

# Business Continuity Program Update

# What is Continuity of Operations Planning?

- Foresight, strategies, and advanced planning required for efficient and effective service recovery following catastrophe
- Enterprise-centered initiative involving 5 unique service divisions
- Based on established priority of services, support services, and technology
- Pandemic planning
- Perpetual cycle of plan exercising, maintenance, and enhancement
- COOP is a “living” document

# Why Do This Work?

- Benefits to the Met Council and its employees
  - ~ Establish and continuously improve resilience
  - ~ Reduce severity, financial, and recovery time impacts of catastrophe
  - ~ Increase efficiency and effectiveness of service recovery
- Mandates and regulatory compliance
  - ~ Governor's Executive Order 13-13
  - ~ MN Emergency Operations Plan (MEOP)
  - ~ Met Council policy 1-5 and procedure 1-5a
  - ~ Audits
    - Federal Transit Administration (FTA)
    - Transportation Security Administration (TSA)
    - Office of the State Auditor
- *"It's our fiduciary responsibility..."* (Stephen Chávez, Chair, Management Committee)

# 2015 – Q1 Accomplishments

- Completed Contracts & Procurement COOP exercises (2 COOP exercises)
- Prepared MCES Interceptor Services COOPs for approval (3 COOPs)
- Advanced MCES wastewater plant COOPs to 75% completion status (9 COOPs)
- Initiated planning for Metro Transit garages (11 COOPs)
- Initiated planning for Metro Transit Police (2 COOPs)
- Initiated enterprise-wide COOP communications plan
- Launched Business Continuity Program SharePoint site

# High-level Objectives for Remainder of 2015

- Complete major planning projects
  - ~ Wastewater treatment plant services
  - ~ Metro Transit garage services (Bus Operations services and Bus Maintenance services)
  - ~ Metro Transit Police services
  - ~ Metro Transit rail services
  - ~ System plans for critical technologies (for Heywood and EDC1 data centers)
- Implement enterprise-wide COOP communications plan
- Develop Met Council plan for State of MN Emergency Operations Plan (MEOP) strategies and compliance

# Business Continuity Program Info

- Business Continuity SharePoint site  
~ <http://metnet/ra/bc/SitePages/Home.aspx>
- Business Continuity Glossary  
~ <http://metnet/ra/bc/SitePages/Glossary.aspx>
- Business Continuity Frequently Asked Questions (FAQs)  
~ <http://metnet/ra/bc/SitePages/FAQs.aspx>



# Questions

