

Business Item

Environment Committee



Committee meeting date: April 8, 2025

For the Metropolitan Council: April 9, 2025

Business Item: 2025-93 SW

Contract Amendment to Close out Lease of Metro 94 Facility

District(s), member(s): All

Policy/legal reference: FM 14-2 - Expenditures for the Procurement of Goods, Services, and Real Estate Policy

Staff prepared/presented: Tina Nelson, Manager – Industrial Waste, 651-602-4728

Division/department: MCES/Industrial Waste

Proposed action

That the Metropolitan Council authorizes the Regional Administrator to execute an amendment to Contract 09P158 that will add \$74,873.00 to close out the Metro 94 facilities lease which expires June 30, 2025.

Background

Since 1990, the Council has leased a building at the Metro 94 Business Center, 455 Etna Street, in Suites 27-34 approximately 3 miles east of downtown St. Paul. This space was used primarily by the Council's Industrial Waste and Pollution Prevention and Air Quality sections but also has a large general conference space used by all Council divisions. Both work groups have relocated to other Council owned facilities.

Due to unforeseen increases in common area maintenance costs and real estate taxes that are part of monthly rent payments, these additional funds are required to make final lease payments.

Rationale

The amendment of a contract exceeding 10% of the original authorized value requires Council approval.

Thrive lens analysis

The Council adopted Imagine 2050 on February 12, 2025, which builds on policy direction in Thrive MSP 2040. Under the Thrive lens, this action advances the Outcome of Stewardship by allowing Environmental Services to maintain fiscal responsibility of spending for leased space.

Funding

Rent and operating expenses for this space will be provided in the Met Council operating budget.

Small business inclusion

There are no direct impacts to small businesses with this action.