MANAGEMENT COMMITTEE 2019 WORK PLAN

Management Committee Charter:

The **purpose** of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

Administrative

Management Committee Workplan

Admistrative Policy (New or Amended Policy):

- Regional Parks Finance Policy - Bus Item 2018-333

<u>Budget</u>

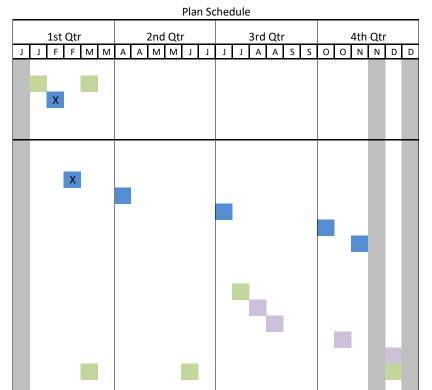
Carryforward and Quarterly Operating and Capital Budget Amendments

- Bus Item 2019-30 Unified Budget Amendment Regular Carry forward
- Bus Item 2019-xxx Unified Budget Amendment 1st Qtr
- Bus Item 2019-xxx Unified Budget Amendment 2nd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 3rd Qtr
- Bus Item 2019-xxx Unified Budget Amendment 4th Qtr

2017 Preliminary Operating Budget, Capital Plan, & Levies

- 2019 Operating Budget Development Regional Administration/General Fund/Levies
- Council Presentation Divisional Level Operating Budget
- Council Adopts Preliminary Budget & Levies (maximum)
- Council Adopts Public Hearing Draft
- Council Adopts Final Budget

State Budget/Forecast Briefing (February/November Forecast, End of Session)



Finance - Investments - Debt

Quarterly Financial Reports - Operating Funds Quarterly Investment Review Committee Report GO Bond Parameters Resolution - Bus Item 2019-xxx; Resolutions 2019-xxx - Results of Sale - GO WW Bonds, GO Transit, GO Parks PFA Loan Agreement - Bus Item 2019-xxx SWLRT Cash Flow Financing Plan Annual Affirmation of Transaction Based Financial Contracts - Bus Item 2019-xxx Authorized Financial Institutions - Annual review - Bus Item 2019-xxx

Human Resources - Labor Relations

Labor Strategy & Parameters

Bargaining Agreements:

- AFSCME (exp. 12/31/2020) -no action
- ATU (exp. 07/31/2020) no action
- Electricians (exp. 4/30/18) Bus Item xxxx-xxx
- Machinists (exp. 12/31/17) no action
- MANA (exp. 12/31/2020) no action
- Oper Engineers, Local No 49 (exp. 12/31/20) no action
- Painters (exp. 4/30/19) Bus Item xxxx-xxx
- Pipefitters (exp. 4/30/19) Bus Item xxxx-xxx
- Police FT-LELS 192 (exp. 12/31/17) Bus Item xxx-53
- Police PT LELS 192 (exp. 12/31/17) Bus Item xxxx-xxx
- Police Adm/Supv LELS 203 (exp. 12/31/17) Bus Item xxxx-xxx
- TMSA (exp. 12/31/20) no action

X	•	-11

Non-Rep Plan changes - Bus Item 2019-xxx

Recommend RA Salary Adjustments - Bus Item 2019-22

Annual Workforce Statistics/Building Diversity Initiative Annual Health and Wellness Update & Annual Well@Work Clinic Report Open Enrollment Update Annual Self-Insurance Report Recommend 2020 Health and Dental Premium Rates Health Insurance Administrative Services Contract

Procurement

Quarterly Procurement Report Annual Support Renewal for Checkpoint Hardware - Bus Items 2019-35 SWLRT - Legal Services Contracts - Bus Items 2019-57/58 Annual Sole Source Hardware/Software Maint Services - Bus Item 2019-xxx Various Contract Awards

Risk Management

Railroad Liability Insurance for Northstar Operations - Bus Item 2019-xxx Council Property Insurance Contract Renewal - Bus Item 2019-xxx Annual Risk Management Claims/Liability Statistics COOP - Continuity of Operations Updates

Other Reports

MCUB Initiative Update (OEO) Litigation Review (closed session)

