

Management Committee

Meeting date: February 24, 2016

Subject: Summary of Fourth Quarter 2015 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Micky Gutzmann, 651-602-1741

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) the value of the contract does not exceed \$2,500,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer’s Probable Construction Costs plus 10%;
and
- (d) sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The Fourth Quarter 2015 Procurement Summary Information is attached.



Metropolitan Council
Fourth Quarter 2015
Procurement Summary Information

Summary of Procurements - 2015						
Dollar Amount Range	Number of Procurements		Percent of Value		Total Value	
	Fourth Quarter	Year to Date	Fourth Quarter	Year to Date	Fourth Quarter	Year to Date
Up to \$2,500	3941	23253	3.36%	2.02%	\$2,569,076	\$11,706,765
\$2,501 - \$5,000	432	2215	2.09%	1.41%	\$1,601,154	\$8,178,949
\$5,001 - \$50,000	365	1772	6.57%	4.20%	\$5,024,222	\$24,297,974
\$50,001 - \$100,000	19	106	1.80%	1.33%	\$1,379,154	\$7,724,971
\$100,001 - \$250,000	42	116	10.46%	3.45%	\$8,004,268	\$19,965,921
\$250,001 - \$500,000	13	71	6.76%	4.77%	\$5,170,677	\$27,621,107
Greater than \$500,000	13	66	68.95%	82.81%	\$52,747,439	\$479,203,593
Grand Total	4825	27599	100.00%	100.00%	\$76,495,992	\$578,699,280

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on Formal
Invitation for Bids**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	JPMI CONSTRUCTION CO	\$114,000	MT	Steel Fabrication- upgrades at East Metro, South, FTH, OHB, MJR garages.	Major Construction	4 months	St. Paul, MN	15P228
2	STONEPROS LLC	\$120,015	MT	Snow removal for P&R lot, sidewalks, passenger waiting areas, and driveways	Non-Construction Services	5 years	Minneapolis, MN	15P244
3	JPMI CONSTRUCTION CO	\$132,300	MT	Cleaning and repainting walls in bus maintenance area.	Construction Services	4 months	St. Paul, MN	14P209
4	TOUSLEY FORD DBA AUTONATION FORD	\$135,000	TS	Small bus transmission BLPO for MTS buses	Purchase Order	3 years	White Bear Lake, MN	15P236
5	IMPRESSIVE PRINT	\$150,000	RA	Print services for letterhead, envelopes, etc	Purchase Order	3 years	St. Paul, MN	15P092
6	NATL POWER RODDING CORP	\$182,795	ES	CCTV inspection of sanitary interceptors	Non-Construction Services	9 months	Chicago, IL	15P200
7	ELECTRONIC DATA MAGNETICS INC	\$221,000	MT	Contract for 17 million tickets consisting of 8,500 ticket rolls.	Non-Construction Services	4 years	Highpoint, NC	15P189
8	GROUNDS MAINTENANCE SERVICE INC	\$225,000	ES	Snow Removal and Ice Management	Non-Construction Services	1 year	Elk River, MN	15P158
9	MOBILE PRO SYSTEMS	\$247,740	MT	MTPD - need to enhance and replace the existing complement of mobile camera trailers	Purchase Order	3 months	West St. Paul, MN	15P227

**Details of Procurements Valued Between
\$250,001 and \$500,000**

**Awarded Based on Formal
Invitation for Bids**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	NUSS TRUCK & EQUIPMENT	\$267,984	ES	Build and assemble one 6,000 gallon capacity truck for hauling wastewater sludge	Non-Construction Services	1 year	Roseville, MN	15P210
2	TOUSLEY FORD DBA AUTONATION FORD	\$365,000	TS	Small bus engine BLPO to cover MTS vehicles for a period of 3 years.	Purchase Order	3 years	White Bear Lake, MN	15P238
3	CORVAL CONSTRUCTORS	\$500,000	ES	Master Contract to Provide mechanical services and materials	Master Contract	1 year	St. Paul, MN	15P215A
4	HARRIS MECHANICAL CONTRACTING	\$500,000	ES	Master Contract to Provide mechanical services and materials	Master Contract	1 year	St. Paul, MN	15P215B

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on Formal
Request for Proposal**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	BRAUN INTERTEC	\$111,961	MT	Testing and inspecting construction of 28 BRT platforms, shelters, and pylons along Snelling Ave/Ford Parkway	PTS	8 months	Minneapolis, MN	15P089
2	AECOM TECHNICAL SERVICES, INC.	\$119,040	TS	Build confidence in the new model among Council staff and federal and local partner agencies by doing forecast tests on selected corridors.	PTS	5 months	Eagan, MN	15P117
3	CPCS TRANSCOM INC	\$135,378	TS	Examine truck movement on the Twin Cities regional highway system and identify key truck corridors for the region.	A/E	10 months	Washington, DC	15P133
4	MEDTOX LABORATORIES	\$195,000	RA	Drug and alcohol collection and testing.	PTS	2.5 years	St. Paul, MN	15P001
5	AECOM TECHNICAL SERVICES, INC.	\$200,000	MT	Up to four Master Contracts for electronic technology based engineering and design services to be issued with Work Orders consistent with E & F Work Instructions.	A/E	3.5 years	Eagan, MN	15P027A
6	SRF CONSULTING GROUP	\$200,000	MT	Up to four Master Contracts for electronic technology based engineering and design services to be issued with Work Orders consistent with E & F Work Instructions.	A/E	3.5 years	Minneapolis, MN	15P027B
7	ALLIANT ENGINEERING INC	\$200,000	MT	Up to four Master Contracts for electronic technology based engineering and design services to be issued with Work Orders consistent with E & F Work Instructions.	A/E	3.5 years	Minneapolis, MN	15P027C

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on Formal
Request for Proposal**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
8	WSB & ASSOCIATES	\$200,000	MT	Up to four Master Contracts for electronic technology based engineering and design services to be issued with Work Orders consistent with E & F Work Instructions.	A/E	4.5 years	Minneapolis, MN	15P027D
9	SRF CONSULTING GROUP	\$210,175	MT	Complete the CCLRT Project's Before and After Study - analyze data and write final report.	PTS	1.25 years	Minneapolis, MN	15P128
11	BEST & FLANAGAN	\$250,000	RA	Provide legal services for condemnation and other real property matters	PTS	3 years	Minneapolis, MN	15P291
12	LOCKRIDGE GRINDAL NAUEN	\$250,000	RA	Provide legal services by Lockridge Grindal and Nauen.	PTS	3 years	Minneapolis, MN	15P313
13	BRAUN INTERTEC	\$250,000	ES	Environmental Assessment and Investigation Services - Master Contracts 2015	Master Contract	4 years	Minneapolis, MN	15P097A
14	AMERICAN ENGINEERING TESTING I	\$250,000	ES	Environmental Assessment and Investigation Services - Master Contracts 2015	Master Contract	4 years	St. Paul, MN	15P097B
15	SHORT ELLIOTT HENDRICKSON INC	\$250,000	ES	Environmental Assessment and Investigation Services - Master Contracts 2015	Master Contract	4 years	St. Paul, MN	15P097C
16	WENCK ASSOC INC	\$250,000	ES	Environmental Assessment and Investigation Services - Master Contracts 2015	Master Contract	4 years	Maple Plain, MN	15P097D

**Details of Procurements Valued Between
\$250,001 and \$500,000**

**Awarded Based on Formal
Request for Proposal**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	HENNING PROFESSIONAL SERVICES INC	\$300,000	RA	Master Contract for Real Estate Services	Master Contract	1.25 years	Woodbury, MN	15P055D
2	WILSON DEVELOPMENT SVC	\$350,000	RA	Master Contract for Real Estate Services	Master Contract	1.25 years	Chaska, MN	15P055B
3	STANTEC CONSULTING SERVICES	\$400,000	ES	Construction inspection and support services	Master Contract	3.5 years	St. Paul, MN	15P054A
4	BOLTON & MENK INC	\$400,000	ES	Construction inspection and support services	Master Contract	3.5 years	Chaska, MN	15P054B

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on
Other Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	TRAPEZE SOFTWARE GROUP INC	\$101,509	RA	Annual support renewal for ATIS Agent.	Purchase Order	1 year	Scottsdale, AZ	PO 15009565
2	WORKS COMPUTING INC	\$105,348	RA	RealTime Sign Equipment - HP Servers	Purchase Order	1 month	Bloomington, MN	PO 15008194
3	GENFARE	\$117,667	MT	Fare Collection Equipment	Purchase Order	2 months	Elk Grove Village, IL	PO 206471
4	EN POINTE TECHNOLOGIES	\$138,918	RA	Enterprise Video Content Management System (EVCMS) Project	Purchase Order	6 months	St. Louis Park, MN	PO 15008439
5	VERINT VIDEO SOLUTIONS	\$141,854	MT	Camera Equipment	Purchase Order	3 months	Columbia, MD	PO 208451
6	TRAPEZE SOFTWARE GROUP INC	\$160,629	RA	Purchase 14 Radio Controller Computers (RNC) and Gen II modems	Purchase Order	2 months	Cedar Rapids, IA	PO 15008305
7	GS SYSTEMS INC DBA WONDERWARE	\$168,685	RA	Wonderware Customer First Renewal Standard	Purchase Order	1 year	Brookfield, WI	PO 15009117
8	BRENTWOOD INDUSTRIES INC	\$184,525	RA	Metro Transit Computer Equipment Refresh	Purchase Order	3 months	Reading, PA	PO 15009585
9	HEP INC	\$189,370	RA	State of MN / Auditor fees	Purchase Order	1 year	Omaha, NE	PO 15009025
10	STATE OF MN/AUDITOR	\$200,000	RA	State of MN / Auditor fees	Purchase Order	1 year	St. Paul, MN	PO 15010178
11	XIGENT SOLUTIONS LLC	\$211,198	RA	Additional CommVault Storage Software	Purchase Order	1 year	Plymouth, MN	PO 15010546

**Details of Procurements Valued Between
\$100,001 and \$250,000**

**Awarded Based on
Other Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
12	WORKS COMPUTING INC	\$212,384	RA	Scheduled and budgeted replacement of Servers for the CommVault Network backup system	Purchase Order	1 year	Bloomington, MN	PO 15009750
13	ORACLE AMERICA, INC.	\$223,007	RA	Annual Peoplesoft license verification for financials and Human Resources.	Purchase Order	1 year	Redwood Shores, CA	PO 15009706
14	XIGENT SOLUTIONS LLC	\$249,769	RA	NetApp equipment to allow retention of 30 days of video from camera systems on the LRT	Purchase Order	2 months	Plymouth, MN	PO 15009997
15	DINSMORE & SHOHL LLP	\$250,000	RA	Legal Advice regarding rail liability and regulatory issues	Purchase Order	1 year	Cincinnati, OH	PO 15010429
16	LOCKRIDGE GRINDAL NAUEN	\$250,000	RA	Legal services - Legal dept will draft contract.	Sole Source	2 years	Minneapolis, MN	15P258
17	OSKIE & SOFIO PLLC	\$250,000	RA	Provide legal advice and counsel on tort and property damage claims, related litigation, and administrative procedures.	Sole Source	9 months	St. Paul, MN	15P260
18	LOCKRIDGE GRINDAL NAUEN	\$250,000	RA	Provide legal services.	Sole Source	2 years	Minneapolis, MN	15P281

**Details of Procurements Valued Between
\$250,001 and \$500,000**

**Awarded Based on
Other Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	CONSTRUCTION POLYMER TECH	\$383,100	MT	LVT Low Profile Concrete Blocks	Purchase Order	1 month	Chagrin Falls, OH	PO 209214
2	TRANSIT TEAM INC	\$398,048	TS	ADA service west zone	Sole Source	n/a	Minneapolis, MN	15P240
3	MOODY'S INVESTORS SERVICE	\$404,000	RA	Analytical Services for Fiscal Year 2015 through Fiscal Year 2018	Purchase Order	3 years	Atlanta, GA	PO 15009245
4	STANDARD & POOR'S	\$412,000	RA	Analytical Services for Fiscal Year 2015 through Fiscal Year 2018	Purchase Order	3 Years	New York, NY	PO 15008811
5	E-BUILDER	\$490,545	MT	Project Management software application for Engineering & Facilities and BRT Project Office	Sole Source	3 years	Plantation, FL	15P329

**Details of Procurements Valued Greater than
\$500,000**

**Awarded Based on
All Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Council Action	Contract Number
1	BLOOMINGTON ELECTRIC CO	\$545,900	MT	Lighting Retrofit for 5 LRT platforms: blue line, Ft. Snelling Park & Ride lot, 28th Ave Park & Ride ramp.	Construction Services	8 months	Bloomington, MN	Not required	14P251
2	HEALTH PARTNERS	\$942,600	RA	An on-site clinic located near Robert Street building offering free routine medical services to employees	PTS	2 years	Bloomington, MN	06/10/2015 2015-112	15P125
3	ORACLE USA INC	\$1,152,137	RA	Metropolitan Council commits to a total three year payment to Oracle America, Inc.	Purchase Order	3 years	Palatine, IL	12/10/2014 2014-276	PO 15008240
4	PREMIER ELECTRICAL CORP	\$1,389,450	ES	Electrical improvements; replacement programmable logic controllers; replacement air handling unit; additional lights; rewiring.	Major Construction	15 months	Brooklyn Park, MN	Not required	15P039
5	MINGER CONSTRUCTION INC	\$1,928,065	ES	Construction and installation of gravity sanitary sewer using open cut and tunneling methods	Major Construction	9 months	Jordan, MN	Not required	13P193
6	KIMLEY-HORN ASSOCIATES INC	\$2,258,941	MT	Design and Construction support Civil, Structural, Architectural, Electrical, Mechanical	PTS	2.4 years	St. Paul, MN	2015-260 11/18/2015	15P121
7	RICE LAKE CONSTRUCTION GROUP	\$2,658,200	ES	Re-bid - Scum Building Demolition and Grit Pad Upgrade.	Major Construction	1.25 years	Deerwood, MN	2015-228 10/14/2015	15P082A
8	WABTEC RAILWAY ELECTRONICS	\$2,910,303	MT	Positive Train Control - Metro Transit / Northstar Commuter Rail	PTS	2 years	Cedar Rapids, IA	2014-193 11/05/2014	14P056

**Details of Procurements Valued Greater than
\$500,000**

**Awarded Based on
All Processes**

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Council Action	Contract Number
9	SECURITAS SECURITY SERVICES USA INC	\$3,395,222	ES	Provide security services for MCES facilities and the 390 North Robert St. building.	Non-Construction Services	3 years	Roseville, MN	2015-266 11/18/2015	15P069
10	LHB ENGINEERS & ARCHITECTS	\$8,000,000	MT	A/E/ design services.	A/E	4 years	Duluth, MN	11/18/2015 2015-270	15P111
11	SM HENTGES AND SONS	\$8,437,810	ES	Construction	Major Construction	1 year	Jordan, MN	11/18/2015 2015-265	15P207
12	VEIT & COMPANY	\$9,500,079	ES	Richfield Interceptor System (RIS) - Install of CIPP liner; rehabilitation, replacement, or abandonment of maintenance holes, temporary conveyance of wastewater	Major Construction	7 months	Rogers, MN	11/18/2015 2015-287	15P226
13	INSITUFORM TECHNOLOGIES USA	\$9,628,733	ES	Major construction - CIPP lining and meter Improvement.	Major Construction	1.75 years	Chesterfield, MO	09/23/2015 2015-214	15P059

Details of Emergency Declarations							
#	Contractor needed	Amount	Division	Description	Date of Declaration	Date of Ratification	Spent To Date
1	Swiger, RAM, Dahl Beck, L&S Electric	\$216,000	MT	Seven (of 27) Bombardier Type 1 LRVs are out of service for traction motor failure and the balance of the fleet is in jeopardy of failure. This failure has the potential to lock up the axles posing an unsafe condition for the vehicle.	12/11/2015	n/a	\$70,403

End of Fourth Quarter 2015 Procurement Summaries