

Management Committee

For the Metropolitan Council meeting of February 27, 2013

ADVISORY INFORMATION

Date Prepared:	February 20, 2013
Subject:	Authorization to Award Contract for Assessment, Coaching, and 360 Degree Feedback

Proposed Action:

That the Metropolitan Council authorize the Regional Administrator to execute a contract with PDI Ninth House to provide to provide Assessment, Coaching, and 360 Degree Feedback for a term of three (3) years not to exceed a cost of \$561,000.

Summary of Committee Discussion / Questions:

There was discussion regarding increased annual costs that are due to increased costs of retirement and Transit expansion.

Details were provided regarding PDI assessment services.

Management Committee

Meeting date: February 13, 2013

For the Council Meeting of February 27, 2013

ADVISORY INFORMATION

Date: 02/01/2013

Subject: Authorization to Award Contract for Assessment, Coaching, and 360 Degree Feedback

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures of Goods and Services Over \$250,000

Staff Prepared/Presented: Todd Rowley, Asst. HR Director, 651-602-1448, and Marcy Syman, HR Director, 651-602-1417

Division/Department: Regional Administration/Human Resources

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a contract with PDI Ninth House to provide Assessment, Coaching, and 360 Degree Feedback for a term of three (3) years not to exceed a cost of \$561,000.

Background

The current contract for Assessment, Coaching, and 360 Degree Feedback services expires on March 31, 2013 (after a three month extension).

In October 2012, a formally advertised RFP was issued for Assessment, Coaching, and 360 Degree Feedback. Two proposals were received in November 2012. The selected vendor, PDI Ninth House, will provide the Council's employee assessment services including 360-degree assessment of employee performance, assessment and consultation services, and coaching training and services.

Rationale

The evaluation panel reached a consensus that the proposal submitted by PDI Ninth House provides the best value to the Council and would have the highest likelihood of success based on its understanding of the project needs, pricing, and its experience completing these services for the Council and public government entities.

Funding

Costs have been considered in the 2013 operating budgets.

Known Support / Opposition

No known opposition.