MANAGEMENT COMMITTEE 2014 WORK PLAN

Management Committee Charter:

The **purpose** of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

									Tent	ative P	Plan	Sch	edu	le							
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<u>Administrative</u>																					
Management Committee Workplan		Х								X								>	(
Admistrative Policy Revisions																					
- Bus Item 2014-124 - OPEB Policy Revision									Х												
- Bus Item 2014-158 - Adopt Real Estate Policy										•		Х									
- Bus Item 2014-271 - Adopt COOP Policy																		>	(
Budget																					
Carryforward and Quarterly Operating and Capital Budget Amendments																					
- Bus Item 2014-34 - Unified Budget Amendment - Carryforward				Х																	
- Bus Item 2014-50 (SW) - Unified Budget Amendment - Carryforward				Х																	
- Bus Item 2014-65 - Unified Budget Amendment - 1st Qtr							Х														
- Bus Item 2014-103 - Unified Budget Amendment - Cap Auth Basis)	(
- Bus Item 2014-122- Unified Budget Amendment - 2nd Qtr								I.		Х											
- Bus Item 2014-157 - Unified Budget Amendment - 3rd Qtr												Х									
- Bus Item 2014-157 - Unified Budget Amendment - 3rd Qtr Special															Х						
- Bus Item 2014-227 - Unified Budget Amendment - 4th Qtr																		Х			
- Bus Item 2014-272- Unified Budget Amendment - 4th Qtr Special																	10)	(
2015 Preliminary Operating Budget, Capital Plan, & Levies																					
- 2015 Operating Budget Development - Regional Administration												Х	Х								
- 2015 Budget Development - Capital Program Structure																		Х			
- Council Adopts Preliminary Budget & Levies (maximum)																					
- Council Adopts Public Hearing Draft																					
- Council Adopts Final Budget																					
State Budget/Forecast Briefing (February/November Forecast, End of Session)						V			V												

	Tentative Plan Schedule																				
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Finance - Investments - Debt						- 1															
Quarterly Financial Reports - Operating Funds					Х									_				Х			
Investment Review Committee Report					Х			Х							X			Х			
GO Bond Parameters Resolution and Results of Sale																					
 Results of Sale - GO WW Bonds, GANs, Transit Notes, Parks Notes, COP's 	>	(Х																		
PFA Loan Agreement - Bus Item 2014-261																		Х			
Central Corridor Light Rail - Cash Flow Update					X			Х					Х								
Annual Affirm of Transaction Based Financial Contracts - Bus Item 2014-259																		Х			
Authorized Financial Institutions - Annual review - Bus Item 2014-260																		Х			
Bus Item 2014-279 - Approve Internal Cash Flow Loan																		Х			
Human Resources - Labor Relations					\uparrow																
Update: Labor Strategy & Parameters																					
Quartery Self-Insurance Report	>	(X						X	< l			
Labor Agreements:																					
Labor Agreement - AFSCME (exp. 12/31/15) - Bus Item 2014-23	>	(
Labor Agreement - ATU (exp. 7/31/15) -																					
Labor Agreement - Electricians (exp. 4/30/16) -																					
Labor Agreement - Machinists (exp. 12/31/15) -Bus Item 2014-24	>	(
Labor Agreement - MANA (exp. 12/31/15) -																					
Labor Agreement - Oper Engineers (exp. 12/31/14) - Bus Item 2014-XX																					
Labor Agreement - Painters (exp. 4/30/15) -																					
Labor Agreement - Pipefitters (exp. 4/30/16) -																					
Labor Agreement - Police FT-Teamsters (exp. 12/31/15) -																					
Labor Agreement - Police PT - LELS 192 (exp. 12/31/15) -																					
Labor Agreement - Police Adm/Supv LELS 203 (exp. 12/31/14) - Bus Item 2014-XX																					
Labor Agreement - TMSA (exp. 12/31/15) - Bus Item 2014-25	>	<																			
Non-Rep Plan changes - Bus Items 2014-281																		Х			
MSRS Unclassified Retirement Plan Resolution - Bus Item 2014-189													Х								
Annual Workforce Statistics/Planning									Х						X						
Employees in the Workplace Policies - Bus Items 2014-109								*					Х								
- Bus Item 2014-108 - Accept Recommdation RA & GC Salary Adjustments								Х													
Employee Health and Wellness																	X	(
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		Tentative Plan Schedule																		
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<u>Procurement</u>																				
Quarterly Procurement Report								Х				Х								
Annual Sole Source Hardware/Software Maint Services - Bus Item 2014-276																		X		
- Bus Item 2014-175 - DBE Goals FTA Triennial goal											Х									
DBE Goal - Results																				
Procurement Contracts:																				
- Bus Item 2014-107 - Amend Contract for Masterson Personnel								Х												
- Bus Item 2014-123 - Amend Contract for Long-term Disability Insurance))	<											
- Bus Item 2014-192 - Amend Contract for Work Comp Legal Defense													Х							
- Bus Item 2014-205 - Health Ptnrs Medical Claims Admin														Х						
- Bus Item 2014-206 - Health Ptnrs Dental Claims Admin														х						
- Bus Item 2014-270 - Amend Legal Services Agreement																		Х		
Risk																				
Renew Council Railroad Rolling Stock Insurance - Bus Item 2014-105								Х												
Renew Council Property Insurance - Bus Item 2014-104								х												
Annual Risk Management Claims/Liability Statistics																		Х		
COOP - Continuity of Operations Quarterly Update									Х									Х		
OPEB - Results of Actuarial Valuation										Х										

Information	Action	Council	
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