

# Business Item

Environment Committee



Committee Meeting Date: March 22, 2022

For the Metropolitan Council: April 13, 2022

## Business Item: 2022-84

Security Officer Services, Contract 21P214

<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy FM 14-2 Expenditures for Procurement of Goods and Services
<b>Staff Prepared/Presented:</b>	John Young, Manager, Facilities & Fleet, 651-602-8281
<b>Division/Department:</b>	MCES c/o Leisa Thompson, 651-602-8101

### Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to negotiate and execute contract 21P214 with Securitas Security Services USA, Inc., to provide security officer services for MCES and 390 North Robert Street facilities in the amount of \$4,470,000.

### Background

This proposed contract provides regular security guard service at the MCES and 390 North Robert Street facilities. The licensed contractor will provide professional, fully trained, and qualified uniformed security officers to perform security services reasonably necessary to protect the Council from unauthorized entry, vandalism, theft or other similar damage. The contractor's staff will have full responsibility for securing buildings, grounds, and entrances to Council locations to provide a safe and secure working environment.

A Request for Proposals was issued on October 26, 2021. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquires. There were eleven registered plan holders, ten prime proposers, one plan room, and four of the plan holders identified as minority, women, small, veteran or disadvantaged business enterprises. The Council received five proposals to be evaluated for the consideration of award.

The panel evaluated and ranked all proposals on the following criteria: quality of the proposal; qualifications of the of the proposer; service delivery plan, experience of key personnel, and the price for the total hourly bill rates for various job categories.

The evaluation panel determined that the proposal submitted by Securitas Security Services USA, Inc., is the most advantageous to the Council and recommended for award.

### Rationale

The execution of a professional services contract in excess of \$500,000 requires Council approval.

### **Thrive Lens Analysis**

Stewardship – Competitively bidding the security services provides the best pricing and service to the Council.

### **Funding**

Annual funding for these services is provided in the Metropolitan Council Environmental Services Operating Budget.

### **Small Business Inclusion**

The Office of Equal Opportunity (OEO) assigned a Metropolitan Council Underutilized Business (MCUB) goal of 8% for this project. OEO has determined that the recommended proposer has met the Council's MCUB contract requirements for this project.

