

Management Committee

Meeting date: September 26, 2018

Subject: Summary of Second Quarter 2018 Procurements

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3-3 Expenditures

Staff Prepared/Presented: Jody Jacoby, Manager, Contracts & Procurement, 651-602-1144

Division/Department: Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$500,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where:

- (a) The value of the contract does not exceed \$2,500,000;
- (b) The construction project was included in the Council-adopted capital budget;
- (c) The cost of the project is less than the Engineer's Probable Construction Costs plus 10%;
- (d) Sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$250,000 to \$500,000 in October of 2013. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,000 and \$250,000 and \$250,000 and \$500,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$500,000.

Procurements valued at greater than \$500,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$500,000.

The Second Quarter 2018 Procurement Summary Information is attached.

Metropolitan Council

Procurement Summary Information - Second Quarter, 2018

Dollar Amount Range	Number of Procurements		Percent Value		Total Value	
	Second Quarter	YTD	Second Quarter	YTD	Second Quarter	YTD
Up to \$2,500	3,825	8,160	76.24%	155.69%	2,092,438.90	4,267,908.41
\$2,501 - \$5,000	557	1,135	11.10%	21.70%	2,042,769.49	4,207,403.78
\$5,001 - \$50,000	541	1,022	10.78%	19.60%	7,551,023.45	13,880,115.09
\$50,001 - \$100,000	26	49	0.52%	0.94%	2,064,289.59	3,756,324.14
100,001 - \$250,000	24	40	0.48%	0.77%	3,908,608.08	6,752,882.14
\$250,001 - \$500,000	18	31	0.36%	0.60%	7,091,452.11	11,659,694.38
Greater than \$500,000	26	10	0.52%	0.70%	156,207,596.89	228,372,870.63
Grand Total	5,017	10,447	100.00%	200.00%	180,958,178.51	272,897,198.57

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB	Goal %
1	SCHINDLER ELEVATOR CORP	\$102,265	MT	Escalator Repair and Refurbishment	Non-Construction Services	5 Months	Eagan, MN	18P004	NA	NA
2	DELL-COMM INC	\$118,215	MT	Camera upgrade for Overhaul Base	Non-Construction Services	2 Months	St Paul, MN	18P001	NA	NA
3	WASTE MANAGEMENT	\$118,491	ES	Provide Mixed Municipal Solid Waste (MSW) and Recycling Services for MCES Facilities.	Non-Construction Services	2 Years	Houston, TX	18P017	NA	NA
4	PROGRESS RAIL SERVICES	\$156,632	MT	Rail Manufacturer - purchase of pre-curved rail and other associated material that is needed at the Mall of America curves.	Construction Services	1 Year, 6 Months	Albertville, MN	18P024	NA	NA

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Formal Invitation for Bids

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB GOAL	Percent
1	JOHNSON CONTROLS INC	\$297,420	MT	NorthStar HVAC Control Unit Upgrade	Non-Construction Services	7 Months	Milwaukee, WI	17P191	NA	NA
2	NEO ELECTRICAL SOLUTIONS LLC	\$419,850	MT	Facilities: Exterior LED Lighting Rehabilitation	Major Construction	7 Months	Hudson, WI	17P351	DBE: 15%	21.7%
3	KLEEN-TECH SERVICES CORP	\$499,182	ES	Janitorial Services for the Metro Plant and Metro 94 Facilities	Non-Construction Services	2 Years	Denver, CO	18P007	NA	NA

Details of Procurement Valued Between \$100,001 and \$250,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB	Percent
1	URBANISM INC	\$245,000.00	CD	Provide Land Use Forecast Model	PTS	6 Years, 6 Months	Berkeley, CA	17P261	NA	NA

Details of Procurement Valued Between \$250,001 and \$500,000

Award Based on Request for Proposals

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCU	Percent
1	KIMLEY-HORN ASSOCIATES INC	\$308,162.08	MT	Congestion Management Process Plan	PTS	2 Years	St Paul, MN	17P398	NA	NA
2	ORGO-THERMIT INC	\$400,000.00	MT	Orgo-Thermit, Inc. Rail Grinding	Construction Services	1 Year, 6 Months	Manchester Township, NJ	18P123	NA	NA
3	INTEGRA REALTY RESOURCES	\$500,000.00	MT	Master Contracts for SWLRT Condemnation Appraisals	Master Contract	4 Years, 10 Months	Denver, CO	17P253A	NA	NA
4	PATCHIN MESSNER DODD & BRUMM	\$500,000.00	MT	Master Contracts for SWLRT Condemnation Appraisals	Master Contract	4 Years, 10 Months	Burnsville, MN	17P253B	NA	NA

Details of Procurement Valued between \$100,000 and \$250,001

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB	Percent
1	TOSHIBA BUSINESS SOLUTIONS	\$107,255.00	RA	Support Council-wide for Toshiba Multi-Function Devices	State Contract	1 Year	EAGAN, MN	18004793	NA	NA
2	ACT TRAFFIC SOLUTIONS INC	\$120,000.00	MT	TSP/ EMTRAC System Hardware Maintenance	Sole Source	6 Months	Shorewood, MN	PO 237952	NA	NA
3	JAPS-OLSON CO	\$125,000.00	MT	SWLRT Relocation Costs Parcel 406D	SW Relocation	1 Day	St. Louis Park, MN	PO 236103	NA	NA
4	ORACLE AMERICA INC	\$126,486.10	RA	Oracle Support renewal for Software for Exadata	Sole Source	6 Months	Redwood Shores, CA	18005025	NA	NA
5	SUPERFLOW TECHNOLOGIES	\$128,494.00	MT	Transmission Dynamometer	Sole Source	4 Months	Des Moines, IA	PO 237648	NA	NA
6	GTEL ADVISORS LLC	\$131,965.23	MT	GTEL Consultants	PTS	9 Months	Germantown, NY	18P060	NA	NA
7	UBISENSE Inc	\$143,520.00	MTS	Tag – Industrial Type with No Button	Sole Source	3 Months	Denver, CO	PO 235536	NA	NA
8	PARKSON CORP	\$151,108.00	ES	Rebuild of bar screen #3	Sole Source	1 Month	Fort Lauderdale, FL	18005482	NA	NA

9	DIGINEERCONSULTING DBA OMNIVIEW	\$156,000.00	RA	Competency/Leadership Assessments	PTS	2 Years, 5 Months	Plymouth, MN	18P010	NA	NA
10	WALKER PROCESS EQUIPMENT	\$162,600.00	ES	Stock Items	Sole Source	1 Month	Aurora, IL	18006144	NA	NA
11	SIMPLEX GRINNELL	\$170,000.00	MT	South Garage Fire Sprinkler	MN State Contract	6 Months	Plymouth, MN	PO 237848	NA	NA
12	BEST & FLANAGAN	\$200,000.00	RA	Central Station Block	Legal	1 Year, 6 Months	Minneapolis, MN	18P223	NA	NA
13	RIHM MOTOR CO	\$215,634.00	MT	2019 Kenworth T370	MN State Contract	3 Months	St. Paul, MN	PO 238067	NA	NA
14	MIKE MOTORS OF MN INC	\$217,332.00	MT	2018 RAM 3500 Tradesman 4x4	MN State Contract	3 Months	Ely, MN	PO 237615	NA	NA
15	SIERRA WIRELESS AMERICA INC	\$219,672.80	RA	Support Renewal for Sierra Wireless	Sole Source	1 Year	Carlsbad, CA	18004792	NA	NA

Details of Procurement Valued between \$250,001 and \$500,000

Award Based on Other Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	DBE/MCUB	Percent
1	RED KITE PROJECT	\$300,000.00	MT	Resiliency Training	Purchase Order	1 Year, 2 Months	Philadelphia, PA	18P080	NA	NA
2	PERFORMTEL LLC	\$300,000.00	MT	SWLRT Relocation Costs Parcel 424W	SW Relocation	1 Day	Hopkins, MN	PO 235640	NA	NA
3	KORN FERRY HAY GROUP	\$308,200.00	RA	Competency Architecture, Coaching/Assessments, and Position Evaluations	PTS	3 Years	Gainesville, GA	17P207	MCUB: 15%	10%
4	TRAPEZE SOFTWARE	\$345,059.78	MT	V8 BIAB w/TAIT Radio and Router Equipment	Sole Source	4 Months	Cedar Rapids, IA	PO 236787	NA	NA
5	ROTARY VALUE SOLUTIONS INC	\$360,000.00	MT	SWLRT Relocation Costs Parcel 615B	SW Relocation	1 Day	St. Louis Park, MN	PO 237618	NA	NA
6	STATE OF MN	\$400,000.00	RA	Monthly service charges for off-site server hosting at the State of MN	Non-Competitive Procurement	1 Year	ST PAUL, MN	18003214	NA	NA
7	PROGRESS RAIL SERVICES	\$409,340.00	MT	Rail Switch Parts	Sole Source	10 Months	Chesterfield, MO	PO 235086	NA	NA
8	INSIGHT PUBLIC SECTOR INC	\$461,843.06	RA	Annual Support Renewal for Checkpoint hardware 2018	Purchase Order	1 Year	Tampa, FL	18P082	NA	NA
9	CIRESI CONLIN LLP	\$500,000.00	RA	Twin Cities & Western Railroad Company v. Council, HCRRA, Soo Line Railroad	Legal	1 Year, 6 Months	Minneapolis, MN	18P149	NA	NA
10	STINSON LEONARD STREET LLP	\$500,000.00	MT	Legal Services - Freight Rail Matters (Stinson Leonard Street)	Legal	1 Year, 6 Months	Kansas, MO	18P176	NA	NA

Details of Procurement Valued Over \$500,000

Award Based on All Processes

#	Contractor	Amount	Division	Description	Type	Term	Contractor Location	Procurement Number	Business Item #	Council Action Date	DBE/MCUB	Percent
1	Special Systems Design Inc	\$550,000	MT	SWLRT Relocation Costs Parcel 414A	SW Relocation	1 Day	Hopkins, MN	PO 235701	N/A	N/A	NA	NA
2	CNC Metalcraft LLC	\$650,000	MT	SWLRT Relocation Costs Parcel 424T	SW Relocation	1 Day	Hopkins, MN	PO 235703	N/A	N/A	NA	NA
3	APOLLO VIDEO TECHNOLOGY	\$737,502	MT	Mobile Video Equipment	Sole Source	2 Months	Bothell, WA	PO 237468	N/A	N/A	NA	NA
4	SAFWAY SERVICES	\$750,000	ES	System Scaffolding Services for all MCES locations	Non-Construction Services	3 Months	Roseville, MN	17P271A	2018-89	4/25/18	NA	NA
5	UNITED FARMERS COOPERATIVE	\$763,734	ES	(2) 2019 Mack 64BR 6x6 chassis w/ SLC132 Kuhn Knight boxes	Sole Source	N/A	Winthrop, MN	PO 18005446	N/A	N/A	NA	NA
6	AMERICAN LIBERTY CONSTRUCTION	\$874,715	MT	Hoists Replacement - South, FT Heywood, and OHB Garage	Major Construction	6 Months	Rockford, MN	18P005	N/A	N/A	NA	NA
7	KEMPS LLC	\$905,000	ES	IPIP - Kemps	PTS	N/A	St Paul, MN	17P250	2018-14	1/24/18	NA	NA
8	DUO-GARD INDUSTRIES	\$919,458.34	MT	ABRT Shelter/Pylon Options Purchase for C Line	Purchase Order	5 Months	Canton, MI	14P084A	2018-67	03/28/18	NA	NA
9	ENGINEERING & CONSTRUCTION INNOVATIONS	\$1,000,000	ES	Emergency Declaration - Interceptor 7015-D Partial Collapse	Other (P)	N/A	Oakdale, MN	18P183	2018-152	N/A	NA	NA
10	INTERIOR & EXTERIOR MILLWORK	\$1,200,000	MT	SWLRT Relocation Costs Parcel 424N	SW Relocation	1 Day	Hopkins, MN	PO 235702	N/A	N/A	NA	NA

11	ALLSTREAM	\$1,328,178	RA	Mitel phone system maintenance	PTS	2 Years, 8 Months	Toronto, CA	17P125	2018-47	3/21/18	NA	NA
12	MINGER CONSTRUCTION INC	\$1,592,598	ES	Corcoran L80 Lift Station	Major Construction	1 Year, 2 Months	Jordan, MN	17P112	N/A	N/A	MCUB:13%	13.08%
13	WASTE MANAGEMENT	\$1,865,747	ES	Provide Services for MCES Facilities	Non-Construction Services	2 Years	Houston, TX	18P016	2018-80	4/25/18	NA	NA
14	CONSTRUCTION MATERIALS INC	\$2,500,000	MT	SWLRT Relocation Costs Parcel 601A	SW Relocation	1 Day	St. Louis Park, MN	PO 236226	N/A	N/A	NA	NA
15	SAK CONSTRUCTION LLC	\$2,764,874	ES	Golden Valley and Minneapolis Interceptor Rehabilitation	Major Construction	8 Months	O'fallon, MO	17P030	2018-91	4/25/18	MCUB 5%	MCUB: 6.79%
16	GEISLINGER & SONS INC	\$10,764,386	ES	SPIS 8566-370 and 7705 Rehabilitation	Major Construction	2 Years, months	Watkins, MN	17P355	2018-135	5/22/18	MBE: 6% WBE: 6%	12%
17	GEISLINGER & SONS INC	\$22,819,356	ES	Mound Area Improvements - Interceptor 7021	Major Construction	2 Years	Watkins, MN	17P289	2018-50	3/14/18	MBE: 8% WBE: 8%	MBE: 8.3% WBE: 8.12%
18	TRANSIT TEAM INC	\$31,819,812	MT	2018 Metro Mobility Subscription Services	PTS	5 Years	Minneapolis, MN	17P244	2018-86W	4/25/18	NA	NA
19	MANSFIELD OIL	\$64,960,204	MT	Diesel Fuel Contract	Purchase Order	2 Years	Gainesville, GA	17P248	2018-110	5/14/18	NA	NA

- PTS – Professional and Technical Services
- A/E – Architectural and Engineering