Management Committee

Meeting date: October 24, 2018

For the Metropolitan Council meeting of November 14, 2018

Subject: 2019 Sole Source Procurement of Maintenance Services for Software, Hardware; and Hosted Services

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$500,000.

Staff Prepared/Presented: Theresa Nistler, Assistant Director, 602-1504; Jody Jacoby, Manager, Contracts and Procurement, 651-602-1144

Division/Department: RA - Information Services

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance, hosted services and support service payments on a sole-source basis for installed software and hardware, with the services to be procured from the vendors on the attached 2019 Information Services Sole Source Vendor list up to \$9,834,400.

Background

Computer hardware and software purchased by the Council require ongoing maintenance, hosted services and support. Competitive procurements for the hardware and software have already been completed; this item addresses ongoing maintenance and support services resulting from these competitive procurements.

Council Procurement Procedure 10.4.1 addresses sole source procurements and provides the following guidance: "Sole source procurement of Original Equipment Manufacturer (OEM) repairs, parts, equipment and systems, software maintenance and support, or other services that are required on a continuous basis may be authorized on an ongoing basis."

Rationale

It is our practice to annually update the list of vendors and request Council approval to authorize the Regional Administrator to make vendor payments for these services throughout the subsequent year. This allows for ongoing sole source procurement authorization, transparency, and more efficient administration.

Thrive Lens Analysis

Maintenance services for software and hardware are needed to address the reliability, resilience, security and cost-effectiveness of the Council's technology systems which support the Thrive outcomes of stewardship and sustainability. By integrating maintenance across the Council, we are able to efficiently track efforts, which supports the Thrive accountability principle.

Funding

Purchases will generally be made by purchase order. The Regional Administrator will either authorize the purchase or delegate the authority to authorize the purchase as appropriate under Council Expenditures *Policy 3-3 and 3-3c*.

Funding for these software and hardware services is included in the Council's operating budget.



Known Support / Opposition

Authorization to purchase these types of services on a sole source basis has been requested and approved annually. This request provides for the authorization of an updated list of Information Services Sole Source vendors for 2019.

Division	Vendor	Product	Amount
COMMUNITY DEVELOPMENT			
CD	Нарру	HRA software used for Section 8 Housing	50,000
CD	Qualtrics LLC	Datacollection Software	10,500
CD	Regional Economic Models	Support renewal for Policy Insight modeling software	18,500
		Total for Community Development	79,000
ENTERPRISE			
Enterprise	Benefit Focus	Hosted Services used by HR for Employee Benefits	180,000
Enterprise	Citilabs	Transportation and land use modeling software	7,500
Enterprise	Citrix	Citrix - XenApp and NetScaler - Hardware Support	100,000
Enterprise	ControlUP	Monitors Citrix Farm	13,000
		Development tools used to develop web based	
Enterprise	Developer Express	applications	6,500
Enterprise	Dulles Technology Partners	Hosted Service for grant management software	25,000
Enterprise	EC America	vBrick - enterprise content management software	6,500
Enterprise	Granicus/GovDelivery	Hosted service for bulk e-mail and list management	70,000
		Web streaming for Council Meetings - hardware and	
Enterprise	Granicus	software	28,000
Enterprise	Information Systems Corp	AppXtender - document management software	121,000
Enterprise	LogRhythm	Security software for credit card environment	25,400
Enterprice	ManageEngine	ManageEngine ADManager Plus Professional	10,600
Enterprise	Ncompass Technologies	GIS: street centerlines and landmarks data	58,500
Enterprise	NeoGov	Hosted service for HR recruiting	32,000
		Peoplesoft HR/ Finance, WAM, Hyperion and Oracle	
Enterprise	Oracle	Database Software	1,617,000
Enterprise	Oracle (Taleo/LearnCenter)	Hosted Service for learning management	100,000
Enterprise	Paessler AG	PRTG Unlimited - Network monitoring tool	5,000
Enterprise	PTC Oberon	Arbortext contract templates for Procurement	4,000
Enterprise	RTVision	Real estate software	11,000
Enterprise	SAP America	Business intelligence software	283,400
Enterprise	Snap Survey	Hosted service WebHost survey software	6,500
Enterprise	Sympro	Treasury Software to track journal Entries	15,000
Enterprise	Tripwire	Security software for credit card environment	27,000
		Secures web. ,pbo;e amd tjord=party enterprise	
Enterprise	Veracode	applications	26,400
Enterprise	Veritas	Hosted service for legal litigation hold service	11,000
		Total for Enterprise	2,790,300
ENVIRONMENTAL SERVICES			
		Water data collection and review (replacing after	
ES	Aquatic Informatics	2018)	20,000
ES	DLT Solutions	AutoCAD - engineering software	22,000
ES	Enfotech	Industrial waste software	80,000
ES	Geonexus	GeoWorx Sync, Tier1	6,100
ES	GS Systems/Wonderware	WonderWare - industrial control system software	250,000

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	MT	Trapeze		2,200,000

MTS MT MT	Trapeze Verint ZF Testman	Software to book and schedule trips and displatch buses in real time Video recording for buses trains, platforms and park and rides Diagnostic Software	593,000 85,000 35,000
PROJECT OFFICES		Total for Metro Transit and MTS	5,827,300
SPO BPO SPO/BPO SPO/BPO SPO SPO/BPO SPO/BPO BPO SPO/BPO SPO/BPO	ARCOM Bentley Systems DLT Solutions e-Builder On-Center Transoft HCSS Interactive Design Systems RS Means Traffic Ware LTD XP Solutions	MasterSpec software used for transferring construction specs Essential engineering software AutoCAD - engineering software Internet based Project Management System On Screen Take Off - Construction cost estimating software AutoTurn Pro 3D - engineering software Bidding and estimating engineering application Bridge design & analysis software Costworks - construction cost estimating software Synchro 7 Traffic Design Application - BPO Xpswmm - storm water modeling software	6,000 80,000 100,000 210,000 15,000 15,000 10,000 11,000 4,400 10,000
		Total for Project Offices Total	481,400 9,834,400