

Management Committee

Meeting date: August 23, 2017

Subject: Summary of Second Quarter 2017 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Jody Jacoby, 651-602-1144

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer’s Probable Construction Costs plus 10%
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The Second Quarter 2017 Procurement Summary Information is attached.



Metropolitan Council

Procurement Summary Information - Second Quarter, 2017

Dollar Amount Range						
	Second Quarter	YTD	Second Quarter	YTD	Second Quarter	YTD
Up to \$2,500	3,914	8,141	3.16%	3.00%	2,033,444.25	4,392,126.97
\$2,501 - \$5,000	540	1,172	3.02%	2.99%	1,943,177.04	4,293,436.55
\$5,001 - \$50,000	392	850	7.83%	7.56%	5,040,319.09	10,985,776.71
\$50,001 - \$100,000	24	39	2.90%	1.38%	1,867,434.14	2,954,328.95
100,001 - \$250,000	14	35	4.00%	4.30%	2,573,999.79	5,955,057.93
\$250,001 - \$500,000	7	18	4.62%	6.05%	2,975,557.00	7,734,084.85
Greater than \$500,000	12	25	74.46%	74.72%	47,915,303.15	106,673,736.63
Grand Total	4,903	10,280	100.00%	100.00%	64,349,234.46	142,988,548.59

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	LOVDAL ELECTRONICS	\$103,360.00	MT	Replace Blue Line Platform End PTZ Cameras	Purchase Order	2 Months	Lindstrom, MN	17P040
2	JPMI CONSTRUCTION CO	\$126,000.00	MT	LRT Paver Replacement: Target Field Platform1, Government, Warehouse Stations	Major Construction	2 Months	Roseville, MN	17P050
3	SQUEEGEE SQUAD	\$171,360.00	MT	Metro Transit Glass cleaning	Non-Construction Services	2 Years	St Paul, MN	17P067
4	LAITAN HOLDINGS CORP	\$194,416.00	MT	Go To Card Procurement 2017	Purchase Order	1 Year	British Columbia, MN	17P016

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	WASTE MANAGEMENT	\$428,400.00	ES	Primary Scum Removal	Non-Construction Services	3 Years	Minneapolis, MN	16P336

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	WILSON DEVELOPMENT SERVICES	\$ 128,000.00	MT	Master Contract for Property Owner and Tenant Advisory Services	PTS	2 Years, 6 Months	Chaska, MN	16P330A
2	SRF CONSULTING GROUP	\$ 177,946.00	MT	Park-and-Ride Planning Study and Model Update	PTS	10 Months	St Paul, MN	17P006
3	STANTEC CONSULTING SERVICES	\$ 200,000.00	MT	Master Contract Real Estate Advisory Services	PTS	2 Years, 5 Months	Roseville, MN	16P265A
4	HR & A ADVISORS	\$ 200,000.00	MT	Master Contract Real Estate Advisory Services	PTS	2 Years, 5 Months	New York, NY	16P265B
5	WILSON DEVELOPMENT SERVICES	\$ 225,000.00	MT	Property Owner and Tenant Advisory Services	PTS	2 Years, 5 Months	Chaska, MN	16P330

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	MCCOLLUM, CROWLEY, MOSCHET MILLER & LAAK	\$400,000.00	RA	Master Contract for Workers' Compensation Legal Services	Legal	2 Years	Minneapolis, MN	16P236B
2	SRF CONSULTING GROUP	\$499,736.90	MT	I-94 and Manning Park and Ride	A/E	20 Months	St Paul, MN	16P212
3	COUSINEAU, WALDHAUSER & KIESELBACH	\$500,000.00	RA	Master Contract for Workers' Compensation Legal Services	Legal	2 Years	Mendota Heights, PA	16P236A
4	MCCOLLUM, CROWLEY, MOSCHET MILLER & LAAK	\$500,000.00	RA	Master Contract for Workers' Compensation Legal Services	Legal	2 Years	Minneapolis, MN	16P236A

Details of Procurement Valued between \$100,000 and \$250,001

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	IVERSON REUVERS CONDON	\$100,000.00	RA	Legal Services - Joshua Jubril v. MC	PTS	1 Year, 4 Months	Bloomington, MN	17P134
2	ELEMENT CONSULTING GROUP	\$100,000.00	RA	Implementation of PeopleSoft Procurement	PTS	9 Months	Minneapolis, MN	17P056
3	XCEL ENERGY	\$145,108.86	ES	Northern Area Interceptor (NAI) Rehabilitation Phase 9	Purchase Order	1 Year	Newport, MN	17004769
4	SAP Public Services	\$187,215.08	RA	Annual support renewal for Business Intelligence.	Sole Source	1 Year	Washington, DC	17004386
5	INSIGHT PUBLIC SECTOR INC	\$225,593.85	RA	Support renewal for Checkpoint hardware and software	MN State Contract	1 Year	Bloomington, IL	17003337
6	TRAPEZE SOFTWARE GROUP INC	\$225,593.85	RA	Support Renewal for PASS software	Sole Source	1 Year	Scottsdale, AZ	17003756
7	EMA SERVICES INC	\$240,000.00	ES	PSDM Project - Next Phase	PTS	9 Months	St Paul, MN	16P297
8	LOCKRIDGE GRINDAL NAUEN	\$250,000.00	RA	Lakes and Parks Alliance of Minneapolis	Legal	2 Years	Minneapolis, MN	17P087

Details of Procurement Valued between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number
1	TRAPEZE SOFTWARE GROUP	\$ 280,821.00	MT	Purchase of 57 (12+45) Trapeze Ranger Units	Purchase Order	2 Months	Scottsdale, AZ	16P315
2	BENEFITFOCUS.COM INC	\$ 366,600.00	RA	On-Line Benefits	PTS	2 Years	Charleston, SC	17P082

Details of Procurement Valued Over \$500,000

Award Based on All Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	Business Item #	Council Action Date
1	TRAPEZE SOFTWARE GROUP INC	\$564,025	RA	Support Renewal for PASS software	Sole Source	1 Year	Scottsdale, AZ	17003756	N/A	N/A
2	LAMETTI & SONS INC	\$797,315	ES	Interceptor 7132 Improvements - Tiffany Lane	Major Construction	5 Months	Hugo, MN	15P287	N/A	N/A
3	JPMI CONSTRUCTION CO	\$877,779	MT	Hoists Replacement - Overhaul Base and MJ Ruter Garage	Major Construction	7 Months	Roseville, MN	16P220	N/A	N/A
4	OMNI MATERIALS INC	\$1,000,008	ES	Metro SMB Lime Kiln Dust (Calcium Oxide)	Purchase Order	4 Years	Mt Camel, IL	16P262	2017-80 SW	4/12/2017
5	EGAN COMPANY	\$1,042,990	MT	Energy Storage System Along the Blue Line	Other (P)	1 Year 7 Months	Minneapolis, MN	15P044	2016-189	11/9/2016
6	CUBIC TRANSPORTATION SYSTEMS INC	\$1,194,000	MT	Cubic Software Maintenance Agreement	Purchase Order	1 Year	San Diego, CA	17P091	2017-97	N/A
7	ORACLE AMERICA, INC.	\$1,603,418	RA	Oracle Database Exadata Upgrade.	Purchase Order	1 Year	REDWOOD SHORES, CA	17002321	N/A	N/A
8	GLOBAL SPECIALTY CONTRACTORS	\$2,319,685	MT	Nicollet Mall Shelters	Major Construction	7 Months	Eagan, MN	16P321	N/A	N/A
9	SHEEHY CONSTRUCTION CO	\$ 2,433,346	MT	Metro Transit Police Headquarters - Site Preparation	Major Construction	7 Months	St Paul, MN	16P163	N/A	N/A
10	GILLIG CORP	\$ 2,934,774	MT	Six 40' Gillig Buses - Plymouth	Rolling Stock	1 Year, 6 Months	Hayward, CA	12P227R	2017-66	3/22/2017

11	MICHELS CORPORATION	\$ 9,889,236	ES	North Area Interceptor Phase 9	Major Construction	1 Year, 6 Months	Brownsville, WI	16P241	2017-16	1/25/2017
12	WESTERN PETROLEUM CO	\$23,258,727	MT	Metro Mobility Fuel Contract	PTS	2 Years	Eden Prairie, MN	17P088	2017-114	6/14/2017

- PTS = Professional Technical Services
- AE = Architectural & Engineering Services