

M Management Committee

Meeting date: February 27, 2013

ADVISORY INFORMATION

Date:	February 20, 2013
Subject:	Summary of Procurements for Fourth Quarter 2012
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Presented:	Micky Gutzmann, 651-602-1741
Division/Department:	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%;
and
- (d) sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The Fourth Quarter 2012 Procurement Summary Information is attached.

Fourth Quarter 2012 Procurement Summary Information

Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3770	3.2%	\$2,289,575
\$2,501 – \$50,000	674	8.2%	\$5,875,149
\$50,001 – \$100,000	27	2.9%	\$2,076,538
\$100,001 – \$250,000	22	5.2%	\$3,750,208
Greater than \$250,000	10	80.5%	\$57,762,594
Total	4503	100.0%	\$71,754,064

Details of Procurements Valued Between \$100,001 and \$250,000

Procurements Awarded Based on a Formal Request for Proposals					
Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1 F Michael Lewis	\$200,000	ES	Master Contract for Thermal Processing Engineering Services	PTS – 4 year term	El Segundo, CA
2 Wenck Associates	\$200,000	ES	Master Contract for Permitting Assistance	PTS – 4 year term	Woodbury, MN
3 Element Materials Technology	\$200,000	ES	Master Contract for Forensics Analysis	PTS – 4 year term	St. Paul, MN
4 SRF Consulting Group	\$200,000	MT	Master Contract for Transit Engineering and Construction Projects	PTS – 3 year term	Minneapolis, MN
5 Construction Support Services, Inc.	\$200,000	MT	Master Contract for Construction Support Services	PTS – 3 year term	Edina, MN
6 TKDA	\$113,030	MT	LRT Bridge Inspections	PTS – 5 year term	St. Paul, MN

Procurements Awarded Based on Quotes or Bids						
	Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1	JPMI Construction	\$215,500	MT	Nicollet Garage Parking Lot Security	Major Construction	St. Paul, MN
2	Superior Minerals	\$130,500	ES	Limestone Delivery	Goods	Savage, MN
3	Benco Equipment	\$174,120	MT	In-Ground Hoist Replacement	Major Construction	Shakopee, MN
4	Reliakor Services Inc.	\$250,000	MT	Snow Removal Services – Kenrick Lakeville	Non-Construction Services 1 Year Term	Shakopee, MN
5	Electro Watchman	\$186,007	MT	Security and Fire Alarm Monitoring	PTS – 5 year term	St. Paul, MN
6	MSP Outdoor Services	\$120,000	MT	Snow Removal Services – CCLRT	Non-Construction Services 1 Year Term	Golden Valley, MN
7	ANA Laboratories, Inc.	\$162,000	MT	Kit Oil Analysis	Purchase Order – 2 year term	Bellmawr, NJ

Procurements Awarded Based on Other Processes						
Contractor		Amount	Division	Description	Type & Term	Location of Contractor
1	Best & Flanagan, LLP	\$125,000	RA	East Bethel Water Discharge Project Condemnation	Legal Services – 2 year term	Minneapolis, MN
2	Hammargren & Meyer, PA	\$125,000	RA	Southwest Light Rail Corridor Engineering Services Procurement Matters	Legal Services – 1 year term	Bloomington, MN
3	Penn Machine Company	\$155,040	MT	Idler Tire Kit	Goods - Sole Source	Blairsville, PA
4	Henricksen Public Sector Group	\$139,360	MT	Furniture for 25 Workstations	Hennepin County Cooperative Purchasing Agreement	Minneapolis, MN
5	Andritz Bird, Inc.	\$204,311	ES	Centrifuge Repair	Sole Source	Walpole, MA
6	Compar	\$196,217	ES	Scheduled Replacement of ES Workstations	MN Cooperative Purchasing Agreement	Minnetonka, MN
7	Compar	\$118,058	MT	Scheduled Replacement of MT Workstations	MN Cooperative Purchasing Agreement	Minnetonka, MN
8	IBM Corp.	\$191,455	RA	Scheduled Replacement of IBM Servers	MN Cooperative Purchasing Agreement	Chicago, IL
9	GS Systems	\$144,610	ES	Wonderware SCADA Procurement	Sole Source	Brookfield, WI

Emergency Declarations						
Reason		Date Signed	Amount Requested	PO Amount to Date	Council Action	Contractor/Location
1	Interceptor 3-ET-37 in Eagan is severely deteriorated due to Hydrogen sulfide.	11/27/12	\$2,500,000	No expenditure's in 2012	Business Item 2012-375 Environment Comm.12/11/12 Council Approval 12/19/12	None at this time

Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action	Location of Contractor
1	Short Elliott Hendrickson	\$415,564	MT	Phase I Environmental Site Assessment	PTS – 1 year term	Business Item 2012-310 Transportation Comm. 10/8/12 Council Approval 10/31/12	St. Paul, MN
2	Kimley-Horn & Associates	\$16,788,349	MT	Preliminary Engineering Services – Hopkins, St. Louis Park & Minneapolis	PTS – 2 year term	Business Item 2012-391SW Transportation Comm. 12/17/12 Council Approval 12/19/12	St. Paul, MN
3	AECOM Technical Services, Inc.	\$16,787,963	MT	Preliminary Engineering Services – Eden Prairie to Minnetonka	PTS – 2 year term	Business Item 2012-392SW Transportation Comm. 12/17/12 Council Approval 12/19/12	Minneapolis, MN
4	Visu-Sewer	\$6,425,681	ES	North Minneapolis Interceptor Rehabilitation	Major Construction	Business Item 2012-271 Environment Comm. 8/7/12 Council Approval 9/12/12	Pewaukee, WI
5	S.J. Louis Construction, Inc.	\$3,724,561	ES	Wayzata Area Improvements – Phase II	Major Construction	Business Item 2012-289 Environment Comm. 9/5/12 Council Approval 9/12/12	Rockville, MN
6	Veit Container Corporation	\$750,000	ES	Solid Waste Disposal for the Metro WWTP	Non-Construction Services – 2 year term	Business Item 2012-313 Environment Comm. 10/7/12 Council Approval 10/10/12	Rogers, MN
7	First Transit, Inc.	\$7,952,000	MTS	Two Rivers Transit Service	Transit Service – 5 year contract	Business Item 2012-284 Transportation Comm. 9/25/12 Council Approval 10/10/12	Minneapolis, MN
8	New Flyer of America, Inc.	\$2,130,600	MTS	Purchase of 3 Articulated Buses for Maple Grove	Goods	Business Item 2012-336SW Transportation Comm. 11/26/12 Council Approval 11/28/12	Winnipeg, Manitoba
9	Trapeze Software Group, Inc.	\$2,268,548	MTS	Software License Agreement	PTS	Business Item 2012-283 Transportation Comm. 9/10/12 Council Approval 9/26/12	Mississauga, Ontario
10	Hoglund Bus Company	\$519,328	MTS	Purchase of 8 Small Buses for MTS	Goods	Business Item 2012-337 Transportation Comm. 11/26/12 Council Approval 12/12/12	Monticello, MN

End of Fourth Quarter 2012 Procurement Summary