. A multi-year time and material contract will allow us to efficiently provide the services required to properly maintain our systems. Due to the seasonality of the work, securing a contract is the most efficient way to manage the workload.

The Invitation for Bids was advertised on September 17, 2021. A pre-bid meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquires. There were twelve plan holders, five prime bidders, four subcontractors, three plan rooms, and one plan holders identified as woman, minority, veteran or disadvantaged business enterprise. Procurement facilitated a public bid opening on October 7, 2021, and seven bids were received.

**Rationale**

The seven bids received, ranged from \$330,640 to \$391,496.16. UHL Company is the lowest, responsive, responsible bidder and recommended for award. The execution of a non-construction contract in excess of \$500,000 requires Council approval.

**Office of Equal Opportunity**

The Office of Equal Opportunity (OEO) thoroughly reviewed this procurement for MCUB opportunities in accordance with applicable federal and state laws and regulations as well as contract specifications. Upon conclusion of OEO’s research and analysis, no MCUB goal was set.

**Funding**

Funds are available through the annual operating budget from each MCES location.

**Known Support / Opposition**

There is no known opposition.

