MANAGEMENT COMMITTEE 2015 WORK PLAN

Management Committee Charter:

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

Administrative

Management Committee Workplan

Admistrative Policy Revisions:

- Amend Policy 1-2 Environmental Sustainability Bus Item 2015-004
- Amend Policy 4-10 Disability Management Bus Item 2015-xx

Budget

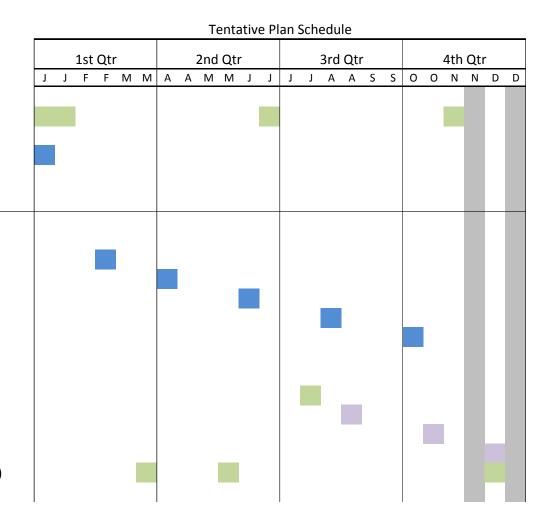
Carryforward and Quarterly Operating and Capital Budget Amendments

- Bus Item 2015-xx Unified Budget Amendment Carryforward
- Bus Item 2015-xx Unified Budget Amendment 1st Qtr
- Bus Item 2015-xx- Unified Budget Amendment 2nd Qtr
- Bus Item 2015-xx Unified Budget Amendment 3rd Qtr
- Bus Item 2015-xx Unified Budget Amendment 4th Qtr

2015 Preliminary Operating Budget, Capital Plan, & Levies

- 2015 Operating Budget Development Regional Administration
- Council Adopts Preliminary Budget & Levies (maximum)
- Council Adopts Public Hearing Draft
- Council Adopts Final Budget

State Budget/Forecast Briefing (February/November Forecast, End of Session)



Preliminary 2015 Draft

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Tentative Plan Schedule

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	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr			
	J J F F M I	M A A M M J J	J J A A S S	O O N N D D			
Finance - Investments - Debt Financial Reports - Operating Funds Quarterly Investment Review Committee Report GO Bond Parameters Resolution - Bus Item 2015-xx - Results of Sale - GO WW Bonds, GO Transit, GO Parks PFA Loan Agreement - Bus Item 2015-xx Central Corridor Light Rail - Cash Flow Update Annual Affirm of Transaction Based Financial Contracts - Bus Item 2015-xx Authorized Financial Institutions - Annual review - Bus Item 2015-xx							
Human Resources - Labor Relations							
Update: Labor Strategy & Parameters Quartery Self-Insurance Report Annual Workforce Statistics/Planning/Building Diversity Employee Health and Wellness Info Update Workplace Violence Prepardeness Info Update Urban Scholars/Fellowship/Internship Program Propose On-site Health Clinic Labor Agreements: Labor Agreement - AFSCME (exp. 12/31/15) - Bus Item 2015-xx Labor Agreement - ATU (exp. 7/31/15) - Bus Item 2015-xx Labor Agreement - Electricians (exp. 4/30/15) - Bus Item 2015-xx Labor Agreement - Machinists (exp. 12/31/15) - Bus Item 2015-xx Labor Agreement - MANA (exp. 12/31/15) - Bus Item 2015-xx Labor Agreement - Oper Engineers (exp. 12/31/14) - Bus Item 2015-xx Labor Agreement - Painters (exp. 4/30/15) - Bus Item 2015-xx Labor Agreement - Pipefitters (exp. 4/30/16) - Labor Agreement - Police FT-Teamsters (exp. 12/31/15) - Bus Item 2015-xx Labor Agreement - Police PT - LELS 192 (exp. 12/31/15) - Bus Item 2015-xx Labor Agreement - Police Adm/Supv LELS 203 (exp. 12/31/14) - Bus Item 2015-xx Labor Agreement - TMSA (exp. 12/31/15) - Bus Item 2015-xx Non-Rep Plan changes - Bus Items 2015-xx Recommendation RA & GC Salary Adjustments - Bus Item 2015-005							

Preliminary 2015 Draft 3 of 3

Tentative Plan Schedule

<u>Procurement</u> Quarterly Procurement Report Annual Sole Source Hardware/Software Maint Services - Bus Item 2015-xx

DBE Goals -- FTA Triennial goal - Bus Item 2015-xx

DBE Goal - Results

Contracting Inititiaves Info update

Procurement Contracts (> \$500,000):

Risk

Renew Council Rail Insurance - Bus Item 2015-xx
Renew Council Property Insurance - Bus Item 2015-xx
Annual Risk Management Claims/Liability Statistics
Risk Management/Litigation updates
COOP - Continuity of Operations Quarterly Update
Data Practices info update

Other Reports

Pcards/Payments Statistics & initiatives info update Enterprise Content Management info update

1st Qtr							2nd	Qtr			3rd Qtr 4th Qtr													
	J	J	F	F	М	М	Α	Α	М	М	J	J	J	J	Α	Α	S	S	0	0	N	N	D	D

Information		Action		Council	
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