MANAGEMENT COMMITTEE 2018 WORK PLAN

Management Committee Charter:

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring,

personnel policy, labor agreements, bond authority and insurance.

personnel policy, labor agreements, bond authority and insurance.	Plan Schedule																		
			1st	Qtr		2nd Qtr							3rd (4th C		
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ministrative																			
Management Committee Workplan	П			Х	Х														Т
Admistrative Policy Revisions:	П																		Т
- Amend Policy																			
- Amend Policy																			
Key Performance Measures																			
<u>dget</u>																			
Carryforward and Quarterly Operating and Capital Budget Amendments																			
- Bus Item 2018-35 - Unified Budget Amendment - Regular Carry forward					x													cing	
- Bus Item 2018-xxx - Unified Budget Amendment - 1st Qtr			led															ee	
- Bus Item 2018-xxx - Unified Budget Amendment - 2nd Qtr			nce															0 U	
- Bus Item 2018-xxx - Unified Budget Amendment - 3rd Qtr			car															C	
- Bus Item 2018-xxx - Unified Budget Amendment - 4th Qtr			ing																
- Bus Item 2018-xxx - Unified Budget Amendment			eet																
			m																
2017 Preliminary Operating Budget, Capital Plan, & Levies																			
- 2018 Operating Budget Development - Regional Administration																			
- Council Presentation - Divisional Level Operating Budget																			
- Council Adopts Preliminary Budget & Levies (maximum)																			
- Council Adopts Public Hearing Draft																			
- Council Adopts Final Budget																			
State Budget/Forecast Briefing (February/November Forecast, End of Session)					x														
2018 General Purposes Levy Strategy & Thrive Initiatives																			
Southwest Light Rail Transit Hennepin County Repayment Agreement																			
Southwest Light Rail Transit (Green Line Extension) Joint and Cooperative Exercise of Powers Agreement		1								1	1								
with Hennepin County Regional Railroad Authority (Dave Theisen) - Bus Item 2018-59 JT	μ_	1			<u>x</u>					1	1	\square		\rightarrow		\square			
Southwest Light Rail Transit (Green Line Extension) Freight Rail Agreements, Surface Transportation		1								1	1								
Board Filings, and Any Settlement or Other Agreement with TC&W Railroad (Jim Alexander) - Bus Item		1								1	1								
2018-60 JT					X														

Draft Management Committee Workplan - Jan 2018

Third Amendment to the CTIB Capital Grant Agreement Southwest LRT (Green Line Extension) (Jim Alexander) - Bus Item 2018-65 JT

Second Amendment to the Cooperative Funding Agreement with HCRRA Southwest LRT (Green Line Extension) (Jim Alexander) - Bus Item 2018-61 JT

		x										
		x										

		Plan Schedule																			
		1st Qtr 2nd Qtr 3rd Qtr 4											4th Qtr								
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Finance - Investments - Debt																			1		
Quarterly Financial Reports - Operating Funds																T					
Financial Stewardship Discussion																					
Quarterly Investment Review Committee Report				х																	
GO Bond Parameters Resolution - Bus Item 2018-76 ; Resolutions 2018-3, 2018-4, 2018-5																					
- Results of Sale - GO WW Bonds, GO Transit																					
PFA Loan Agreement - Bus Item 2018-xxx																			Τ		
Quartely SWLRT Project Cash Flow Update																					
Annual Affirm of Transaction Based Financial Contracts (Report of 2017 Volume-Based Financial Contracts)- Bus			sd																		
Item 2018-xxx			cele																		
Authorized Financial Institutions - Annual review (List of 2018 Authorized Financial Institutions) - Bus Item 2018-			can																		
XXX			0 6 0 0																		
Banking RFP Follow-Up (Rich Koop)			eti																		
Human Resources - Labor Relations			me																		
Annual Workforce Statistics/Building Diversity Initiative																				പല	50
Labor Strategy & Parameters		x																		eti	etir
Bargaining Agreements:																				шe	me
- AFSCME (exp. 12/31/20) - Bus Item 2018-48				x																0	0 L
- ATU (exp. 7/31/20) - Bus Item 2018-8	x																				
- Electricians (exp. 4/30/18) - Bus Item xxxx-xxx																					
- Machinists (exp. 12/31/17) -Bus Item xxxx-xxx																					
- MANA (exp. 12/31/17) - Bus Item xxxx-xxx																					
- Oper Engineers, Local No 49 (exp. 12/31/17) - Bus Item 2018-22																					
- Painters (exp. 4/30/19) - Bus Item xxxx-xxx																					
- Pipefitters (exp. 4/30/19) - Bus Item xxxx-xxx																					
- Police FT-Teamsters (exp. 12/31/17) - Bus Item xxx-xxx																					
- Police PT - LELS 192 (exp. 12/31/17) - Bus Item xxxx-xxx																					
- Police Adm/Supv LELS 203 (exp. 12/31/17) - Bus Item xxxx-xxx																					
- TMSA (exp. 12/31/20) - Bus Item 2018-78																					
- Master contract 14P092, Labor Arbitration Advocacy and Strategy - Bus Item 2018-49				x																	

	Plan Schedule
	1st Qtr 2nd Qtr 3rd Qtr 4th Qtr
	J J F F M M A A M M J J J J A A S S O O N N D D
Human Resources - Labor Relations (continued)	
Non-Rep Plan changes - Bus Items 2018-24	
Recommend RA & GC Salary Adjustments - Bus Item 2018-8	
Annual Health and Wellness Update	
Open Enrollment Update	
Quarterly Self-Insurance Report	
Recommend 2019 Health and Dental Premium Rates	
Parental Leave - Bus Item 2018-xxx	
Telework Policy Update (Todd Rowley) - Bus Item 2018-7	
Annual Well@Work Clinic Report	
Procurement	
Quarterly Procurement Report	
DBE Goal - Results (Annual Report)	
Risk	
Railroad Liability Insurance for Northstar Operations - Bus Item 2018-xxx	
Council Property Insurance Contract Renewal - Bus Item 2018-xxx	
Annual Risk Management Claims/Liability Statistics	
COOP - Continuity of Operations Quarterly Update	

	Plan Schedule									
	1st Qtr 2nd Qtr 3rd Qtr 4th Qtr									
	J J F F M M A A M M J J J J A A S S O O N N D D									
Other Reports										
Quarterly 2017 Major Projects, Initiatives, and Issues Report (Meredith Vadis, Lesley Kandaras)										
Council Performance Measures (Meredith Vadis and Lesley Kandaras)										
Thrive Indicators (Libby Starling)										
Racial Equity Work Plan: Final Version and Implements (C Terrance Anderson and Lesley Kandaras)										
MCUB Initiative Update (OEO)										
NetAPP Purchase Approval - Bus Item 2018-xxx (Sometime in 2nd Qtr) (Pancho Henderson)										
Mitel Support Renewal - Bus Item 2018-47 (Pancho Henderson)										
Annual Sole Source Hardware/Software Maint Services - Bus Item 2018-xxx (Pancho Henderson)										
	Information Action Council									