

Business Item

Environment Committee



Committee meeting date: July 8, 2025

For the Metropolitan Council: July 23, 2025

Business Item: 2025-172

Janitorial Services for Environmental Services Facilities, Contract 24P248

District(s), member(s): All
Policy/legal reference: FM 14-2 – Expenditures for the Procurement of Goods and Services Policy
Staff prepared/presented: John Young, Manager Facilities and Fleet, 651-602-8281
Division/department: Environmental Services/Maintenance Administration

Proposed action

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute contract 24P248 with FBG Service Corporation (FBG) to provide janitorial services for the Environmental Services Facilities in an amount not to exceed \$655,000.

Background

The proposed contract will provide janitorial services for Environmental Service Facilities. Janitorial services provide cleaning services for offices, locker rooms and other non-process areas at our facilities.

A Request for Proposal was issued on April 22, 2025. A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquiries. There were thirty-two registered plan holders, twenty-six prime proposers, three subcontractors, three plan room, and twenty plan holders identified as minority, woman, small, veteran or disadvantaged business enterprises. On May 22, 2025, the Council received eight proposals to be evaluated for the consideration of award.

The following criteria were used in the evaluation of proposals; proposal quality, proposer qualifications, the service delivery plan, proposer experience, experience of the subcontractor, price and the ability to meet current and future needs. The evaluation panel utilized expertise and knowledge from a wide array of staff disciplines and staff recommend FBG as the most advantageous proposer to the Council. FBG offers operational solutions for required services and competitive pricing.

Rationale

The execution of contracts for professional services exceeding \$500,000 requires Council approval.

Thrive lens analysis

This action advances the Thrive Outcome of Stewardship by efficiently and effectively preserving our regional wastewater treatment plant complex.

Funding

Annual funding for these services is provided in the MCES Operating Budget.

Small business inclusion

The Office of Equity and Equal Opportunity (OEEO) assigned a Metropolitan Council Underutilized Business (MCUB) goal of 20% for this solicitation. OEEO determined that the firm being recommended for award has met the MCUB requirements of this contract.

