

Management Committee

Meeting date:

Subject: Summary of Second Quarter 2016 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Micky Gutzmann, 651-602-1741

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer’s Probable Construction Costs plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The Second Quarter 2016 Procurement Summary Information is attached.



Metropolitan Council
Procurement Summary Information - Second Quarter, 2016

Summary of Procurements - 2nd Quarter, 2016						
Dollar Amount Range	Number of procurements		Percent Value		Total Value	
	Second Quarter	YTD	Second Quarter	Second to Date	Second quarter	YTD
Up to \$2,500	4,185.00	8,746.00	2.28%	2.28%	2,075,585.80	4,409,443.80
\$2,501 - \$5,000	535.00	1,064.00	2.13%	2.13%	1,932,109.60	3,928,893.60
\$5,001 - \$50,000	402.00	900.00	5.58%	5.58%	5,066,030.50	12,532,541.50
\$50,001 - \$100,000	14.00	39.00	2.23%	2.23%	2,029,375.90	4,098,987.90
100,001 - \$250,000	7.00	26.00	2.83%	2.83%	2,569,973.00	5,988,208.00
\$250,001 - \$500,000	2.00	17.00	4.47%	4.47%	4,064,544.00	10,632,455.00
Greater than \$500,000	0.00	13.00	80.48%	80.48%	73,127,729.31	116,339,952.31
Grand Total	5,145.00	10,805.00	100.00%	100.00%	90,865,348.11	157,930,482.11

Details of Procurement Valued Between \$100,001 and 250,000

Awarded Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	SELAM HOSPITALITY SERVICE INC	\$119,464.00	MT	Cleaning of BNSF Bunkhouse for 5 years	Non-Construction Services	5 years	St Paul, MN	16P093
2	C & C LAWNS INC	\$163,800.00	MT	Lawn Care	Non-Construction Services	10 Months	Hopkins, MN	16P092
3	WCEC INDUSTRIAL SERVICES LLC	\$165,000.00	ES	See 15P212B & 15P212C - 3 year blanket to provide vactor services at MCES wastewater treatment plants and collection system	Non-Construction Services	2 years	Fridley, MN	15P212B
4	SCHLOMKA SVC LLC	\$165,000.00	ES	See 15P212B & 15P212C - 3 year blanket to provide vactor services at MCES wastewater treatment plants and collection system	Non-Construction Services	2 Years	Hastings, MN	15P212C
5	LUBRICATION TECHNOLOGIES	\$168,292.80	MT	579 buses are equipped with SCR systems additional 75 new buses will be equipped with SCR systems in 2016. SCR equipped buses will not run without DEF so supply must be on hand at the garages for bus operation.	Purchase Order	2 Years	Golden Valley, MN	16P089
6	PARKOS CONSTRUCTION CO INC	\$196,000.00	MT	Replace the existing windshield washer liquid storage tanks with a larger storage tank system.	Major Construction	5 Months	St Paul, MN	16P007
7	VCI ENVIRONMENTAL INC	\$200,000.00	ES	Asbestos abatement and testing along with other hazardous material handling performed by (2) different firms @ \$200,000 each	Construction Services	3 Years	Lakeland, MN	15P309A
8	ECCO MIDWEST INC	\$200,000.00	ES	Asbestos abatement and testing along with other hazardous material handling performed by (2) different firms @ \$200,000 each	Construction Services	3 Years	Hastings, MN	15P309B

Details of Procurement Valued Between \$250,001 and 500,000

Awarded Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	ABC BUS COMPANY	\$335,977.00	Transportation Services	RE-BID: Mid life rehabs on 8-30' MTS buses	Non-Construction Services	1 Year	Faribault, MN	15P261A
2	ELECTRONIC DATA MAGNETICS INC	\$372,130.20	Metro Transit	Long Term contract to provide magnetic transfers	Purchase Order	4 Years	High Point, NC	16P025
3	AMERICAN LIBERTY	\$394,400.00	Metro Transit	demo, transport, concrete, electrical, mechanical. Furnish, install, and start up two	Major Construction	6 Months	Rockford, MN	16P035
4	LOVDAL ELECTRONICS	\$420,000.00	Metro Transit	New 3-yr service to be guaranteed a Competitive labor and equipment rate and insure all repairs will be completed by a reputable Licensed contractor. Using both ES and Transit funds.	Non-Construction Services	1 Year	Lindstrom, MN	16P069

Details of Procurement Valued Between \$100,001 and 250,000

Awarded Based on Formal Request for Proposal

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	LINDSTROM, KELLY	\$ 100,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	Woodbury, MN	15P314F
2	DKJ APPRAISAL LLC	\$ 100,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	Stillwater, MN	15P314G
3	NAGELL APPRAISAL INCORPORATED	\$ 100,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	Plymouth, MN	15P314H
4	DAHLEN, DWYER & FOLEY INC	\$ 100,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	St Paul, MN	15P314I
5	KEITH LAUNCHBURY & ASSOC	\$ 104,000.00	MT	Consultant to document TXbase. First produce a high level view of all of the functions provided by TXbase. Second, document the details of all the TXbase functionality as well as a gap analysis documenting current and future business needs.	PTS	7 Months	Somersworth, NH	15P295
6	ELERT & ASSOCIATES	\$ 110,000.00	RA	Training classes conducted via instructor-led training, either in person or via the Internet	PTS	2 Years, 6 Months	Stillwater, MN	15P302
7	MIDWEST TRAINING ASSOCIATES LLC	\$ 111,000.00	ES	Replacement training services needed after vendor cancelled contract for plant operator trainee and plant operator training program.	PTS	3 Years	Wabasso, MN	15P246
8	ADVANTAGE HEALTH CORP	\$ 130,000.00	RA	Program that includes group exercise, nutrition education and behavior change classes for our employees at various Council locations across the Twin Cities.	PTS	1 yr, 7 months	Bloomington, MN	15P085
9	TRIBOLOGIK CORPORATION	\$ 184,875.00	MT	Procure Oil Analysis Services	Non-Construction Services	3 Years	Hammond, IN	16P099
10	BRKW APPRAISALS INC	\$ 200,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	St Paul, MN	15P314D
11	GTRE COMMERCIAL LLC	\$ 200,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	Edina, MN	15P314E

Details of Procurement Valued Between \$250,001 and 500,000

Awarded Based on Formal Request for Proposal

#	Contractor	Amount	Division	Description	Type	Term	Contrator Location	Procurement Number
1	INTEGRA REALTY RESOURCES	\$ 400,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	New York, NY	15P314A
2	PATCHIN MESSNER DODD & BRUMM	\$ 400,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	Burnsville, MN	15P314B
3	RLS VALUATION INC	\$ 400,000.00	MT	Appraisal services for Blue Line extension project.	PTS	5 Years	Minneapolis, MN	15P314C

Details of Procurement Valued Between \$100,001 and 250,000

Awarded Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	Rihm Motor Co	\$ 102,999.00	MT	2017 Kenworth T370 4x4	PO	4 Months	St. Paul, MN	213950
2	Allsafe Technologies, Inc	\$ 118,500.00	MT	Contactless Smartcards	PO	1 Month	Amherst, NY	214267
3	Penn Machine Company	\$ 173,440.00	MT	Wheel Tire Motor Drive Truck **LRV**	PO	5 Months	Blairsville, PA	214899
4	Nelson Auto Center	\$ 174,671.92	MT	2016 Dodge Ram 3500 4WD Crew Cab 169	PO	3 Months	Fergus Falls, MN	212904
5	LAMETTI & SONS INC	\$ 175,000.00	ES	L35 Force main	PO	N/A	Hugo, MN	16003590
6	Trapeze Software Group Inc.	\$ 187,525.98	MT	TransitMaster Training Bus-In-A-Box Unit	PO	5 Months	Cedar Rapids, IA	213233
7	CDW LLC	\$ 197,961.13	IS	Annual Support Renewal for Cisco Smartnet	PO	1 Year	Vernon Hills, IL	16005717
8	JACKSON LEWIS LLP	\$ 250,000.00	RA	Legal services.	Legal	2 Years 8 months	Minneapolis, MN	16P083
9	IVERSON REUVERS CONDON	\$ 250,000.00	RA	Legal services.	Legal	2 Years 9 months	Bloomington, MN	16P084
10	COUSINEAU MCGUIRE CHARTERED	\$ 250,000.00	RA	Legal Services Re Workers Compensation Matters	Legal	1 Year	Minneapolis, MN	16P112
11	LOCKRIDGE GRINDAL NAUEN	\$ 250,000.00	RA	Legal Services - SWLRT - Greenfield Apartments	Legal	2 Years 6 months	Minneapolis, MN	16P151

Details of Procurement Valued Between \$250,001 and 500,000

Awarded Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	INSIGHT PUBLIC SECTOR INC	\$334,234.88	IS	Annual support renewal for the Council's CheckPoint Firewalls.	PO	1 Year	BLOOMINGDALE, IL	16003589
2	Genfare	\$396,450.00	MT	Cents-A-Bill Farebox & TRiM - MTS	PO	11 Months	Elk Grove Village, IL	212221

Details of Procurement Valued at 500,000 and Above

Awarded Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	Business Item #	Council Action Date
1	SHORT ELLIOTT HENDRICKSON INC	\$ 1,293,652.00	MT	Phase II drilling and other site investigation of parcels of land acquired by and/or affected by BLRT project construction, as required by the Minnesota Pollution Control Agency	A/E	1 Year 7 months	St Paul, MN	15P312	2016-68	4/27/2016
2	KIMLEY-HORN ASSOCIATES INC	\$ 1,373,216.00	MT	Design.	A/E	4 Years, 6 Months	St Paul, MN	15P026	2016-45	4/13/2016
3	MORCON CONSTRUCTION INC	\$ 1,151,955.00	MT	Rebid - First phase completed. future platform amenities. Phase 2 work will include adding windscreens, heaters, benches, CCTV, VMS, TVMs, SCVs, kiosks and other platform amenities to complete the project for revenue service.	Major Construction	9 Months	Golden Valley, MN	15P068A	N/A	N/A
4	TOTAL MECHANICAL SERVICES INCS	\$ 1,191,897.56	ES	Construction.	Major Construction	1 Yea, 6 Months	St Paul, MN	16P009	NA	NA
5	MN VALLEY TRANSIT AUTH	\$ 2,222,493.00	TS	Operation of Red Line station to station service on Cedar Ave corridor in 2016	Sole Source	1 Year	Burnsville, MN	13P058J	2015-303	12/9/2015
6	SAK CONSTRUCTION LLC	\$ 2,347,499.00	ES	Utility pipe installation, trenchless pipe lining, horizontal direction drilling, electrical, mechanical, painting, landscaping, fencing, paving, cast-in-place concrete, traffic control, surveying	Major Construction	1 Years, 2 Months	O'Fallon, MO	15P303	NA	NA
7	WASTE CONNECTIONS DBA SKB ENVIRONMENTAL	\$ 2,987,820.00	ES	Transportation and disposal of stabilized biosolids from Metro, Empire, and Blue Lake WWTPs. This is a contingency contract in the event that normal solids processing capacity is unavailable for some reason.	Non-Construction Services	4 Years, 6 Months	St Paul, MN	15P209	2016-11	1/27/2016
8	BROWN AND CALDWELL	\$ 4,000,000.00	ES	Consulting Engineering Services (all disciplines - civil, environmental, electrical, mechanical, process, surveying, instrumentation)	A/E	4 Years, 7 months	St Paul, MN	15P196A	2016-82	5/25/2016
9	STANTEC CONSULTING SERVICES	\$ 4,000,000.00	E	Consulting Engineering Services (all disciplines - civil, environmental, electrical, mechanical, process, surveying, instrumentation)	A/E	4 Years, 7 months	St Paul, MN	15P196B	2016-82	5/25/2016
10	FOTH & VAN DYKE & ASSOC	\$ 4,000,000.00	ES	Consulting Engineering Services (all disciplines - civil, environmental, electrical, mechanical, process, surveying, instrumentation)	A/E	4 Years	Lake Elmo, MN	15P196C	2016-82	5/25/2016
11	DONOHUE & ASSOCIATES INC	\$ 4,000,000.00	ES	Consulting Engineering Services (all disciplines - civil, environmental, electrical, mechanical, process, surveying, instrumentation)	A/E	4 Years, 7 months	Willmar, MN	15P196D	2016-82	5/25/2016
12	TRAPEZE SOFTWARE GROUP INC	\$ 6,353,892.00	MT	Provide general system, hardware, and software maintenance support for the TransitMaster Computer-aided Dispatch (CAD) Automatic Vehicle Location (AVL) system.	Other (P)	N/A	Mississauga, ON	15P154	2015-258	12/9/2015
13	RICE LAKE CONSTRUCTION GROUP	\$ 12,167,400.00	ES	Construction	Major Construction	3 Years	Deerwood, MN	16P001	2016-83	5/25/2016
14	MINGER CONSTRUCTION INC	\$ 12,896,604.50	ES	Relocate L39, abandon L40, install new gravity pipe from former L40 to new L39 and install new dual forcemain from L39 to discharge	Major Construction	2.5 Years	Chanassen, MN	15P304	2016-87	5/25/2016
15	SHEEHY CONSTRUCTION CO	\$ 13,141,300.25	MT	Earthwork, concrete, landscaping, Trucking, glass and metal fabrication, Mechanical, electrical, plumbing	Major Construction	1 Year, 1 Month	St Paul, MN	15P318	2016-66	4/13/2016