

**DATE:** November 10, 2014  
**TO:** Land Use Advisory Committee  
**FROM:** Angela R. Torres, AICP  
**SUBJECT:** Local Planning Handbook Update

Our goal is to provide an update of the project status to the Committee and solicit feedback from Committee members on the project progress. A demonstration of the Community Page portion of the Local Planning Handbook website will be presented to the Committee on November 20th. This page includes information dynamically generated for each community. Also planned to be presented is the functionality of the online submittal tool. The Community Page was presented as a mock-up to the Committee in September.

While the website is under development, it is not available to computers outside of the Council's network. The decision to show demonstrations of the website while under development is done in an effort to keep Committee members involved and informed about our progress. As we move further along in development, we will be able to move to a test site which will make it easier for Committee members to review the site in more detail and share with other local staff if desired. We anticipate that the testing phase of the site will begin in the spring of 2015.