

Management Committee

Meeting date: September 13, 2017

For the Metropolitan Council meeting of September 27, 2017

Subject: Risk Management Legal Contract Amendment & Sole Source Authorization

District(s), Member(s): All

Policy/Legal Reference: Minn. Stat. § 473.129, subd. 3

Staff Prepared/Presented: Dave Larrabee, Manager, Risk Management & Casualty Claims,
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Division/Department: Risk Management

Proposed Action

That the Metropolitan Council approves the Sole Source Authorization to amend the legal services contract with Brendel, Zinn, Sofio & Oskie PLLC.

Background

One of the primary functions of the Risk Management department is to administer the Metropolitan Council's self-insured claims. With this claim administration, there are times when defense council is needed for legal proceedings or other legal work. There are currently three law firms that are under contract with the Council to provide service. The original contract with Brendel, Zinn, Sofio & Oskie PLLC was executed in September 2016 for \$500,000. This amendment will add \$500,000 to the contract value for a new total not to exceed \$1,000,000.

Rationale

The contract amendment for additional funds is needed to deliver the original scope of the contract. The need for additional funds is to complete lawsuits that have already been assigned to the firm previously and are currently in the court system and to address new files being assigned to the firm. This firm offers the lowest costs compared to the other two firms currently holding contracts.

Thrive Lens Analysis

Authorization to amend this contract for Tort & Property claims supports the Thrive outcome of Stewardship by providing outside legal services at the lowest cost available over the next two years. This firm is also a woman owned small business.

Funding

Included in the Unified Operating Budget.

Known Support / Opposition

N/A