

Management Committee

Meeting date: September 13, 2017

For the Metropolitan Council meeting of September 27, 2017

Subject: Occupational Health and Medical Services Contract Award

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000

Staff Prepared/Presented: Connie DeVolder, Manager, Human Resources Occupational Health, 612-349-7668 and Marcy Syman, Director, Human Resources, 651-602-1417

Division/Department: Human Resources

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to negotiate and award a contract with Minnesota Occupational Health in an amount not to exceed \$964,000.00 to provide occupational medical services to Council employees for a period of three years.

Background

The contract and funding will be required to provide occupational medicine services to meet the business and regulatory needs of the Council. These services include pre-employment physicals and drug testing, DOT medical examinations for new hires and periodic examinations for current commercial driver's license holders, respiratory and hearing surveillance as required by OSHA, fitness for duty exams and initial injury care for work-related injuries and illnesses.

Rationale

The RFP evaluation panel which was comprised of Metro Transit, Environmental Services and Regional Administration staff, reviewed two proposals. The panel looked at pricing, but also experience and the ability to meet the Council's needs for service. The evaluation panel reached the consensus that the proposal submitted by Minnesota Occupational Health represents the best value to the Council.

Thrive Lens Analysis

Authorization to enter into a contract with Minnesota Occupational Health for medical services supports the Thrive outcome of Stewardship by providing occupational medicine services that prevent and treat job-related injuries and illnesses as well as assist with assuring services to the public are provided by employees who are safe and healthy to do so, at the lowest cost available over the next three years.

Funding

Funding is available through the Operating Budget of each division.

Known Support / Opposition

None