

## Management Committee

Meeting date: September 11, 2013

For the Metropolitan Council meeting of September 25, 2013

**Subject:** Authorization To Enter Into A Contract With Benefitfocus For An Online Benefit System

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3, Expenditures

**Staff Prepared/Presented:** Terri Bopp, 651-602-1370; Sandi Blaeser, 651-602-1582

**Division/Department:** RA c/o Wes Kooistra 651-602-1567

### Proposed Action

That the Metropolitan Council authorize the Regional Administrator to negotiate and award a contract with Benefitfocus for an online benefit system, in the amount of \$513,668 for a period of three years.

### Background

In March, 2013 we issued a Request for Proposal for online benefit functionality. There were three proposals received. Two proposals were short listed. Of the remaining two, one was software to add to our current HRIS system and one was an externally-hosted system. Both of the short listed proposers provided demonstrations of their system to the evaluation committee.

### Rationale

Based on our criteria of quality, qualifications, experience and price, the evaluation committee recommended Benefitfocus to be the proposer that is the most advantageous to the Council. The committee determined that the Benefitfocus system provided the best ease of use, communication abilities, plan comparison tools, access to assistance and healthcare insurance expertise. The five year cost for implementation and support of this system was approximately \$100,000 less than that of the other proposal.

### Funding

Funding for implementation (\$57,800) and annual fees (\$152,000) are considered in the operating budget.

### Known Support / Opposition

No opposition is known at this time.