

Planning for Orientation of Committee Members in 2019

January 17, 2019

Land Use Advisory Committee



Purpose of orientation information

- Prepare members to serve on the Metropolitan Council Land Use Advisory Committee
- Cover meeting dates and when materials are posted on the Council's website
- Review parking and reimbursement information
- Answer questions!

Discussion

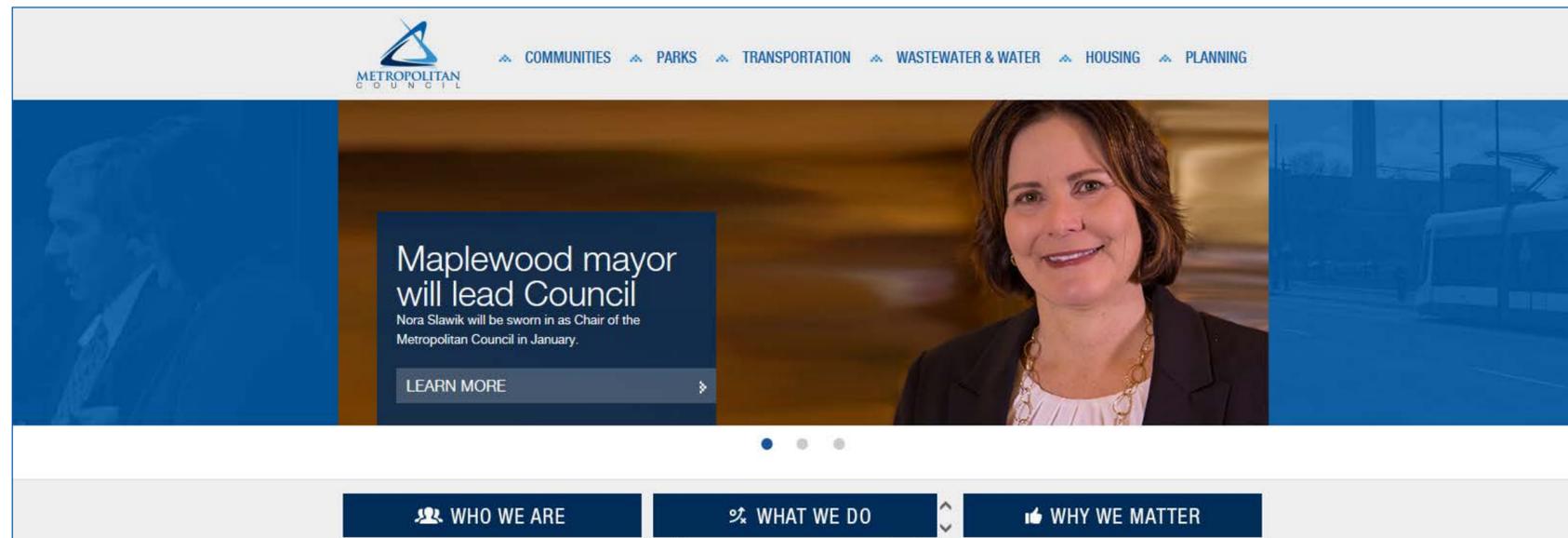
- Overall
 - Ask for direction and feedback to improve orientation of members
- Review content of orientation packet
 - Does information meet your needs and cover what members want to know?
- Discuss format of material
 - What format would make the orientation most effective?

Content of orientation information

- What the Council does
- Committee membership
- What the Committee does
- Other information from the Committee's bylaws
- 2019 work plan
- Meetings
- Parking and reimbursement information

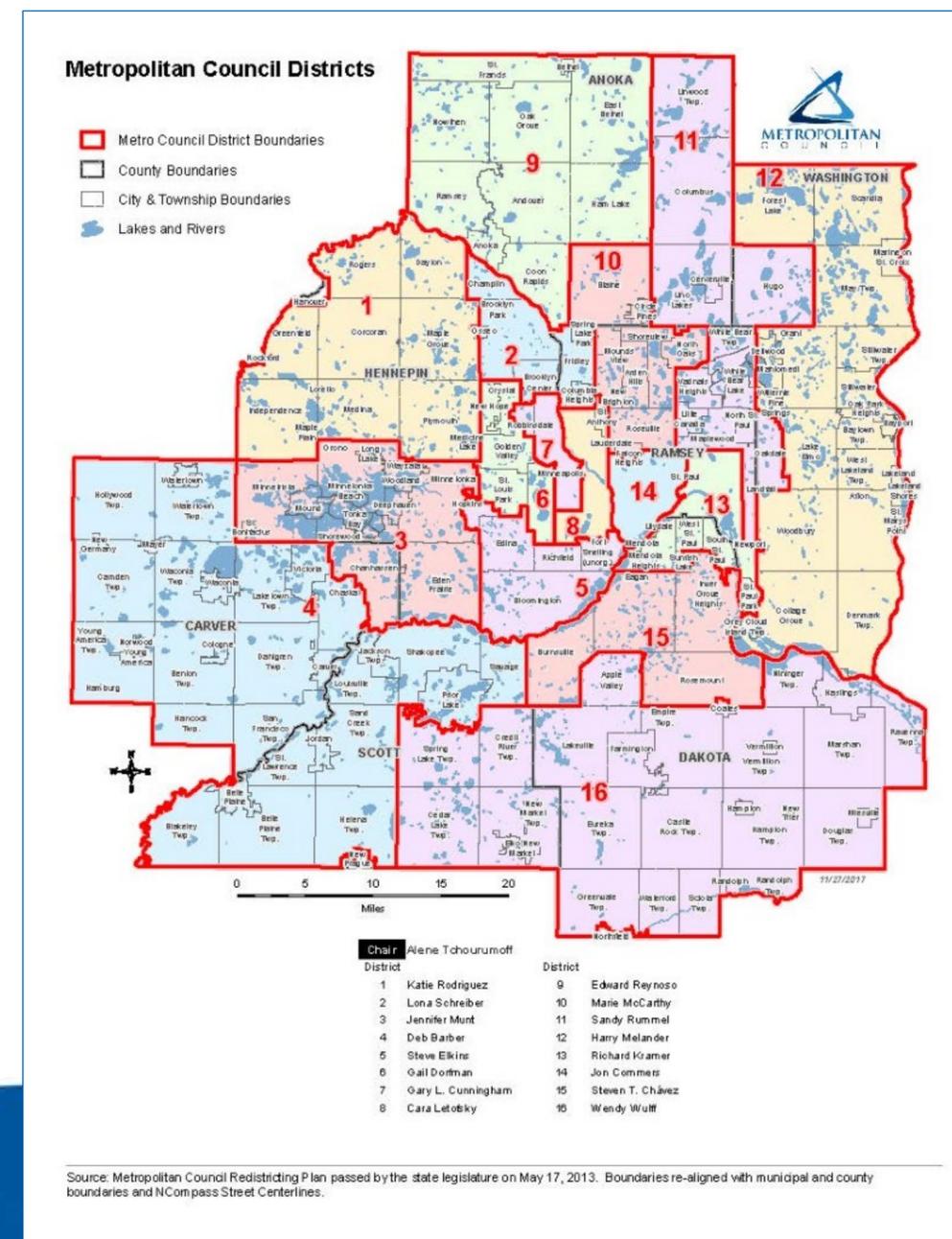
What the Council does

- How much information do members want?
 - One or two sentence description
 - Link to Council's website
 - Additional resources, such as one or two videos?



Committee members

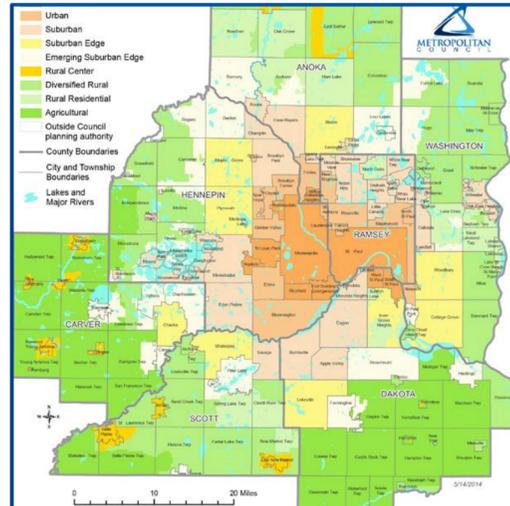
- Statutory requirements for membership
- Committee's bylaws on membership
- Committee roster
 - Include in orientation packet or email separately?



What the Committee does

- Committee's bylaws on purpose and charge
- Examples of the Committee's accomplishments
 - Are examples an effective way to show what the Committee does?
- Include context for the Committee's work, such as information on the planning cycle for comprehensive plans?

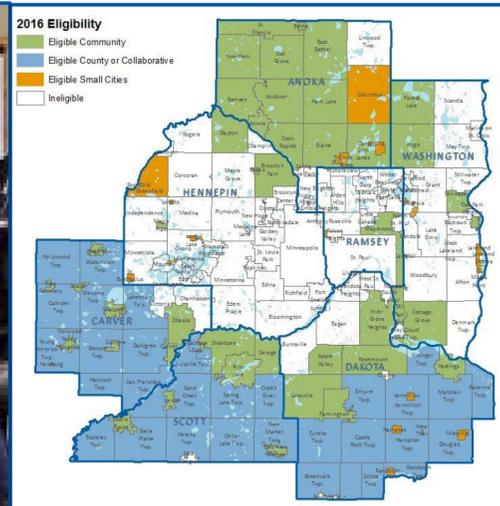
Accomplishments from 2011 to 2018



Recommendations for Community Designations in Thrive MSP 2040 Plan
2013



Advice on development of Local Planning Handbook and PlanIt for updating local comprehensive plans
2014-2017



Recommendation on Local Planning Assistance Fund grants to eligible jurisdictions
2016



Source: MnDOT

Input for Climate Vulnerability Assessment tools & resources
2016-2018



Ideas for collaboration at Joint Workshop with Metropolitan Area Water Supply Advisory Committee
2017



Review of land use policy in 2040 Transportation Policy Plan (TPP) and 2018 Transportation Policy Plan Update
2014 & 2018

Accomplishments from 2006 to 2010

Hearings on System
Statements

2006

Housing affordability best
practices

2006

Land use policies in
Transportation Policy Plan

2008

Recommendations to Council on Fiscal Impact of Growth
Study

2009

Rural planning tools and
best practices

2008

Land Use and Planning Resources reports to Minnesota Legislature

2009-2011

Meetings and other information

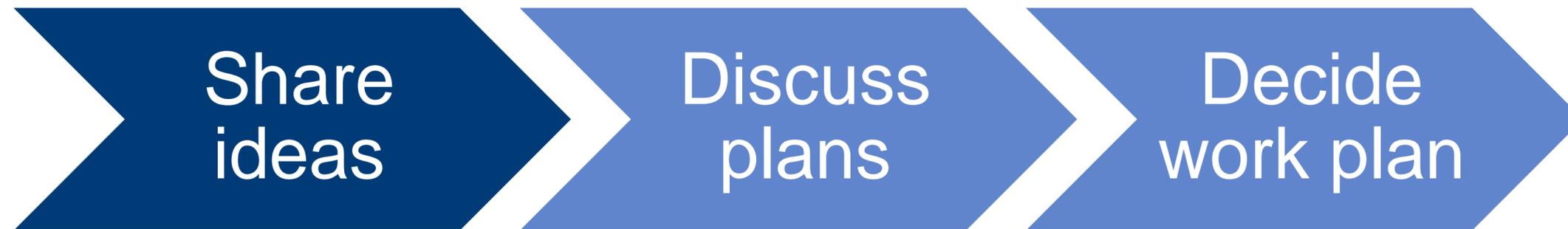
- Committee's bylaws on meetings
 - Cover conflicts of interest
- Meeting schedule and location
- Agenda posting on Council's website
- Committee's bylaws on special committees, staffing and amendment of bylaws

Parking and reimbursement

- Parking
 - Can park at two nearby ramps or on street
 - Ask for parking voucher from Committee Secretary or staff at front desk before meeting
- Committee's bylaws on reimbursement
 - Can be reimbursed for parking and/or mileage
 - Ask Committee Secretary for form
 - No per diem

Committee's work plan

- Purpose of work plan
- Highlight a few examples from 2019 work plan
- Process of developing work plan



Discuss format of materials and orientation

- Orientation packet
 - What do you like?
 - What could be improved?
- Orientation meeting
 - What format for presenting information would members like to see?
 - Would a supplemental online tutorial or webinar be helpful?
 - Would any members volunteer to give a testimonial about serving on the Committee?
 - Would members want to hear from a former member at orientation?

Questions?

- Additional discussion

Contact information

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