# MANAGEMENT COMMITTEE 2019 WORK PLAN

#### Management Committee Charter:

The <u>purpose</u> of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

### **Administrative**

Management Committee Workplan

Admistrative Policy (New or Amended Policy):

- Regional Parks Finance Policy - Bus Item 2018-333

## **Budget**

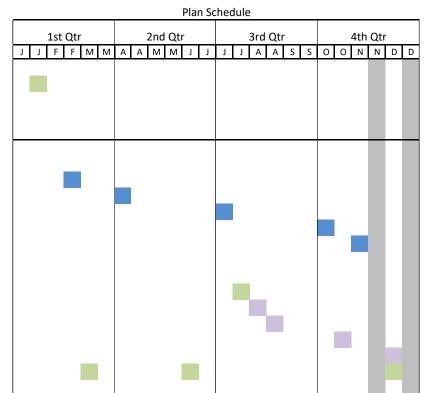
#### Carryforward and Quarterly Operating and Capital Budget Amendments

- Bus Item 2019-xxx Unified Budget Amendment Regular Carry forward
- Bus Item 2019-xxx Unified Budget Amendment 1st Qtr
- Bus Item 2019-xxx Unified Budget Amendment 2nd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 3rd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 4th Qtr

## 2017 Preliminary Operating Budget, Capital Plan, & Levies

- 2019 Operating Budget Development Regional Administration/General Fund/Levies
- Council Presentation Divisional Level Operating Budget
- Council Adopts Preliminary Budget & Levies (maximum)
- Council Adopts Public Hearing Draft
- Council Adopts Final Budget

State Budget/Forecast Briefing (February/November Forecast, End of Session)



Finance - Investments - Debt		1
Quarterly Financial Reports - Operating Funds		
Quarterly Investment Review Committee Report		
GO Bond Parameters Resolution - Bus Item 2019-xxx; Resolutions 2019-x		
<ul> <li>Results of Sale - GO WW Bonds, GO Transit, GO Parks</li> </ul>		
PFA Loan Agreement - Bus Item 2019-xxx		
SWLRT Cash Flow Financing Plan		
Annual Affirmation of Transaction Based Financial Contracts - Bus Item 2019-xxx		
Authorized Financial Institutions - Annual review - Bus Item 2019-xxx		
Human Resources - Labor Relations		
Annual Workforce Statistics/Building Diversity Initiative		
Labor Strategy & Parameters		
Bargaining Agreements:		
- AFSCME (exp. 12/31/2020) -no action		
- ATU (exp. 07/31/2020) - no action		
- Electricians (exp. 4/30/18) - Bus Item xxxx-xxx		
- Machinists (exp. 12/31/17) - no action		
- MANA (exp. 12/31/2020) - no action		
- Oper Engineers, Local No 49 (exp. 12/31/20) - no action		
- Painters (exp. 4/30/19) - Bus Item xxxx-xxx		
- Pipefitters (exp. 4/30/19) - Bus Item xxxx-xxx		
- Police FT-LELS 192 (exp. 12/31/17) - Bus Item xxx-xxx		
- Police PT - LELS 192 (exp. 12/31/17) - Bus Item xxxx-xxx		
- Police Adm/Supv LELS 203 (exp. 12/31/17) - Bus Item xxxx-xxx		
- TMSA (exp. 12/31/20) - no action		

Non-Rep Plan changes - Bus Items 2019-xxx

Recommend RA Salary Adjustments - Bus Items 2019-22 Recommend RA & GC Salary Adjustments - (no action) Bus Items 2019-xxx Annual Health and Wellness Update & Annual Well@Work Clinic Report Open Enrollment Update Quarterly Self-Insurance Report Employee Assistance Program Bid Recommend 2020 Health and Dental Premium Rates Health Insurance Administrative Services Contract

#### **Procurement**

Quarterly Procurement Report Annual Sole Source Hardware/Software Maint Services - Bus Item 2019-xxx Various Contract Awards

#### **Risk Management**

Railroad Liability Insurance for Northstar Operations - Bus Item 2019-xxx Council Property Insurance Contract Renewal - Bus Item 2019-xxx Annual Risk Management Claims/Liability Statistics COOP - Continuity of Operations Quarterly Update

#### Other Reports

Council Performance Measures (Meredith Vadis and Lesley Kandaras) MCUB Initiative Update (OEO) Records Retention ECM

