

Land Use Advisory Committee Orientation Packet 2019: Draft Outline of Planned Content

Outline of orientation material for members of the Metropolitan Council Land Use Advisory Committee

This outline summarizes information prepared for orientation of members appointed in 2019.

Metropolitan Council

The [Metropolitan Council](#) is a planning and operating agency for the seven-county metropolitan area.

Purpose of the Committee

The Council established the [Land Use Advisory Committee](#), known as LUAC, according to state statutes. The Committee gives the Council advice and assistance on metropolitan land use, local comprehensive planning, and matters of metropolitan significance as requested by the Council. The Land Use Advisory Committee influences regional land use and planning projects or policies, acts as a sounding board for the Council, and may make recommendations to the Council. For more information, see answers to [Frequently Asked Questions \(FAQs\)](#).

Bylaws of the Committee

Bylaws of the Metropolitan Council Land Use Advisory Committee, amended in 2017, cover the purpose of the Land Use Advisory Committee, its membership, meetings, and other information. [Include bylaws in packet; add link if bylaws are posted on the website.]

Membership and roster

The Committee includes at least one member from each Council District. At least half of members must be locally elected officials. [Include roster of members or distribute separately to LUAC members.]

Work plan

The Committee develops a work plan each year to guide agendas for meetings. [Add link to revised 2019 work plan after it's posted in January.]

Meetings

The Committee usually meets on the third Thursday of every other month. **Regular meetings in 2019 are scheduled on: January 17, March 21, May 16, July 18, September 19 and November 21.**

- Regular meetings start at 4:00 p.m. and typically end by 6:00 p.m.
- The Committee usually meets in room LLA (lower level) at 390 Robert Street North, St. Paul.

- The Committee Secretary usually posts agendas, materials and minutes a week before meetings. Members will receive an email message with a link to the agenda.
- Members should contact the Committee Secretary if they cannot attend (see Committee roster).

Transit, parking and mileage reimbursement

Meetings are accessible by transit, and parking is available at two nearby parking ramps. Committee members can be reimbursed for mileage and/or parking at a meter. Ask the Committee Secretary for a parking voucher (also available at the front desk) and the reimbursement form. [Include map, parking ramp information, and reimbursement form.]

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