

M Management Committee

Meeting date: June 12, 2013

ADVISORY INFORMATION

Date:	June 12, 2013
Subject:	First Quarter 2013 Procurements Summary
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Presented:	Micky Gutzmann, 651-602-1741
Division/Department:	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%; and
- (d) sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The First Quarter 2013 Procurement Summary Information is attached.

First Quarter 2013 Procurement Summary Information

Summary of Procurements

DOLLAR AMOUNT RANGE	NUMBER OF PROCUREMENTS	PERCENT OF VALUE	TOTAL VALUE
UP TO \$2,500	3783	7.14%	\$ 2,571,484.05
\$2,501 - \$50,000	799	21.53%	\$ 7,759,152.59
\$50,000 - \$100,000	33	6.68%	\$ 2,407,522.78
\$100,001 - \$250,000	22	9.81%	\$ 3,536,779.40
GREATER THAN \$250,000	19	54.83%	\$19,761,637.68
TOTAL	4656	100.00%	\$36,036,576.50

Details of Procurements Valued Between \$100,001 and \$250,000

Procurements Awarded Based on a Formal Request for Proposals						
	Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1	Sterling Systems, Inc.	\$200,000	ES	Asbestos Remediation	Master Contract – 4 years	Long Lake, MN
2	Dulles Technology	\$250,000	RA	Implement Grants Management System	PTS – 1 year	Leesberg, VA
3	SRF Consulting Group	\$123,474	MTS	Regional Transportation Solicitation Process	PTS – 6 months	Minneapolis, MN
4	Circadian Technologies	\$186,440	ES	Fatigue Risk Management System	PTS – 1-1/2 years	Stoneham, MA
5	Kodet Architectural Group	\$129,554	MT	Design of Nicollet Garage	A/E – 2 years	Minneapolis, MN
6	Elert & Associates	\$120,000	RA	Computer Training Classes	PTS – 3 years	Stillwater, MN
7	Toole Design Group	\$155,123	RA	Regional Bicycle System Master Study	PTS – 1-1/2 years	Silver Spring, MD

Procurements Awarded Based on Invitation for Bids						
	Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1	Cool Air Mechanical	\$109,800	MT	Exhaust Hose Systems Upgrade	Construction – Approved by GM Metro Transit	St. Paul MN
2	Stone Pros, LLC	\$150,000	MT	Ramsey Station Snow Removal	Non-Construction Services – 1 year w/one 1 year option to extend	Minneapolis, MN
3	Paragon Identification SAS	\$146,015	MT	2013 Smartcards	Goods	Les Aubepins, France
4	TMS Johnson	\$112,938	MT	HLRT Paint Booth Equipment	Goods	New Hope, MN
5	Electric Pump, Inc.	\$250,000	ES	Repair Electric Motors, Mixers and Pumps	Non-Construction Services – 2 years	New Prague, MN

Procurements Awarded Based on Other Processes						
	Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1	Collier IT Inc.	\$260,909	MT	Server Replacement for MT	State Contract - Goods	Roseville, MN
2	Hennepin County	\$140,756	ES	Traffic signals for 1-RF-491 Relief Interceptor project	One-time Goods	Minneapolis, MN
3	Worker's Compensation Reinsurance Assn.	\$128,436	RA	<i>Worker's Comp Insurance required by State Statute 79.34-79.40</i>	Annual Requirement	St. Paul, MN
4	SHI International	\$231,110	RA	Support Agreement for Landesk	State Contract – 3 year term	Bloomington, MN

5	Trapeze Software Group	\$214,716	MTS	Annual Support for Trapeze Software used by Metro Mobility	Annual Requirement – IS Sole Source List	Scottsdale, AZ
6	Nelson Auto Center	\$113,653	MT	Ford Police Interceptor SUV	State Contract	Fergus Falls, MN
7	Penn Machine Company	\$175,770	MT	Wheel Tire Motor Drive Truck	Sole Source	Blairsville, PA
8	Lockridge, Grindal, Nauen	\$250,000	RA	Environmental Legal Matters	Legal Services – 3 years	Minneapolis, MN
9	Iverson Reuvers Condon	\$125,000	RA	Legal Services	Legal Services – 3 years	Bloomington, MN
10	Trapeze Software Group	\$108,177	MTS	Transit Master Installation	Non-Construction Services – 1 year	Cedar Rapids, IA

Emergency Declarations						
	Reason	Date Signed	Amount Requested	PO Amount to Date	Council Action	Contractor/Location
1	Interceptor 3-ET-37 Repairs	11-27-12	\$2,500,000	\$370,350	Business Item 2012-375 Environment Comm. 12/11/12 Council Action 12/19/12	Geneva Polymer Products Orem, UT
2	Interceptor 3-ET-37 Repairs	11-27-12	\$2,500,000	\$587,618	Business Item 2012-375 Environment Comm. 12/11/12 Council Action 12/19/12	Hobas Pipe – Houston, TX
3	Interceptor 3-ET-37 Repairs	11-27-12	\$2,500,000	\$300,000	Business Item 2012-375 Environment Comm. 12/11/12 Council Action 12/19/12	Northern Dewatering – Rogers, MN
4	Interceptor 3-ET-37 Repairs	11-27-12	\$2,500,000	\$3,973,175	Business Item 2012-375 Environment Comm. 12/11/12 Council Action 12/19/12	Geislinger and Sons – Carver, MN

5	Main Engine Overhaul – Locomotive 501	1-4-13	\$270,000	\$267,244	Business Item 2013-17 Trans. Comm. 1/8/13 Council Action 1/23/13	WABTEC Global Services – Boise, ID
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Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action	Location of Contractor
1	Egan Companies	\$633,870	MT	Real Time Signs for Red Line BRT	Construction	Business Item 2013-733SW Transportation Comm. 2/25/13 Council Approval 2/27/13	Brooklyn Park, MN
2	Elert & Associates	\$352,000	MTS	Project Management Services – Metro Mobility	PTS – 2 years	Business Item 2013-15 Transportation Comm. 1/14/13 Council Approval 1/23/13	Stillwater, MN
3	SRF Consulting	\$295,180	MTS	Highway Transitway Feasibility Study	PTS – 1 year	Business Item 2012-374SW Transportation Comm. 12/10/12 Council Approval 12/12/12	Minneapolis, MN
4	SKB Environmental	\$3,000,000	ES	Biosolids Transportation and Disposal	Non-Construction Services – 3 years	Business Item 2012-349 Environment Com. 11/14/12 Council Approval 11/28/12	Rosemount, MN
5	Rice Lake Construction	\$379,600	ES	MWWTP Sludge Storage Tank Mixing	Major Construction	Approved by ES General Manager	Deerwood, MN
6	Michels Pipe Services	\$2,227,727	ES	Chaska Interceptor Improvements	Major Construction	Business Item 2012-380 Environment Comm. 12/12/12 Council Approval 12/19/12	Brownsville, WI
7	Loram Maintenance of Way	\$310,582	MT	Rail Grinding Services	Non - Construction Services – 1 year	Business Item 2012-344 Transportation Comm. 11/26/12 Council Approval 12/12/12	Hamel, MN
8	MN Life	\$3,839,658	RA	Basic and Supplemental Life Insurance	PTS – 3 years w/two 1 year extensions	Business Item 2012-329 Management Comm. 11/7/12 Council Approval 11/14/12	St. Paul, MN

9	Insight Public Sector	\$303,956	ES	WWTP SCADA Network Firewall	Purchase Order	Business Item 2013-41 Environment Comm. 1/22/13 Council Approval 2/12/13	Bloomington, IL
10	G & K Services Inc.	\$382,610	ES	Uniform Rental Program	Non-Construction Services – 5 years	Business Item 2013-88 Environment Comm. 3/12/13 Council Approval 3/27/13	St. Paul, MN
11	JPMI Construction Company	\$443,970	MT	LRT O & M Paint Booth Upgrade	Major Construction	Major Construction Under \$1,000,000 – No Council Approval Needed	St. Paul, MN
12	Trapeze Software Group	\$1,465,855	MTS	Mobile Data Computers (MDC)	Other (P)	Business Item 2013-56 SW Transportation Comm. 2/11/13 Council Approval 2/13/13	Rockwell, IA
13	Collier Computing Company	\$262,205	RA	Server Replacement	Purchase Order	Regional Adm Approval 2/26/13	Roseville, MN
14	MacQueen Equipment	\$366,036	MT	2013 Kenworth T400	Purchase Order	Regional Adm Approval 2/12/13	St. Paul, MN

End of First Quarter 2013 Procurement Summary