



Business Item 2024-313

Contracts for Cultural Assessment and Planning Services,
Contract 24P194



Environment Committee: December 10, 2024

Chris Remus

Scope of Services



Service Areas included in RFP

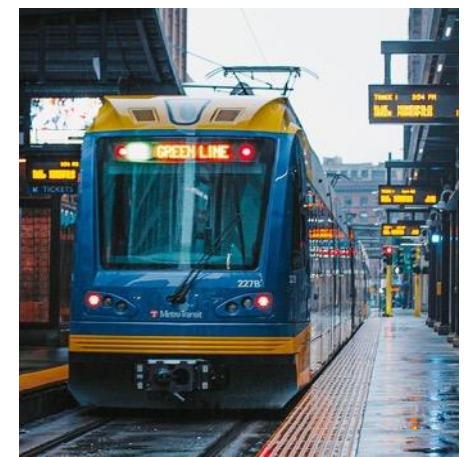
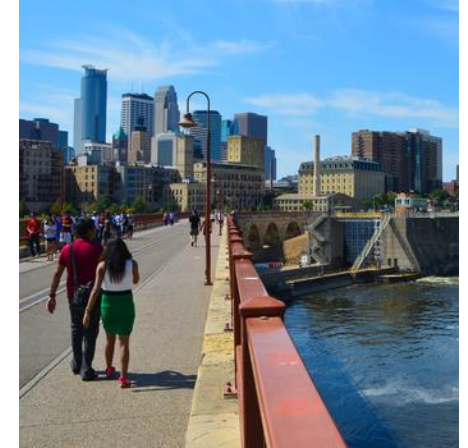
Cultural Planning and Assessment Services work includes:

- Primary need is for support of the Capital Program with evaluation of all sites that require excavation
- Perform initial desktop assessments
- Complete further archaeological evaluations if deemed necessary.
- Support construction project with on-call or full-time inspection support.

Solicitation Summary

- Request for Proposals issued August 12, 2024
- Disadvantaged Business Enterprise (DBE) Goal of 15%
- 4 proposals received September 25, 2024

- Stantec Consulting Service, Inc.
- HDR Engineering, Inc.
- Bolton & Menk, Inc.
- The 106 Group



Proposal Evaluation Summary



Panel Members

- 3 Environmental Services staff members for qualifications evaluations panel
- 2 Environmental Services staff members for negotiations and cost analysis panel

Evaluation Criteria

- Quality of the proposal
- Qualifications of the proposer
- Experience of the proposer
- Cost proposal (reviewed by negotiations panel only – not seen by qualifications panel)

Proposed Action



That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contracts 24P194A-D for Cultural Assessment and Planning Services for a cumulative amount not to exceed \$3,000,000 as follows:

Organization	Contract Number	Contract Amount
Stantec Consulting Services, Inc.	24P194A	\$850,000
HDR Engineering, Inc.	24P194B	\$850,000
Bolton & Menk, Inc.	24P194C	\$675,000
The 106 Group	24P194D	\$625,000



Questions

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