

Management Committee

Meeting date:

Subject: Summary of Third Quarter 2016 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Micky Gutzmann, 651-602-1741

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer’s Probable Construction Costs plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The Third Quarter 2016 Procurement Summary Information is attached.



Metropolitan Council

Procurement Summary Information - Third Quarter, 2016

Dollar Amount Range	Number of procurements		Percent Value		Total Value	
	Third Quarter	YTD	Third Quarter	YTD	Third Quarter	YTD
Up to \$2,500	3,916	12,662	3.13%	8.89%	1,942,253.22	6,351,697.02
\$2,501 - \$5,000	472	1,536	2.77%	7.88%	1,722,694.98	5,651,588.58
\$5,001 - \$50,000	408	1,308	8.99%	25.69%	5,580,513.75	18,113,055.25
\$50,001 - \$100,000	25	64	2.99%	8.31%	1,856,706.12	5,955,694.02
100,001 - \$250,000	17	43	4.74%	12.66%	2,941,298.11	8,929,506.11
\$250,001 - \$500,000	16	33	11.56%	25.82%	7,177,224.26	17,809,679.26
Greater than \$500,000	10	23	65.83%	210.74%	40,886,114.86	157,226,067.17
Grand Total	4,864	15,669	100.00%	300.00%	62,106,805.30	220,037,287.41

Details of Procurement Valued Between \$100,001 and 250,000

Awarded Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	POWER TEST	\$107,590.00	MT	Re-solicitation from 16P013. Vendor Engineers determine MT needs additional components, which increased CIM price.	Purchase Order	4 Months	Sussex, WI	16P013A
2	ISC COMPANIES INC	\$116,615.70	MT	LRT - LRV Overhaul 2 - TYPE I - Bearing Package for Motor Truck Overhaul	Purchase Order	7 Months	Plymouth, MN	16P130
3	L&S ELECTRIC INC	\$125,000.00	ES	Repair of MCES electric motors, mixers, and integral pumps (pump and motor combination) will replace expiring contracts 13P010 A, B & C.	Non-Construction Services	1 Month	Minneapolis, MN	16P026B
4	L&S ELECTRIC INC	\$125,000.00	ES	Repair of MCES electric motors, mixers, and integral pumps (pump and motor combination) will replace expiring contracts 13P010 A, B & C.	Non-Construction Services	3 Years	Minneapolis, MN	16P026C
5	SDK SOFTWARE	\$141,360.00	MT	Develop/Enhance the existing Webstore to accommodate the Pass Program data	PTS	10 Months	Maple Grove, MN	16P070
6	STONEPROSLLC	\$240,135.00	MT	Snow Removal at South Bloomington Transit Center Park and Ride lot and sidewalks	Non-Construction Services	4.5 Years	Minneapolis, MN	16P188
7	K&J CONTRACTING INC	\$246,181.81	MT	Snow Removal from parking lot and sidewalks	Non-Construction Services	4.5 Years	Fridley, MN	16P183

Details of Procurement Valued Between \$250,001 and 500,000

Awarded Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	HAMLIN CONSTRUCTION INC	\$254,900.00	MT	Construct storage building at the OMF to house a salt truck and skidsteer.	Major Construction	6 Months	Roseville, MN	16P123
2	MSP OUTDOOR SERVICES	\$377,295.00	MT	lawn care of NorthStar P&R	Non-Construction Services	5 Years	Plymouth, MN	16P111
3	TOUSLEY FORD DBA AUTONATION FORD	\$380,000.00	TS	3.5 year small bus transmission contract	Purchase Order	3.4 Years	White Bear, MN	16P152
4	K&J CONTRACTING INC	\$411,547.86	MT	Snow removal from parking lots and sidewalks.	Non-Construction Services	4.5 Years	Fridley, MN	16P185
5	JPMI CONSTRUCTION CO	\$495,000.00	MT	Installation of enhanced Signs - need to set up separate Notices To Proceed (LNTP) for 2016 installation and 2017 installation	Major Construction	3 Months	St Paul, MN	16P103
6	L&S ELECTRIC INC	\$500,000.00	ES	Repair of MCES electric motors, mixers, and integral pumps (pump and motor combination) will replace expiring contracts 13P010 A, B & C.	Non-Construction Services	3 Years	Minneapolis, MN	16P026A

Details of Procurement Valued Between \$100,001 and 250,000

Awarded Based on Formal Invitation for Proposal

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	TOOLE DESIGN GROUP LLC	\$134,937.73	Transportation Services	Bicycle system planning services	PTS	9 Months	Minneapolis, MN	16P136
2	CNA CONSULTING ENGINEERS	\$200,000.00	Metro Transit	Design and Construction Support.	A/E	4 Years	Minneapolis, MN	16P124A
3	TKDA	\$200,000.00	Metro Transit	Design and Construction Support.	A/E	4 Years	St Paul, MN	16P124B

Details of Procurement Valued Between \$250,001 and 500,000

Awarded Based on Formal Invitation for Proposal

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	Business Item #	Council Action
1	PREMIER ELECTRICAL CORP	\$493,050.00	MT	Perform electrical and associated ground work to make electrical connections to bus shelters: Electrical contractor, concrete contractor, general contractor	Major Construction	4 Months	Brooklyn Park, MN	16P051	N/A	N/A
2	BRENDEL, ZINN, SOFIO & OSKIE PLLC	\$500,000.00	RA	Legal Services - Tort & Property for Transit and ES	Legal	3 Years	St Paul, MN	16P045A	2016-153	8/10/16
3	SWEENEY & MASTERSON PA	\$500,000.00	RA	Legal Services - Tort & Property for Transit and ES	Legal	3 Years	St Paul, MN	16P045B	2016-153	8/10/16
4	PROVO-PETERSEN & ASSOCIATES	\$500,000.00	RA	Legal Services - Tort & Property for Transit and ES	Legal	3 Years	Lake Elmo, MN	16P045C	2016-153	8/10/16

Details of Procurement Valued Between \$100,001 and 250,000

Awarded Based on Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	TRAPEZE SOFTWARE GROUP INC	\$118,740.00	RA	Emtrac Position Sharing Development Service	PO	1 Year	Cedar Rapids, IA	16007931
2	HP INC	\$151,225.98	RA	Regional Administration Refresh	PO	N/A	Palo Alto, CA	16006196
3	ASSETWORKS LLC	\$210,504.20	RA	Monthly Service Fees for FLEETFOCUS NetworkFleet GPS Vehicle Tracking System	PO	5 Years	Wayne, PA	16006145
4	PENN MACHINE COMPANY	\$173,440.00	MT	Wheel Tire Motor Drive Truck	PO	4 Months	Blairsville, PA	214899
5	BOMBARDIER TRANSPORTATION	\$150,567.69	MT	LRV Overhaul Parts	PO	3 Months	Mississauga, Ontario, CA	216608
6	FITCH JOHNSON LARSON & HELD PA	\$250,000.00	RA	Fitch, Johnson, Larson, Held PA	Legal	2 Years	Minneapolis, MN	16P169
7	BEST & FLANAGAN	\$250,000.00	RA	Legal services - Best & Flanagan	Legal	1.5 Years	Minneapolis, MN	16P210

Details of Procurement Valued Between \$250,001 and \$500,000

Awarded Based on Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	TRAPEZE SOFTWARE GROUP INC	\$289,900.00	RA	Software development for InMotion Routers	PO	1 Year	Cedar Rapids, IA	16007483
2	GIRO INC	\$296,937.00	RA	Support Renewal for Giro/Hastus	PO	1 Year	Montreal, QC	16006547
3	WORKS COMPUTING INC	\$383,321.36	RA	VMware sever hardware and software for the EMP, SEN, BLU, MET and Records Historian	PO	1 Year	Bloomington, MN	16006546
4	Interstate Power Systems	\$495,000.00	MT	Energy Storage System for buses	PO	2 Months	Minneapolis, MN	215671

Details of Procurement Valued Between \$500,000 and Above

Awarded Based on Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	Business Item #	Council Action
1	NORTH CENTRAL BUS & EQUIPMENT	\$721,087.00	TS	Bus replacement/expansion schedule and Capital Improvement Plan (CIP). Buses will be delivered in October of 2016.	Rolling Stock	6 Months	Minneapolis, MN	16P174	2016-80 SW	7/1/16
2	CUBIC TRANSPORTATION SYSTEMS INC	\$991,622.04	MT	Procure replacement RSVs for rail platforms	PO	1 Year	San Diego, CA	16P148	2016-117	8/4/16
3	HDR ENGINEERING INC	\$3,798,485.00	MT	C Line BRT Design, Engineering & Construction Support Consultant	A/E	3 Years	Minneapolis, MN	14P268	2016-129 SW	8/11/16
4	CLARITY COVERDALE FURY	\$9,000,000.00	MT	Ad agency to assist yearly marketing plan. Specific campaigns, market research, etc.	PTS	5 Years	Minneapolis, MN	16P028	2016-102	7/19/16
5	MAGNEY CONSTRUCTION INC	\$2,129,200.00	ES	Rehabilitation of existing lift station, including pump replacement. Electrical, Mechanical, Temporary Conveyance. CAR is Dan Schmidt	Major Construction	1.5 Years	Chanhassen, MN	15P322	N/A	N/A
6	LAMETTI & SONS INC	\$2,489,795.00	ES	Major construction.	Major Construction	1.2 years	Hugo, MN	16P129	N/A	N/A
7	MAGNEY CONSTRUCTION INC	\$2,971,780.00	ES	Construction of Lift Station L-18 and related underground forcemain connections. Heavy construction, electrical, mechanical, landscaping.	Major Construction	2 Years	Chanhassen, MN	16P077	2016-174	10/10/16
8	CUBIC TRANSPORTATION	\$991,622.04	MT	Smart Card Validators	PO	6 Months	Tullahoma, TN	216658	NA	NA