MANAGEMENT COMMITTEE 2014 WORK PLAN

Management Committee Charter:

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

| | Tentative Plan Schedule | | | | | | | | | | | | | | | | | | |
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| | 1st Qtr | | | 2nd Qtr | | | | | 3rd Qtr | | | | 4th Qtr | | | | | | |
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| Administrative | | | | | | | | | | | | | | | | | | | |
| Management Committee Workplan | | | | | | | | | | | | | | | | | | | |
| Admistrative Policy Revisions | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - | | | | | | | | | | | | | | | | | | | |
| Budget | | | | | | | | | | | | | | | | | | | |
| Carryforward and Quarterly Operating and Capital Budget Amendments | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Unified Operating Budget Amendment - Carryforward | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Capital Budget Amendment - Carryforward | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Unified Operating Budget Amendment - 1st Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx- Capital Budget Amendment - 1st Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Unified Operating Budget Amendment - 2nd Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Capital Budget Amendment - 2nd Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Unified Operating Budget Amendment - 3rd Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Capital Budget Amendment - 3rd Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Unified Operating Budget Amendment - 4th Qtr | | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - Capital Budget Amendment - 4th Qtr | | | | | | | | | | | | | | | | | | | |
| 2014 Preliminary Operating Budget, Capital Plan, & Levies | | | | | | | | | | | | | | | | | | | |
| - 2014 Operating Budget Development - Regional Administration | | | | | | | | | | | | | | | | | | | |
| - Council Adopts Preliminary Budget & Levies (maximum) | | | | | | | | | | | | • | | | | | | | |
| - Council Adopts Public Hearing Draft | | | | | | | | | | | | | | | | | | | |
| - Council Adopts Final Budget | | | | | | | | | | | | | | | | | | | |
| State Budget/Forecast Briefing (February/November Forecast, End of Session) | | | | | | | | | | | | | | | | | | | |
| State buuger, i orecast briefing (rebruary) November i orecast, End of Session) | | | | | | | | | | | | | | | | | | | |

Status as of 1/14/2014 2 of 3

Tentative Plan Schedule 1st Qtr 2nd Qtr 3rd Qtr 4th Qtr J F F M M A A M M J J J A A S S O O N N D D Finance - Investments - Debt Quarterly Financial Reports - Operating Funds **Investment Review Committee Report** GO Bond Parameters Resolution and Results of Sale - Results of Sale - GO WW Bonds, Transit Notes, Parks Notes - Results of Sale - COP's Robert Street Bldg Central Corridor Light Rail - Cash Flow Update Annual Affirm of Transaction Based Financial Contracts - Bus Item 2014-xxx Authorized Financial Institutions - Annual review - Bus Item 2014-xxx **Human Resources - Labor Relations Update: Labor Strategy & Parameters** Quartery Self-Insurance Report Labor Agreements: Labor Agreement - AFSCME (exp. 12/31/15) - Bus Item 2014-23 Labor Agreement - ATU (exp. 7/31/15) -Labor Agreement - Electricians (exp. 4/30/16) -Labor Agreement - Machinists (exp. 12/31/15) -Bus Item 2014-24 Labor Agreement - MANA (exp. 12/31/15) -Labor Agreement - Oper Engineers (exp. 12/31/14) - Bus Item 2014-xxx Labor Agreement - Painters (exp. 4/30/15) -Labor Agreement - Pipefitters (exp. 4/30/16) -Labor Agreement - Police FT-Teamsters (exp. 12/31/15) -Labor Agreement - Police PT - LELS 192 (exp. 12/31/15) -Labor Agreement - Police Admin/Supv LELS 203 (exp. 12/31/14) - Bus Item 2014-xxx Labor Agreement - TMSA (exp. 12/31/15) - Bus Item 2014-25 Non-Rep Plan changes - Bus Items 2014-xxx MSRS Unclassified Retirement Plan Resolution - Bus Item 2014-xxx Annual Workforce Statistics/Planning/Outcomes

Tentative Plan Schedule

| | | 1st Qtr | | | 21 | | 3rd Qtr | | | | 4th Qtr | | | | | | | |
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| <u>Legal</u> | | | | | | | | | | | | | | | | | | |
| Legal Agreements/Strategy/Business Items | | | | | | | | | | | | | | | | | | |
| Update: Contracts with Outside Legal Counsel | | | | | | | | | | | | | | | | | | |
| <u>Procurement</u> | | | | | | | | | | | | | | | | | | |
| Quarterly Procurement Report | | | | | | | | | | | | | | | | | | |
| Annual Sole Source Hardware/Software Maint Services - Bus Item 2014-xxx | | | | | | | | | | | | | | | | | | |
| Procurement Contracts: | | | | | | | | | | | | | | | | | | |
| - Bus Item 2014-xxx - | | | | | | | | | | | | | | | | | | |
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| DBE Goal Results | | | | | | | | | | | | | | | | | | |
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| <u>Risk</u> | | | | | | | | | | | | | | | | | | |
| Renew Council Railroad Rolling Stock Insurance - Bus Item 2014-xxx | | | | | | | | | | | | | | | | | | |
| Renew Council Property Insurance - Bus Item 2014-xxx | | | | | | | | | | | | | | | | | | |
| Other Insurance Renewal | | | | | | | | | | | | | | | | | | |
| Annual Risk Management Claims/Liability Statistics | | | | | | | | | | | | | | | | | | |
| COOP - Continuity of Operations Quarterly Update | | | | | | | | | | | | | | | | | | |
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| | Information | | Action | | Council | | |
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