

Management Committee

Meeting date: October 11, 2017

For the Metropolitan Council meeting of October 25, 2017

Subject: Procurement of Office Cubicle and Furnishings

District(s), Member(s): All

Policy/Legal Reference: Council Procurement Policy

Staff Prepared/Presented: Paul Conery, Director, Budget and Operations, 651-602-1374

Division/Department: Regional Administration

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to purchase office cubicles and furnishings in an amount not to exceed \$750,000.

Background

To meet increasing demands for public space and the business needs of the tenants of the Council's Robert Street Office Building, in 2016 the Information Services Department moved into leased space at 375 Jackson. To date in 2017, the Community Development Division and Metropolitan Transportation Services (MTS) Planning Staff were moved into space on 2nd floor. The 1st floor is currently under construction that will result in reconditioned space for the MTS Contracted Services Staff and additional meeting spaces. The 1st floor is projected to be completed in 2017.

The next Phase of the Robert Street restructuring includes reconditioning 4th and 5th floors with updated cubicles and furnishings to allow for better fit and use of available space.

Rationale

This is the final major procurement for the planned restructuring and reconditioning of the Robert Street Office building that began in 2015. As we did for previous floors, we plan to purchase reconditioned cubicles.

Thrive Lens Analysis

Stewardship and sustainability are promoted by purchasing less expensive reconditioned cubicles.

Funding

As a result of cost saving measures implemented in 2017, current projections indicate that no additional expenditure authority is necessary in 2017 budget.

Known Support / Opposition

None