

# Business Item

Environment Committee



Committee Meeting Date: December 10, 2024

For the Metropolitan Council: January 8, 2025

## Business Item: 2024-313

Master Contracts for Cultural Assessment and Planning Services, Contract 24P194

**District(s), Member(s):** All

**Policy/Legal Reference:** FM 14-2 - Expenditures for the Procurement of Goods, Services, and Real Estate Policy

**Staff Prepared/Presented:** Chris Remus, Assistant Manager, 651-602-4538

**Division/Department:** MCES c/o Leisa Thompson, 651-602-8101

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contracts 24P194A-D for Cultural Assessment and Planning Services for a cumulative amount not to exceed \$3,000,000 as follows:

Organization	Contract Number	Contract Amount
Stantec Consulting Services, Inc.	24P194A	\$850,000
HDR Engineering, Inc.	24P194B	\$850,000
Bolton and Menk, Inc.	24P194C	\$675,000
The 106 Group	24P194D	\$625,000

### Background

These master contracts are needed to support the 2025-2030 Authorized Capital Program. A Request for Proposals was issued on August 12, 2024. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications and responded to plan holder inquires. There were twenty-seven registered plan holders, eighteen consultants, seven subcontractors, two plan rooms, and seventeen of the plan holders identified as minority, woman, small, veteran, or disadvantaged business enterprises. The Council received four proposals on September 25, 2024, to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. An evaluation panel of Council staff proposals of the highest ranked proposers were reviewed by a negotiation panel that negotiated pricing and agreed that the final prices have been determined to be fair and reasonable and a consensus was reached that the proposals submitted by the referenced list of proposers are the most advantageous to the Council.

## **Rationale**

The execution of professional service contracts exceeding \$500,000 require Council approval.

## **Thrive Lens Analysis**

This action advances the Thrive Outcomes of Stewardship and Sustainability. Public financial resources will be responsibly invested to support orderly economic development while maintaining the regional wastewater system assets, which protect the region's natural resources.

## **Funding**

Funding is provided in the 2025 Authorized Capital Program.

## **Small Business Inclusion**

The Office of Equal Opportunity (OEEO) set a Disadvantaged Business Enterprise (DBE) goal of fifteen percent (15%). OEEO determined that all firms being recommended for award have met the DBE requirements of this contract.

